

AGENDA

MEETING: Board of Directors Meeting
 Schools Program Alliance
 Teleconference Meeting

DATE/TIME: April 6, 2026 at 10:00 AM PDT

TELECONFERENCE: Toll Free [\(888\) 475 4499](tel:8884754499) or [\(669\) 900-6833](tel:6699006833) US Toll

Meeting number (access code): 972 0888 7715

<https://alliantinsurance.zoom.us/j/97208887715?pwd=skEs6MzSyob6mVJajuB7NkXuVOrZzw.1>

- A Action**
- I Information**
- 1 Attached**
- 2 Hand Out**
- 3 Separate Cover**
- 4 Verbal**

IMPORTANT NOTICES AND DISCLAIMERS:

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Michelle Minnick at Alliant Insurance at (916) 643-2715 twenty-four (24) hours in advance of the meeting. The Agenda packet will be posted at each member's site. Documents and material relating to an open session agenda item that are provided to the SPA members less than 72 hours prior to a regular meeting will be available for public inspection and copying at 2180 Harvard Street, Suite 380, Sacramento, CA 95815.

Access to some buildings and offices may require routine provisions of identification to building security. However, SPA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

This Meeting Agenda shall be posted at the address of the teleconference locations shown below with access for the public via phone/speaker phone.

1. Butte Schools Self-Funded Programs, 500 Cohasset Road, Suite 24, Chico, CA 95926
2. North Bay Schools Insurance Authority, 380 Chadbourne Rd, Fairfield, CA 94534
3. Redwood Empire Schools' Insurance Group, 5760 Skylane Blvd., Suite 100, Windsor, CA 95492
4. Schools Insurance Authority, 9800 Old Placerville Rd, Sacramento, CA 95827
5. Schools Insurance Authority, 85 Hartnell Suite 200, Redding, CA 96002
6. Schools Insurance Group, 550 High Street, Ste. 201, Auburn, CA 95603
7. Central California Schools Authority, 7170 N. Financial Dr. #130, Fresno, CA 93720

<i>PAGE</i>	A. CALL TO ORDER, ROLL CALL, QUORUM	A	4
	B. APPROVAL OF AGENDA AS POSTED	A	4
	C. PUBLIC COMMENTS	I	4
	<i>The public is invited at this point to address the Board of Directors on issues of interest to them.</i>		
	D. CONSENT CALENDAR	A	1
	<i>The Board of Directors may act on the item(s) below as a group though a Board Member may request an item be removed from the Calendar for separate discussion and action.</i>		

Pg. 4 1. Minutes of SPA Board Teleconference Meeting March 9, 2026

<i>Pg. 8</i>	E. MEMBER PROGRAM AND IDEA SHARING	I	4
	<i>This is an opportunity for a member to discuss a topic of interest or seek guidance and input from the group about a current issue, risk management topic or exposure. Please email a copy of any materials to each member in advance of the meeting.</i>		



Item D.

CONSENT CALENDAR

ACTION ITEM

ISSUE: Items on the Consent Calendar are to be reviewed. If any item requires clarification, discussion, or amendment by any member of the Board, such item(s) may be pulled from Consent Calendar and placed on the agenda for separate discussion.

Items pulled from the Consent Calendar will be placed on the agenda in an order determined by the President.

RECOMMENDATION: Adoption of items presented on the Consent Calendar after review by the Board.

FISCAL IMPACT: As indicated on any item included.

BACKGROUND: Items of importance that may not require discussion are included on the Consent Calendar for adoption.

PUBLICATION: None.

ATTACHMENTS:

1. Minutes of SPA Board Teleconference Meeting March 9, 2026



Schools Program Alliance

c/o Alliant Insurance Services

Corporation Insurance License No. 0C36861

2180 Harvard Street, Suite 380, Sacramento, CA 95815

SCHOOLS PROGRAM ALLIANCE

**March 9, 2026 Board Of Directors Teleconference Meeting
Minutes**

Members Present:

- | | |
|---|--------------------|
| Butte Schools Self-Funded Programs (BSSP) | Christy Patterson |
| Butte Schools Self-Funded Programs (BSSP) | Nicole Strauch |
| North Bay Schools Insurance Authority (NBSIA) | Noel Waldvogel |
| North Bay Schools Insurance Authority (NBSIA) | Karen Shelar |
| North Bay Schools Insurance Authority (NBSIA) | Denise Schreiner |
| Redwood Empire Schools Insurance Group (RESIG) | Cindy Wilkerson |
| Redwood Empire Schools Insurance Group (RESIG) | Sandy Manzoni |
| Schools Insurance Authority (SIA) | Brooks Rice |
| Schools Insurance Authority (SIA) | Debrah Sherrington |
| Schools Insurance Authority (SIA) | Josh Arnold |
| Schools Insurance Authority (SIA) | Olivia Nelson |
| Schools Insurance Authority (SIA) | Phil Brown |
| Schools Insurance Authority (SIA) | Amy Russell |
| Schools Insurance Group (SIG) | Nancy Mosier |
| Central California Schools Authority (CCSA) | Alan Caeton |
| Central California Schools Authority (CCSA) | Jeff Pierce |

