



Schools Program Alliance

c/o Alliant Insurance Services

Corporation Insurance License No. 0C36861

2180 Harvard Street, Suite 460, Sacramento, CA 95815

SCHOOLS PROGRAM ALLIANCE

March 14, 2022 Teleconference Board Meeting Minutes

Members Present:

Butte Schools Self-Funded Programs (BSSP)	Christy Patterson
North Bay Schools Insurance Authority (NBSIA)	Janet Selby
North Bay Schools Insurance Authority (NBSIA)	Brandon Schlenker
North Bay Schools Insurance Authority (NBSIA)	Kim Santin
Redwood Empire Schools Insurance Group (RESIG)	Rose Burcina
Schools Insurance Authority (SIA)	Martin Brady
Schools Insurance Authority (SIA)	Debrah Sherrington
Schools Insurance Authority (SIA)	Brooks Rice
Schools Insurance Authority (SIA)	Phil Brown
Schools Insurance Group (SIG)	Cindy Wilkerson
Schools Insurance Group (SIG)	Nancy Mosier

Consultants & Guests

Dan Howell, Alliant Insurance Services	Michelle Minnick, Alliant Insurance Services
Dan Madej, Alliant Insurance Services	James Wilkey, New Front Insurance
Marcus Beverly, Alliant Insurance Services	Eileen Massa, New Front Insurance
Dennis Mulqueeney, Alliant Insurance Services	Rob Kramer, Sedgwick

A. CALL TO ORDER, ROLL CALL, QUORUM

Mr. Martin Brady called the meeting to order at 8:00 a.m. The above-mentioned members were present constituting a quorum.

B. APPROVAL OF THE AGENDA AS POSTED

A motion was made to approve the Agenda as posted and confirm the quorum.

MOTION: Cindy Wilkerson	SECOND: Rose Burcina	MOTION CARRIED UNANIMOUSLY
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C. PUBLIC COMMENT

There were no public comments.

D. CONSENT CALENDAR

- Minutes of SPA Board of Directors Meeting February 14, 2022

A motion was made to approve the Consent Calendar.

MOTION: Christy Patterson	SECOND: Cindy Wilkerson	MOTION CARRIED UNANIMOUSLY
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E. GENERAL ADMINISTRATION**E.1. April 11, 2022 Proposed Meeting Change**

Dan Howell noted that during the RIMS meeting the SPA Board has an opportunity to meet with the lead underwriters for the SPA program from London. It was noted that the meeting space may not be available until 12pm-2pm and it was further noted that the BASIC meeting has been moved to avoid a conflict with this meeting. The new proposed time of the meeting is Tuesday, April 12th from 12pm -2pm at the Alliant Office 560 Mission, San Francisco and a teleconference option will be made available to those who cannot attend.

A motion was made to approve the meeting to April 12, 2022 at the Alliant Office (560 Mission) from 12pm - 2pm.

MOTION: Rose Burcina**SECOND: Janet Selby****MOTION CARRIED
UNANIMOUSLY****E.2.A. FINANCIAL AS OF DECEMBER 31, 2022**

Phil Brown provided a review of the Financial as of December 31, 2021 and noted that we have added a column to the financials that shows the shared risk layer, and also includes the claims liability by member. Additionally, he noted that the SPA financials audit has been scheduled for the end of April 2022.

A motion was made to approve the financials as of December 31, 2021.

MOTION: Cindy Wilkerson**SECOND: Rose Burcina****MOTION CARRIED
UNANIMOUSLY****E.3. 2022 PROPERTY (AND APD) RENEWAL DISCUSSION**

Dan Madej provided the board with a reminder of the Property and APD renewal timeline and noted that we have received the information needed for renewal.

E.4. LIABILITY UPDATE

Jim Wilkey provided the Board with an update regarding the Liability Program (BASIC & SIA) and noted that they have received all the information needed for the renewal of the SPA Liability program.

E.5. SELF-INSURANCE OF CYBER EXPOSURE – PORTAL UPDATE

Dennis Mulqueeney provided the Board with an update regarding the cyber portal and members have been granted access to complete the Cyber application by March 15, 2022. Members were reminded if they have any issues with logging they can reach out to Michelle Minnick or Jenna Wirkner. After a discussion Program Administration was provided with direction to consider a self-insured cyber program using the application information collected via the Cyber Portal. PRISM is still trying to decide if they will add any new members.



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E.6. LONG RANGE PLANNING

Marcus Beverly provided the Board with a review of the Long Range Action Plan and noted the items that have been completed and those that are still in progress.

F. INFORMATION ITEMS AND DISCUSSION

The group provided thanks to Rose from RESIG who shared resources related to PGE and wildfire resources and it was also noted that the mask mandate has ended.

G. ADJOURNMENT

A motion to adjourn was made at 8:37 A.M.

MOTION: Cindy Wilkerson

SECOND: Rose Burcina

**MOTION CARRIED
UNANIMOUSLY**

The meeting was adjourned at 8:37 A.M.

NEXT MEETING DATE: Tuesday April 12, 2022 12:00 P.M. in San Francisco, CA

Respectfully Submitted,

Martin Brady, Secretary

Date