



**Schools Program Alliance**

c/o Alliant Insurance Services

Corporation Insurance License No. 0C36861

2180 Harvard Street, Suite 460, Sacramento, CA 95815

**SCHOOLS PROGRAM ALLIANCE**  
**January 9, 2023 Teleconference Board Meeting Minutes**

**Members Present:**

- |   |                    |
|---|--------------------|
| <b>Butte Schools Self-Funded Programs (BSSP)</b>      | Christy Patterson  |
| <b>Butte Schools Self-Funded Programs (BSSP)</b>      | Nicole Strauch     |
| <b>North Bay Schools Insurance Authority (NBSIA)</b>  | Kim Santin         |
| <b>North Bay Schools Insurance Authority (NBSIA)</b>  | Brandon Schlenker  |
| <b>Redwood Empire Schools Insurance Group (RESIG)</b> | Cindy Wilkerson    |
| <b>Redwood Empire Schools Insurance Group (RESIG)</b> | Sandy Manzoni      |
| <b>Schools Insurance Authority (SIA)</b>              | Martin Brady       |
| <b>Schools Insurance Authority (SIA)</b>              | Brooks Rice        |
| <b>Schools Insurance Authority (SIA)</b>              | Debrah Sherrington |
| <b>Schools Insurance Authority (SIA)</b>              | Phil Brown         |
| <b>Schools Insurance Authority (SIA)</b>              | Amy Russell        |
| <b>Schools Insurance Group (SIG)</b>                  | Kelli Hanson       |
| <b>Schools Insurance Group (SIG)</b>                  | Nancy Mosier       |
| <b>Central California Schools Authority (CCSA)</b>    | Alan Caeton        |

**Consultants & Guests**

- |  |                                   |
|--|-----------------------------------|
| Dan Howell, Alliant Insurance Services       | James Wilkey, New Front Insurance |
| Dan Madej, Alliant Insurance Services        | Eileen Massa, New Front Insurance |
| Marcus Beverly, Alliant Insurance Services   | Chris Tambo, AmWins               |
| Michelle Minnick, Alliant Insurance Services | Ryan Telford, AmWins              |
| Eric Dahlen, Sedgwick                        |                                   |

**A. CALL TO ORDER, ROLL CALL, QUORUM**

Mr. Martin Brady called the meeting to order at 10:02 a.m. The above-mentioned members were present constituting a quorum.

**B. APPROVAL OF THE AGENDA AS POSTED**

*A motion was made to approve the quorum and the Agenda as posted.*

**MOTION: Cindy Wilkerson      SECOND: Kim Santin      MOTION CARRIED UNANIMOUSLY**

**C. PUBLIC COMMENT**

There were no public comments.

**D. CONSENT CALENDAR**

- Minutes of SPA Board Teleconference Meeting November 7, 2022
- SPA Memorandum of Understanding

*A motion was made to approve the Consent Calendar.*

**MOTION: Christy Patterson**

**SECOND: Cindy Wilkerson**

**MOTION CARRIED  
UNANIMOUSLY**

#### **E. MEMBER SHOW & TELL**

Eric Dahlen provided the SPA Board with a review of the BASIC JPA who has partnered with Praesidium and STOPit which allows safety misconduct to be reported anonymously.

#### **F. GENERAL ADMINISTRATION**

##### **F.1. EXCESS LIABILITY PROGRAM UPDATE**

Jim Wilkey provided the SPA Board with an update as it relates to the Excess Liability renewal. Eileen has sent out a request for renewal information. He indicated that we can potentially finalize numbers at the April meeting.

##### **F.2. 2023 PROPERTY (AND APD) RENEWAL DISCUSSION**

Dan Madej provided the Board with a reminder regarding the request for renewal information and Ryan Telford and Chris Tambo provided the Board with information about the current status of the insurance market.

##### **F.3. PROPERTY PROGRAM RENEWAL – ADOPTION OF VALUATION AND TRENDING**

Dan Madej provided a quick discussion as we get ready for the FY 23/24 Renewal and we will request data from members, as we get closer to the renewal. Dan Howell recommended that we use the appraisal data and for any buildings that were not appraised will use Trend Factors of 3.5% for Real Property and 2% for Personal Property and noted that we will have appraised values just after the first of the year.

*A motion was made to approve the use 3.5% for Real Property and 2% for Personal Property.*

**MOTION: Cindy Wilkerson**

**SECOND: Kim Santin**

**MOTION CARRIED  
UNANIMOUSLY**

##### **F.4. SPA OVERVIEW & BASIC MEMBERSHIP**

Dan Howell noted that he wanted to table this item as we received a memo that was received late last week – he indicated that this was intended to be group purchase and if we are transitioning to an organization that retains risk without an aggregate that we may consider a different approach than a partnership JPA. It was indicated that this would be brought back as a Long Range Planning item to determine the future steps for the group.

**F.5.A. PROPERTY PROGRAM POLICY & PROCEDURE – CLAIM PAYMENTS**

It was noted that this item will move to the next meeting as we did not have a chance to modify the language.

**F.5.B. PROPERTY PROGRAM POLICY & PROCEDURE – COC**

Dan Madej provided a review of the Property Program Policy & Procedure as it relates to COC, and the difference between modernization or new construction. It was also note that this item will be brought back to the February meeting for review.

**F.5.C. PROPERTY PROGRAM POLICY & PROCEDURE – APPROVAL OF PROPERTY PROGRAM CLAIM PAYMENTS**

Dan Howell noted that we are asking the Board to ratify the claim advance payment to SIA.

*A motion was made to approve the two Claim Payments as presented.*

**MOTION: Christy Patterson      SECOND: Cindy Wilkerson      MOTION CARRIED  
UNANIMOUSLY**

**F.6. Cost Allocation LTP**

Dan Madej provided the Board with a review of the Cost Allocation LTP item and noted that this item may be brought back at a task group/work group meeting for further exploration.

**F.7. POTENTIAL GROUP SERVICES FOR PARTICIPATION IN WC DATA WAREHOUSE**

Dan Howell indicated this item was presented to the group to see if there was interest to join the WC Data Warehouse and it was noted that some members are already participating.

**G. INFORMATION ITEMS AND DISCUSSION**

- 1. Tamping Down Wildfire Threats**
- 2. California Disaster Map 2011-2021**

Dan Howell noted that there are parametric solutions being developed for wildfire which may help with claims in the future.

**H. ADJOURNMENT**

*A motion was made to Adjourn.*

**MOTION: Cindy Wilkerson      SECOND: Kim Santin      MOTION CARRIED  
UNANIMOUSLY**



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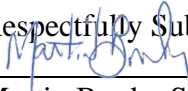
*2180 Harvard Street, Suite 460, Sacramento, CA 95815*

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The meeting was adjourned at 12:39 P.M.

**NEXT MEETING DATE: February 13, 2023 via Teleconference**

Respectfully Submitted,

  
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Martin Brady, Secretary  
3/1/2023

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Date