Members Absent:

Consultants & Guests

- | | |
|--|-------------------------|
| Dan Madej, Alliant Insurance Services | Mo Balakrishnan, SIA |
| Dan Howell, Alliant Insurance Services | Jodi Schneiderman, SIA |
| Marcus Beverly, Alliant Insurance Services | Jim Wilkey, Newfront |
| Michelle Minnick, Alliant Insurance Services | Eileen Masa, Newfront |
| Jenna Wirkner, Alliant Insurance Services | Raul Hernandez, Gilbert |
| Mike Kielty, George Hills | |

A. CALL TO ORDER, ROLL CALL, QUORUM

Ms. Cindy Wilkerson called the meeting to order at 10:01 a.m. and welcomed the board. The above-mentioned members were present constituting a quorum.

B. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

MOTION: Christy Patterson	SECOND: Alan Caeton	MOTION CARRIED UNANIMOUSLY
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C. PUBLIC COMMENT

There were no public comments.

D. CONSENT CALENDAR

1. Minutes of SPA Board Teleconference Meeting February 9, 2026

A motion was made to approve the minutes.

MOTION: Christy Patterson

SECOND: Alan Caeton

**MOTION CARRIED
UNANIMOUSLY**

E. MEMBER PROGRAM AND IDEA SHARING

This time was reserved for members to share items of interest to the group. There was no discussion on this item.

F. LIABILITY PROGRAM

F.1. EXCESS LIABILITY PROGRAM

Jim Wilkey provided the Board with an update on the Excess Liability Program and thanked everyone for their participation with the meetings at PARMA. It was noted that the team needs to finalize the underlying members layers in anticipation of the excess coverage layers and they have received two of the three primary quotes. There was a discussion of ADA counts, and the efforts to obtain from members.

G. GENERAL ADMINISTRATION AND FINANCIAL REPORTS

G.1.A. STANDING COMMITTEE AND TASK GROUP UPDATES – LIABILITY CLAIMS TASK FORCE

Olivia Nelson noted that they group has not met since the last SPA Board meeting as they meet every other month.

G.1.B. STANDING COMMITTEE AND TASK GROUP UPDATES – PROPERTY PROGRAM LOSS CONTROL AD HOC COMMITTEE

Sandy Manzoni mentioned the group has not met since the last meeting but they have shared the California Safety Training at SIG March 17-18th (in person) and encouraged members to share the invite to anyone seeking to attend.

G.1.C. STANDING COMMITTEE AND TASK GROUP UPDATES – PROPERTY CLAIMS COMMITTEE

Josh Arnold discussed the committee has been meeting monthly and next meeting is set for the 17th. He noted the Engle Martin team has been great at communication as it relates to the new claim submitted. He also provided an update regarding the vendors providing remediation and noted this information will be packaged and shared with members.

G.1.D. CYBER WORKING GROUP

Phil Brown noted the cyber working group SPA Bot as well as the development of a SPA AI Policy. Additionally, the Alliant team is working to get members set up in both Oasys and Archipelago. Phil noted he has developed a comparison of the Cyber coverage. Phil Brown and Michelle Minnick met with Ben Duffy at PARMA to discuss the alignment of the contract with KYND for all SPA Members – it was noted that members should be receiving communications from the KYND team to align their contract dates.

G.1.E. STANDING COMMITTEE AND TASK GROUP UPDATES – COST ALLOCATION TASK FORCE

Phil Brown noted that they have not met with the actuary since the last meeting. Dan Madej noted that Mike Harrington had suggested some changes which will come back at the next meeting.

G.1.F. SPA PRIMARY LIABILITY LAYER AD HOC COMMITTEE

Phil Brown noted they have not met since the last meeting. It was noted that discussions are looking at 7/1/2027 and that underlying MOC’s need to be reviewed in anticipation of the proposed date. Additionally, discussions have begun regarding the need for the actuarial information to help move this forward.

G.2. STRATEGIC PLANNING OBJECTIVES

Marcus Beverly discussed Strategic Planning Objectives and noted that we have discussed lots of items during this meeting, noting the funding policy will be discussed later in the meeting.

