



Schools Program Alliance

c/o Alliant Insurance Services

Corporation Insurance License No. 0C36861

2180 Harvard Street, Suite 460, Sacramento, CA 95815

SCHOOLS PROGRAM ALLIANCE

March 31, 2025 Board Of Directors Teleconference Meeting Minutes

Members Present:

Butte Schools Self-Funded Programs (BSSP)	Christy Patterson
Butte Schools Self-Funded Programs (BSSP)	Nicole Strauch
North Bay Schools Insurance Authority (NBSIA)	Andrew Obando
North Bay Schools Insurance Authority (NBSIA)	Jan DeGracia
Redwood Empire Schools Insurance Group (RESIG)	Cindy Wilkerson
Redwood Empire Schools Insurance Group (RESIG)	Sandy Manzoni
Schools Insurance Authority (SIA)	Brooks Rice
Schools Insurance Authority (SIA)	Debrah Sherrington
Schools Insurance Authority (SIA)	Phil Brown
Schools Insurance Authority (SIA)	Amy Russell
Schools Insurance Authority (SIA)	Olivia Nelson
Schools Insurance Group (SIG)	Gabbi Daniel
Central California Schools Authority (CCSA)	Alan Caeton
Central California Schools Authority (CCSA)	Jeff Pierce

Consultants & Guests

Dan Madej, Alliant Insurance Services	Dennis Mulqueeney, Alliant Insurance Services
Dan Howell, Alliant Insurance Services	Jim Wilkey, Newfront
Marcus Beverly, Alliant Insurance Services	Eileen Massa, Newfront
Michelle Minnick, Alliant Insurance Services	Ryan Telford, AmWins
Jenna Wirkner, Alliant Insurance Services	Mike Kielty, George Hills
Pamela Dominguez, Alliant Insurance Services	Tony Soto, Meyer Stevens

A. CALL TO ORDER, ROLL CALL, QUORUM

Ms. Cindy Wilkerson called the meeting to order at 10:02 a.m. and welcomed the board. The above-mentioned members were present constituting a quorum.

B. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

MOTION: Gabi Daniel

SECOND: Alan Caeton

**MOTION CARRIED
UNANIMOUSLY**

C. PUBLIC COMMENT

There were no public comments.

D. CONSENT CALENDAR

SPA is a Partnership of California Public Entity Joint Powers Authorities



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1. Minutes of SPA Board Teleconference Meeting March 10, 2025
2. Meeting date June 9th change start time to 8am

There was a comment made that the spelling of Kelli Hanson's name was incorrect. It was also noted that Cindy Wilkerson should be named as Chairperson on the Minutes.

A motion was made to approve the Consent Calendar with the revisions noted.

MOTION: Brooks Rice

SECOND: Christy Patterson

**MOTION CARRIED
UNANIMOUSLY**

E. MEMBER PROGRAM AND IDEA SHARING

Jan DeGracia noted that they have hired a new Executive Director Noel Waldvogel from ASCIP and additionally hired Karen Shelar from County of Marin. Mike Kielty noted that on the BASIC 4/29/25 agenda we will be presenting the Resolution to join the SPA JPA.

F. LIABILITY PROGRAM

F.1. LIABILITY PROGRAM – RENEWAL UPDATE

Jim Wilkey noted that there are lots of things happening and was pleased to report that they have received a good renewal quote from Great American (SIA and 2-3 options for BASIC) and noted that as they have the underlying quotes secured at 4/1/25 and they are working to secure the Excess layers which will be presented at the May 12, 2025 meeting.

G. GENERAL ADMINISTRATION AND FINANCIAL REPORTS

G.1.A. STANDING COMMITTEE AND TASK GROUP UPDATES – COST ALLOCATION TASK FORCE

Dan Madej provided the Board with an update and noted that the group is continuing its efforts.

G.1.B. STANDING COMMITTEE AND TASK GROUP UPDATES – LIABILITY CLAIMS TASK FORCE

Olivia Nelson provided the task force met last week and noted the topics of discussion were the property claims reporting, defense counsel, as well as reserving issues. There was a request made to have the group maintain a list of all claims submitted into the shared liability layer.

G.1.C. STANDING COMMITTEE AND TASK GROUP UPDATES – PROPERTY PROGRAM LOSS CONTROL AD HOC COMMITTEE

Sandy Manzoni noted they had a productive meeting and indicated that they discussed the process to submit claims and noted that a poll will be sent out to determine the next meeting date. Marcus Beverly noted that he has contacted Mike Crandall indicating he is providing the best price for the wildfire assessments from California Wildfire Training.



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G.2. STRATEGIC PLANNING OBJECTIVES

Marcus Beverly provided a short review of the Strategic Action Plan and noted that we have the JPA documents on the agenda with the hope to have approved at this meeting to transition to an Entity JPA.

G.3. DRAFT GOVERNING DOCUMENTS FOR ENTITY JPA

- 1. Joint Exercise of Powers Agreement**
- 2. Bylaws**
- 3. Participation Agreement – Property**
- 4. Participation Agreement - Liability**

Dan Howell noted that we have provided the JPA Documents that were edited per the last meeting and additionally noted that there were additional comments submitted by NBSIA's counsel. He provided a review of each change suggested by NBSIA's counsel and noted that Program Administration is creating a red-line strikeout comparison which will be shared with the group. After a discussion there were several items noted to be updated and the Board requested the documents be shared with the Ad Hoc group comprised of Cindy Wilkerson, Gabbi Daniel, Phil Brown, Olivia Nelson and Jan DeGracia. It was noted the next meeting is set for May 12, 2025 and the group was asked to share any suggested changes by April 15-18th to provide time to review and will be re-presented to the Board at that meeting.

G.4. ALLIANT DEADLY WEAPONS RESPONSE PROGRAM UPDATE

Dennis Mulqueeney provided the Board with new of an enhancement to the program which expanded the definition of an event to include a "business unusual event" 20 hours of consultative services and there is additionally a dollar limit for counselor services.

H.1. PROPERTY PROGRAM – 2025 PROPERTY (AND APD) RENEWAL UPDATE

Dan Madej provided an update as it relates to the data submission and noted that the Program Administration team is still working to reconcile the SIA data for submission to the market. He also noted that we are working to update the CoreLogic scores as part of the renewal submission. Ryan Telford from AmWins provided that we may be seeing some rate reductions based on other April 1 renewals

H.2. STUDENT ACCIDENT PROGRAM UPDATE

Dan Howell introduced Pamela Dominguez and Tony Soto who handle the Student Accident Program. They provided an overview of the coverage and how the group would apply for a quote using pricing on a per student basis. After a discussion it was noted that the Program Administration will request ADA numbers as well as projected enrollment figures for districts and bring back to a future meeting to see if we can get the rates down enough to help offset the cost.

I. INFORMATION ITEMS



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There was nothing discussed during this item.

J. ADJOURNMENT

A motion to adjourn was made.

MOTION: Alan Caeton

SECOND: Gabbi Daniel

**MOTION CARRIED
UNANIMOUSLY**

The meeting was adjourned at 11:48 A.M.

NEXT MEETING DATE: May 12, 2025 via Teleconference

Respectfully Submitted,

Signed by:

A handwritten signature in black ink, appearing to read 'Cindy Wilkerson', is written over a horizontal line.

F3307C68E689407...
Cindy Wilkerson, Chairperson
7/7/2025

Date