
SCHOOLS PROGRAM ALLIANCE

January 10, 2022 Teleconference Board Meeting Minutes

Members Present:

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| Butte Schools Self-Funded Programs (BSSP) | Christy Patterson |
| North Bay Schools Insurance Authority (NBSIA) | Janet Selby |
| North Bay Schools Insurance Authority (NBSIA) | Brandon Schlenker |
| Redwood Empire Schools Insurance Group (RESIG) | Rose Burcina |
| Redwood Empire Schools Insurance Group (RESIG) | Sandy Manzoni |
| Schools Insurance Authority (SIA) | Martin Brady |
| Schools Insurance Authority (SIA) | Debrah Sherrington |
| Schools Insurance Authority (SIA) | Brooks Rice |
| Schools Insurance Group (SIG) | Cindy Wilkerson |
| Schools Insurance Group (SIG) | Nancy Mosier |

Consultants & Guests

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| Dan Howell, Alliant Insurance Services | Michelle Minnick, Alliant Insurance Services |
| Dan Madej, Alliant Insurance Services | James Wilkey, New Front Insurance |
| Marcus Beverly, Alliant Insurance Services | Rob Kramer, Sedgwick |
| Dennis Mulqueeney, Alliant Insurance Services | |

A. CALL TO ORDER, ROLL CALL, QUORUM

Mr. Martin Brady called the meeting to order at 10:02 a.m. The above-mentioned members were present constituting a quorum.

B. APPROVAL OF THE AGENDA AS POSTED

A motion was made to approve the Agenda as posted and confirm the quorum.

MOTION: Cindy Wilkerson SECOND: Janet Selby MOTION CARRIED UNANIMOUSLY

C. PUBLIC COMMENT

There were no public comments.

D. CONSENT CALENDAR

1. Minutes of SPA Board of Directors Meeting December 13, 2021

A motion was made to approve the Consent Calendar.

MOTION: Janet Selby SECOND: Rose Burcina MOTION CARRIED UNANIMOUSLY

E. GENERAL ADMINISTRATION**E.1. SCHOOL SPONSORED HOUSING PROPERTY PROGRAM COVERAGE**

Dan Madej provided the Board with an update regarding the MOC coverage and how to address the issue of potential teacher housing projects as the MOC will be used to market the submission. Dan Howell noted that from a property standpoint we are recommending that the Board consider exclude coverage for habitational risk while in the course of construction but could be considered for coverage subject to underwriting referral at completion of construction. It was noted that either the contractor could purchase course of construction or the district can purchase course of construction coverage and then 90 days before the site went operational we would add to the SPA schedule (subject to underwriter approval). Jim Wilkey noted they are also exploring the Liability markets to determine the appetite for this type of habitational risk on school property. After a general discussion Program Administration was directed to develop revisions to the underwriting guidelines and MOC for review at the next meeting for habitational exposed projects and require referral for COC projects. It was noted we should consider a claim and or dispute process.

E.2. ESTABLISHMENT OF LAIF ACCOUNT

The Board was presented with a resolution and was asked to consider the establishment of a LAIF account for SPA funds.

A motion was made to approve the establishment of a LAIF account.

MOTION: Cindy Wilkerson

SECOND: Rose Burcina

**MOTION CARRIED
UNANIMOUSLY**

After the motion it was noted that the Resolution should say Chair, Managing Member CFO and staff was directed to correct before signatures.

E.3. ACTIVE SHOOTER COVERAGE/ALLIANT DEADLY WEAPONS RESPONSE PROGRAM

Dennis Mulqueeney provided the Board with a review of the Active Shooter coverage and Alliant Deadly Weapons Response program to understand what the Board is seeking as related to this coverage. He reviewed the costs associated with the current coverage and what the potential cost may be if all members participated. He noted that while the programs are not comparable he did mention that the ADWRP provides a liability element of coverage and the counseling services are more robust as compared to the current program. After a discussion Program Administration was provided with direction to obtain a quote for ADWRP coverage effective July 1, 2022.

A motion was made obtain a quote for ADWRP coverage effective July 1, 2022 to be presented at a future meeting.

MOTION: Cindy Wilkerson

SECOND: Rose Burcina

**MOTION CARRIED
UNANIMOUSLY**

E.4. ADMINISTRATION EQUITY RECLASSIFICATION

Marcus Beverly noted that the Board is asked to consider the reclassification of the \$75,000 in SIA Admin fee as noted in the agenda item (percentage based on TIV). Martin Brady noted that the practice that SIA has used in past years and the best strategy for use of the \$75,000 would be toward a loss control effort that the SPA group can benefit from.

A motion was made to approve the reclassification of SPA funds as recommended with thanks to SIA.

MOTION: Janet Selby

SECOND: Rose Burcina

**MOTION CARRIED
UNANIMOUSLY**

E.5. 2022 PROPERTY (AND APD) RENEWAL DISCUSSION

Dan Madej note that the pre-renewal review is in process and members were provided with an opportunity to provide feedback. Additionally members were asked to consider the desire of the Board to re-run the CoreLogic wildfire risk scores for 2022. After a discussion members generally agreed that updated reports. Program Administration was provided with direction to re-run the CoreLogic wildfire scores.

E.6. LEARNING MANAGEMENT SYSTEM

This item was referred to a working committee and has brought forward this matrix but they did not provide a full recommendation. It was noted that the committee will bring back a recommendation at a future meeting.

E.7. SELF-INSURANCE OF CYBER EXPOSURE – PORTAL UPDATE

Dan Howell noted that the portal is almost up and running and that each member of each pool would need to submit the information via the portal – any one that you want to be named as an additional insured will need to complete an application. Members were encouraged to reach out to Dennis Mulqueeny with any questions about the application process. The application will be the same as last year but will include some additional free-form responses. If members completed an application then you can pull forward last year's responses and update with current data if needed.

E.8. SPA & BASIC ADMINISTRATION

Christy Patterson wanted to introduce a discussion regarding Program Administration and if there was some way to consolidate administration as there is some duplication of efforts (Sedgwick and SIA) and wanted to know if there were any other members who had similar thoughts. After a general discussion it was noted that members wanted to keep SPA as a separate entity and consolidation of efforts may be possible in the future members generally agreed not at this time. It was noted that the economies of scale and knowledge sharing is also key to the success of SPA. Program Administration was asked to bring back at the next Long Range Planning meeting in August 2022.

E.9. PROPERTY VALUATION STRATEGY

Marcus Beverly provided notice that APIP did provide their trend factors – which is different from the past where they have used Marshall & Swift factors. Dan Howell noted that we are attempting to secure a lower trend factor for SPA than what APIP is using at this time due to the fact that SPA is in the process of completing an appraisal on all members by the end of 2022 (and SIA and BSSP have completed recent appraisals). More information will be shared at the next Board meeting.

F. INFORMATION ITEMS AND DISCUSSION

Jim Wilkey provided the Board with an update regarding the Liability Program (BASIC & SIA) and they provided a reminder to submit items needed for the renewal of the SPA Liability program.

G. ADJOURNMENT

A motion to adjourn was made at 11:48 A.M.

MOTION: Cindy Wilkerson

SECOND: Janet Selby

**MOTION CARRIED
UNANIMOUSLY**

The meeting was adjourned at 11:48 A.M.

NEXT MEETING DATE: Monday February 14, 2022 10:00 A.M.

Respectfully Submitted,

Martin Brady, Secretary

Date