G.3. CCSA REQUEST TO CONSIDER NEW MEMBER - FRESNO UNIFIED SCHOOL DISTRICT

Dan Howell provided a review of the data received for Underwriting consideration and proposed premiums to add Fresno Unified School District to join property coverage eff. 4/1/26. Alan Caeton noted that their want to join SPA is more than just the coverage as they want to have access to more resources through the SPA JPA.

A motion was made to approve the addition of Fresno Unified School District to property coverage effective April 1, 2026.

MOTION: Brooks Rice

SECOND: Noel Waldvogel

**MOTION CARRIED
UNANIMOUSLY**

G.4. ACIP QUOTE

Dan Howell noted that we have secured a quote for a \$5M limit with a \$25,000 deductible for an annual premium of \$5,500.

A motion was made to approve binding coverage with the ACIP program.

MOTION: Brooks Rice

SECOND: Noel Waldvogel

**MOTION CARRIED
UNANIMOUSLY**



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G.5. FUNDING POLICY

Dan Howell noted that this was developed as part of the CAJPA Accreditation review. Phil Brown provided additional comments that he and Marcus Beverly have done several reviews to refine the language.

A motion was made to approve the Funding Policy as presented.

MOTION: Brooks Rice

SECOND: Alan Caeton

**MOTION CARRIED
UNANIMOUSLY**

G.6. FINANCIAL AUDIT – JUNE 30, 2025, AND 2024

Phil Brown and Raul Hernandez provided a review of the Financial Audit for the year ended June 30, 2025. Raul Hernandez noted that the SPA audit was completed at the same time as the SIA audit. Additionally, Raul mentioned they issued an unmodified opinion.

A motion was made to approve.

MOTION: Nancy Mosier

SECOND: Alan Caeton

**MOTION CARRIED
UNANIMOUSLY**

H. PROPERTY PROGRAM

H.1. PROPERTY PROGRAM UPDATE

Dan Madej provided the Board with an update and noted that we are in the data collection phase and unlike prior years, as we are in APIP, and noted that we will additionally be working with AIG for the APD placement as well as the ADWRP. As it relates to the APD coverage we are exploring a \$100k deductible for the group to compare to the AIG policy.

I. INFORMATION ITEMS

1. **Article - Don't Trust AI To Come Up With A Strong New Password For You**

J. ADJOURNMENT

The meeting was adjourned at 11:00 A.M.

NEXT MEETING DATE: April 6, 2026 via Teleconference

Respectfully Submitted,

Kelli Hanson, Secretary

Date



Schools Program Alliance

c/o Alliant Insurance Services

Corporation Insurance License No. 0C36861

**Board of Directors
Teleconference Meeting
April 6, 2026**

Item E.

**MEMBER PROGRAM AND IDEA SHARING
INFORMATION ITEM**



Schools Program Alliance

c/o Alliant Insurance Services

Corporation Insurance License No. 0C36861

**Board of Directors
Teleconference Meeting
April 6, 2026**

Item F.

EXCESS LIABILITY UPDATE

INFORMATION ITEM



Item G.1.

GENERAL ADMINISTRATION AND FINANCIAL REPORTS

STANDING COMMITTEE AND TASK GROUP UPDATES

INFORMATION ITEM

- a) Liability Claims Task Force**
- b) Property Program Loss Control - Ad Hoc Committee**
- c) Property Claims Committee**
- d) Cyber Working Group**
- e) Cost Allocation Working Group**
- f) SPA Primary Liability Layer Ad Hoc Committee**

Item G.2.

STRATEGIC PLANNING OBJECTIVES

INFORMATION ITEM

ISSUE: The SPA Board of Directors held its annual Strategic Planning Meeting on August 19-20, 2025. During the meeting a number of strategic objectives were discussed. The Program Administrator has prepared the attached matrix summarizing the direction given by the Board into eight objectives to be addressed during the current program year.

RECOMMENDATION: None.

FISCAL IMPACT: None.

BACKGROUND: Each year the SPA Board of Directors holds a two-day meeting to allow time beyond normal Board business to develop a longer-term vision for strategic objectives. As items are identified, they are organized on the attached matrix to identify major milestones towards addressing the item and assignment of the activities to the parties responsible for development and execution of the item. The Strategic Planning Objectives matrix is included in each SPA Board of Directors regular meeting agenda so that a general progress update can be provided. At the following year's Strategic Planning Meeting, the Board reviews completion and determines if any items need to be carried over or modified in the following year's strategic planning objectives.

PUBLICATION: The FY 2025/26 SPA Strategic Planning Objectives will be included in each SPA Board of Directors regular meeting agenda with a status update.

ATTACHMENTS: FY 2025/26 SPA Strategic Planning Objectives

FY 2025/26 SPA STRATEGIC PLANNING OBJECTIVES as of 10/29/2025						
GOAL	ACTION / TASK		STAFF	Assigned	DEADLINE	STATUS
LRP-1	Develop SPA Liability Program Claims Reporting and SPA Level Loss Tracking					
	a	Staff to draft Claims Notice for Board consideration & adoption	NF/MM	JW/ON	Nov	
	b	Liability Claims Committee to begin meetings (including tracking claims) and report out to Board	MM	ON	Jan	Ongoing BOD Reports
LRP-2	Program Administrator to Establish Plan for CAJPA Accreditation Status					
	a	Determine current CAJPA Accreditation requirements	PA	MB/MM	Nov	In Progress
	b	Provide review of SPA existing documents and operations as compared to the CAJPA Accreditation requirements	PA	MB/MM	Jan	On Monthly Agendas
	c	Present results to Board for further direction or development of items needed	PA	MB/MM	Mar	
LRP-3	Establish a Cyber Working Group to address impact of AI on SPA including:					
	a	MOLC Review for AI Issues	NF/MM	JW/ON	Jan	Item on Dec Agenda
	b	Evaluate MGA/MGU/RPG Agency Management and Underwriting software packages to see if applicable to SPA and/or members	PA/MM	MB/PB	Feb	Update from 2/3/26 meeting
	c	Evaluate how agentic AI can impact SPA and members	PA/MM	DM/PB	Feb	Working with Archipeligo
	d	Evaluate software tools for contract review and certificate/endorsement management	PA/MM	DH/PB	May	
	e	Evaluate SPA Cyber Program combining existing SIA (Axa), BASIC (PRISM), CCSA (APIP) and SIG (Tokyo Marine Programs)	PA/MM/NF	DH/ON/JW	Jan	
LRP-4	Evaluate Retaining more risk in SPA Property Program					
	a	Create loss report pivot tables that support attachment/retention analysis	PA/PCA	DM/JA	Nov	JA delivering loss data
	b	Report to SPA Board on initial findings	PA/PCA	DM/JA	Dec	<i>For March</i>
	c	Actuarial report on retention finding	PA/BA	DM/MH	Mar	
	d	Renewal broking direction from SPA Board	PA	DM	Mar	
	e	SPA Board review of renewal options and binding instructions	PA	DM	Jun	
	f	Implementation of retention and monitoring	PA/PCA	DM/JA	Jul	
LRP-5	Property Claims Committee to work on developing a panel of providers with service and fees agreed pre loss					
	a	Develop best practices and pricing, likely focusing on specific types of vendor providers and working through each type	PA/PCA	MB/JA	Dec	Completed
	b	Gather member comments on items needed to perform vetting process	PA/PCA	MB/JA	Jan	Completed
	c	Select providers and establish appropriate pre-loss agreements/service standards	PCC	PCC	Mar	Completed/ in process
	d	Train members on utilization process	PA/PCA	MB/JA	May	
	e	Monitor results and performance and report out annually	PA/PCA	MB/JA	Aug	

GOAL	ACTION / TASK		STAFF	Assigned	DEADLINE	STATUS
LRP-6	Liability Program MOLC Evaluation of impacts and planning for potential move to claims-made coverage					
	a	Develop white paper on legal and operational affects of changing from occurrence to claims-made coverage	NF/MM/GC	JW/ON/BC	Feb	meet with UW for claims made coverage on top of current tower
	b	Initial discussion at SPA BOD	NF/MM/GC	JW/ON/BC	Mar	
	c	Further development of documents, MOLC, member communications	NF/MM/GC	JW/ON/BC	Jul	
	d	Discussion at SPA BOD Strategic Planning Session	NF/MM/GC	JW/ON/BC	Aug	
	e	Implementation of change in MOLC, if any, no sooner than	NF/MM/GC	JW/ON/BC	Jun-27	
LRP-7	Liability Program Evaluation of Primary Excess Liability Program and how BASIC and CCSA participate					
	a	Discuss conceptual approach to developing a SPA PELP, provide direction	NF/MM	JW/ON	Nov	Verbal Discussion at 11/10/25 Meeting
	b	Development of conceptual approach and transition plan	NF/MM	JW/ON	Feb	Verbal Update
	c	Approve transition to new SPA PELP (note this may be a July 1, 2027 goal)	NF/MM	JW/ON	Mar	
	d	Coverage for PELP commences	NF/MM	JW/ON	Jul	
LRP-8	SPA HR Hotline Solution					
	a	This item needs further development by SPA Board	TBD	TBD	TBD	

BOD: SPA Board of Directors
PA: SPA Program Administrator
MM: Managing Member
CFO: SPA Accounting and Finance

AIS: Alliant Ins. Svcs.(Property Program)
NF: Newfront Insurance (Liability Program)
GC: SPA General Counsel
PCA: SPA Property Claims Administrator at SIA



Item G.2.a.

CAJPA ACCREDITATION

INFORMATION ITEM

ISSUE: In its Strategic Plan, the SPA Board has set a goal of having SPA become an accredited risk pooling JPA under CAJPA's accreditation program. The Program Administrator is conducting an internal pre-audit assessment of SPA's ability to meet the requirements to achieve Accreditation with Excellence.

The Program Administrators will provide updates and items for approval during the remainder of the 25/26 Board of Directors Meetings.

RECOMMENDATION: Members are asked to review the matrix and provide direction as needed.

FISCAL IMPACT: TBD - We will need to budget for the accreditation in 26/27.

BACKGROUND: CAJPA's accreditation standards include numerous items for consideration and review. The Program Administrator prepared a matrix addressing each item with comments on what is needed to achieve compliance and estimated timing. The Program Administrator believes SPA should be ready by the fall of 2026 to join CAJPA and submit a request for a pre-accreditation review. It is expected that the accreditation review could be performed during the fall and if the review accreditation process within three months. If that is done, the cost of the pre accreditation review is applied to discount the accreditation process. The Program Administrator anticipates presentation of the draft accreditation report to the SPA Board at the 2027 SPA Strategic Planning meeting.

ATTACHMENTS: DRAFT CAJPA Accreditation Pre-Audit Review

Mission Statement

Schools Program Alliance (SPA) is an association of school Joint Powers Authorities (JPAs) formed to contract for goods and services on a group basis, focused primarily on insurance and risk management services.

First formed in 2020, SPA is not a legal entity separate from its members, but a Joint Powers Authority that exists to provide cost-effective programs and services to manage property, liability, Workers’ Compensation, services. SPA currently offers Property and Liability Programs as well as a variety of risk management services, including training and loss prevention services focused on wildfire risk assessment and mitigation.

Program Summary

Schools Program Alliance (SPA) is a JPA risk pool established in 2020 to serve as a 'Super Pool,' uniting member JPAs to provide tailored risk management and cost-effective insurance solutions for California’s educational institutions. As a trusted partner, SPA delivers a best-in-class property and liability coverage program, complemented by proactive safety initiatives. By pooling resources at a higher level, SPA provides robust solutions to support the educational mission of its members.

Program Summary

Program	Member Retention	Self-Insured Retention	Excess Coverage
Property			
Liability			
Workers Comp	NA	NA	NA
Total Covered Payroll is \$xxx			
Total Insured Values is \$xxx			

Objective: to determine that the governing documents and contracts with major service providers contain all essential provisions.

CRITERIA	STATUS	DISCUSSION
A. The JPA maintains in its records a signed original of the Joint Exercise of Powers Agreement or other acceptable documentation from each member agency. (Mandatory) <i>Other = signed copy of resolution from member's board, photo copy of signed JPA agreement. If not an original, suggest JPA check with counsel about the use of resolutions.</i>	In-progress, waiting on signed agreements from members.	
B. The agreement shall contain all of the provisions required in the enabling legislation in Section 6500 et. of the Government Code.	Yes	
1. §6503 requires that the purpose or power to be exercised and the method by which the purpose will be accomplished or the manner in which the power is to be exercised is to be stated in the agreement. (Mandatory)	Yes	
2. Pursuant to Section 6509 of the Government Code, the agreement shall specify the member which restricts the manner of exercising the power of the JPA (Suggestion) i. The member has to be named by name.	Yes	
3. In accordance with provisions of §6505.5 or §6505.6 the agreement must designate a treasurer and an auditor. (Mandatory) If §6505.5 a. Treasurer and auditor from same member b. Treasurer and auditor from same county (if under 6505.5 the auditor shall be from the same entity as the treasurer but does not have to be specifically named and can be the same person.) c. A Certified Public Accountant, who can serve both functions If §6505.6: Can be an officer or employee of the JPA for either or both positions. (Does not have to name any one particular person in the agreement. If the agreement refers to duties under 6505.6, this includes auditor/and treasurer,	Yes	Section 16b JPA Agreement
4. §6511 requires that the agreement provide for the disposition, division or distribution of any property acquired as the result of the joint exercise of powers. (Mandatory)	Yes	Section 23.1a. JPA Agreement
5. §6512 or Sec. 6512.2 "requires that the agreement provide that any surplus money on hand after the completion of its purpose shall be returned in proportion to the contributions made." Or may, in the alternative, in proportion to contributions made and claims or losses paid. (Mandatory) the governing documents address appropriate governing documents (agreement, bylaws, resolutions, master plan documents, memorandums of coverage, memorandums of understanding, adopted board policies or other similar documents);	Yes	Section 21.1.b. JPA Agreement
1. Eligibility criteria; (Mandatory)	Yes	Underwriting policy and JPA Agreement
2. Procedure for electing officers; (Mandatory)	Yes, the Board elects officers.	
3. Terms of office; (Mandatory)	Yes	Section 11 JPA Agreement 6-9-25 BOD Agenda
4. Record retention policy; (Mandatory)	5-10-21 passed	
5. Power and duties of Board; (Mandatory)	JPA Agreement	Section 8 and Section 9 JPA Agreement
6. Indemnification for liability; (Mandatory) The governing documents address that anyone acting in their official capacity (board/committee) is indemnified by the JPA or (not) to eliminate gray area. Employees are already covered under Gov. Code.	Yes	JPA Agreement?
7. Provisions for dissolution of pool; (Mandatory) There is a process specified for the members to elect to dissolve the pool.	Yes	JPA Agreement Section 21.22, 23
8. Provisions for financial audits; (Mandatory)	Yes	JPA Agreement Section 15.d.
9. Provisions for actuarial studies; (Excellence)	Does it need to mention time and frequency?	JPA Agreement Section 19.b.i?
10. Provisions for claims audits: (Excellence)		P&P #4 Property Program Claim Management Policy - do we need to add the audit?
11. Provisions for assessments & distributions; (Mandatory)	Members will pay assessments	JPA Agreement Section 19.b.iii
12. Provisions for member withdrawal from a program or JPA as a whole. These provisions shall include: • Notice requirements (recommend board resolution for withdrawal from JPA; resolution to get in, resolution to get out) • Financial obligations and entitlements, i.e. responsibilities for future assessments or rights for future dividends. (Mandatory)	Yes	JPA Agreement Section 21
13. Provisions for termination of JPA members (such as the right to cancel for non-payment of premiums, underwriting problems, or the failure to adequately control risks); (Mandatory)	Yes	JPA Agreement Section 22
14. Provision for a meeting of the board at least annually; (Mandatory) (The board will meet at least annually, not an annual meeting according to Roberts Rules of Order.)	Yes	Meeting Calendar passed by Board of Directors JPA Agreement Section 10
15. Provision for the resolution of coverage and claims disputes with its members; (Mandatory)	Yes	
16. Provision for the resolution of nonclaim disputes (Excellence)	Yes	JPA Agreement Section 25.1
17. Provision for obligations of members. (Mandatory) The governing documents identify obligations of members, e.g. • Payment of contributions • Representative for board • Provide requested data	Yes	

Objective: To determine that the JPA complies with all applicable accounting standards and has adopted an investment policy.

CRITERIA	STATUS	DISCUSSION
<p>Noncompliance examples:</p> <ul style="list-style-type: none"> •Not recording IBNR •Unrecorded ULAE (material) •Inadequate disclosures (Required Supplementary Information (RSI) #1, by line of coverage and RSI #2) loss development by line of coverage and disclosure of ceded insurance. •Inappropriate application of GAAP, (such as recording equity in another pool) (cannot be cured by disclosing the policy and limitations) •Liabilities not fairly stated (materially overstated; •Don't record above expected, any additional should be recorded as a designation of retained earnings). •GASB 31, market value of investments •GASB 40 Custodial Credit Risk Disclosures •GASB 68 Pension Liabilities •GASB 75 Other Post-Employment Benefits •Asset Impairments •Related Party Transactions •Extraordinary Items •Prior Period Adjustments •Contingent Liabilities •Recording reinsurance recoveries when received instead of netting out of claims expense when paid and setting up as a receivable. •The MD&A is sufficient 	Confirmed through Financial Audit	
B.The JPA issues to its members periodic financial reports at least annually or more frequently if required by its governing documents. (Mandatory)	Yes	Quarterly reports
1.The JPA has undergone annual independent financial audits conducted by a CPA in accordance with generally accepted auditing standards, a report of which has been made available to all members as required by its governing documents. (Mandatory)	Yes	Done via SIAs audit ? Gilbert
2.If the JPA has received an opinion other than an unmodified opinion on the audit of its financial statements, the JPA governing board has satisfactorily addressed any such qualifications of opinion, audit exceptions or negative statements. (Mandatory)	No? We have not received an unmodified opinion?	
3.The independent auditor shall include a report on internal controls. (Mandatory) (Issue a report on internal control and compliance for governmental auditing standards or an internal control report under Statement on Auditing Standards 115 to meet this.)	Yes?	Ask SIA/review audit
4.If a management letter or report on internal controls has been issued, the JPA governing board has addressed any recommendations. (Mandatory)	Yes, if needed?	See above
D.Unpaid Claim Liabilities		
1.The JPA has assets sufficient to pay all unpaid claims liabilities and maintains a reasonable contingency margin. The determination of whether there is a reasonable margin for contingencies will include consideration of investment income, excess of loss insurance, aggregate stop loss insurance, assessability, size of program, volatility of risk, tolerance of membership, disclosure to board and any other relevant factors. (Excellence) (If there is a deficit and the board has made an assessment, the receivable is recorded to offset the deficit.)	Yes	Ask confirmation if this for the retained layer. Use of actuary?
2.If the JPA does not currently have sufficient assets to pay unpaid claims liabilities, it has a reasonable financial plan in effect that will generate sufficient revenues to pay all unpaid claims liabilities and to establish a contingency margin. (Mandatory) For both D (1) and D (2) above, unpaid claims include: (Mandatory)	Property only?	Do we need to be looking at this for GL?
a. Case reserves for reported claims; b. Incurred but unreported claims; c. Expected loss development; and, d. Allocated & unallocated loss adjusting expenses.	A) yes B) Actuary? C) Actuary?	Dan Madej confirm
3.JPAs with a self-funded medical benefit plans must fund at a level sufficient to cover expected claims, including the run-out, plus a reasonable contingency for adverse experience. Absent any acceptable evidence to the contrary, the contingency for adverse experience shall be set at an amount equal to or greater than the expected run-out of claims. (Mandatory)	NA	
4.JPA's with self-funded benefit plans other than medical must fund such programs at a level sufficient to cover expected claims and projected run-out, plus a reasonable contingency for adverse experience. (Mandatory)	NA	
E.The JPA's current contribution levels for each self-funded program is in concert with Section D, above. (Mandatory)	NA	
F.The JPA has adopted a target equity policy and considers it when evaluating funding and dividends. (Mandatory) (For sample targets see target equity worksheet)	Fund the property aggregate every year and maintain any Net Position left from years where we don't hit the aggregate.	Funding Policy Approved 3/9/26
G. Management provides those with governance a five-year summary of: a. The rate setting confidence level by policy year and program (Excellence) b. The equity targets by program and policy year (Excellence) Recommend you show the targets to your equity and demonstrate strengthening or erosion. Show board progression overtime.	Fund the property aggregate every year and maintain any Net Position left from years where we don't hit the aggregate.	Funding Policy Approved 3/9/26
H.The JPA rate funding at the 80% confidence level or describes why this level is not needed; due to: (Excellence)	NA	NA
a.Nature of the program and retentions (explain) b.Met or exceed target equity (explain) c.Has a retrospective assessment process in place (explain)	Property program has an aggregate retention that is fully funded every year. We don't use actuary to calculate annual proeprty funding.	Not needed - fund aggregate every year
Actuary Guidance Funding: Primary Programs 70% = Marginally Acceptable 75%-85% = Recommended 75% = Marginally Acceptable 80%-90% = Recommended 95% = Conservative In cases where the loss estimates are less than the SIR (e.g. expected is \$500K, SIR is \$1M), I typically recommend setting aside a multiple of the SIR or layer exposure (e.g. 5 times) since the CL estimates are not sufficient for surplus protection.	NA	NA
I.Any JPA with non-risk sharing program(s) must clearly indicate in the governing documents the financial and operational structure of such program(s). (Mandatory) To be considered as a W.C. non-risk sharing program, it must not be operating under a master workers' compensation certificate filed with the State Dept. of Self-Insurance Plans.	No WC program and no non-risk-sharing program	Need to define in gov documents the operating structure (prop and GL?) Send to Liability Committee Participation agreement
In lieu of funding standards contained in Section E above, a non-risk sharing program must:		
1.Calculate and communicate the individual member net asset balances and liabilities to the members annually.	Yes	Financial Statement included in agendas quarterly.
2. Be sufficiently assessable to ensure that program's cash flow needs are met.	Yes	Financial Statement included in agendas quarterly.
3. Demonstrate that it has adequate cash on hand to meet future claims costs.	Yes	Financial Statement included in agendas quarterly.
J.The JPA maintains a suitable management information system that includes premium computation methods and/or allocation formulas. (Mandatory).	Yes	Dan Madej ?

Objective: To assure that policies and procedures are in effect to protect and preserve the IPA's financial assets.

CRITERIA	STATUS	DISCUSSION
A. The IPA has a written investment policy that contains: (Mandatory) Required for all, even if they only have money in LAIF and/or County Treasury.	Approved 2/9/26	Approved 2/9/26
1. A statement of objectives as required by G.C. § 53646	Approved 2/9/26	Approved 2/9/26
2. Description of permitted investments, which must be in conformity with California G.C. § 53601 and reasonable under "prudent investment rule."	Approved 2/9/26	Approved 2/9/26
3. The written investment policy is reviewed annually by governing body or an investment committee pursuant to California G.C. § 53646(i).	Approved 2/9/26 and will review at the 2/2027 meeting	Approved 2/9/26 and will review at the 2/2027 meeting
4. The IPA provides evidence that the governing body or an investment committee periodically considers diversification of risk as to type of investment and individual institution. (Mandatory)	Currently using LAIF only - need to keep funds relatively liquid and rates are currently favorable.	Continue to monitor and invest in other instruments if prudent.
B. The IPA invests its funds in conformity with GC § 53601, (G.C. 6509.5) (Mandatory)	Yes- LAIF	Using LAIF
C. The IPA has in place internal controls that include: (Mandatory) Government pooled funds excepted.	Using LAIF	SIA internal controls in INVESTMENT POLICY
1. Separation of functions (buying and selling of securities is separate from accounting and reporting of transactions) if the size of the staff can accommodate this.	SIA internal controls in INVESTMENT POLICY	SIA internal controls in INVESTMENT POLICY
2. Separate verification of all transactions; and	SIA internal controls in INVESTMENT POLICY	SIA internal controls in INVESTMENT POLICY
3. Written documentation of procedures.	SIA internal controls in INVESTMENT POLICY	SIA internal controls in INVESTMENT POLICY
D. If the Treasurer has the authority to reinvest, sell and exchange securities:	Included in investment policy and approved 2/9/26	On agenda by May 2026
1. The IPA makes such delegation of authority annually.	Included in investment policy and approved 2/9/26	Signed LAIF received
(G.C. § 53607) (Mandatory)		
2. The Treasurer renders a monthly report of investment transactions to the governing board. (G.C. § 53607) (Mandatory)	LAIF Only (move money to LAIF once a year)	Add to agenda
THE FOLLOWING REQUIREMENTS (E, F, G, & H) ONLY APPLY TO IPAS THAT MANAGE THEIR OWN INVESTMENTS, WITH OR WITHOUT THE USE OF INVESTMENT CONSULTANTS. Does not apply to IPA funds that are deposited with county or state investment pools.		Phil?
E. The IPA provides evidence that the Treasurer or Chief Financial Officer has submitted a quarterly report in a timely manner to the governing board containing the investment information required by California G.C. § 53646 (b) (1), a description of compliance with the statement of investment policy G.C. § 53646 (b) (2), and a statement of ability to meet expenditure requirements over the next six months G.C. § 53646 (b) (3). (Mandatory) Quarterly report is suggested not required under government code revisions but still required under these standards. The State revised so they don't have to include this in the mandated cost reimbursements. (Should be signed by Treasurer or CEO. (Note: under 53646 it does not state that you must provide the transaction detail as described under 53607 for a treasurer that has investment authority)	By January meeting	Treasurers report needed
F. The quarterly investment report filed with the governing body shall also contain:	By January meeting	part of report above
1. Type of investments. (Excellence)	By January meeting	part of report above
2. Issuing institution; (Excellence)	By January meeting	part of report above
3. Dates of purchase and maturity. (Excellence)	By January meeting	part of report above
4. Par and dollar amount invested on all securities; (Excellence)	By January meeting	part of report above
5. Investments and monies held by the IPA. (Excellence)	By January meeting	part of report above
6. Current market value, including source. (Excellence)	By January meeting	part of report above
7. Coupon rate. (Excellence)	By January meeting	part of report above
8. Effective yield rate; (yield to maturity) (Excellence)	By January meeting	part of report above
9. Portfolio total rate of return. (Excellence)	By January meeting	part of report above
10. Cash and security transactions. (Excellence)	By January meeting	part of report above
11. Percentage of portfolio by issuer or security type. (Excellence)	By January meeting	part of report above
G. IPAs that own investment securities shall have an independent custodian who shall not be from the same department of the financial institution or broker/dealer from whom the IPA buys or sells the security, or the investment advisor. (Mandatory)	NA	Covered in LAIF
1. There shall be a written contract between the IPA and the independent custodian that includes: (Mandatory) a. Scope of services b. Compensation c. Termination	NA	Covered in LAIF
2. Monthly reports shall be sent directly from custodian to a specific person at the IPA. (Excellence)	NA	
3. Custodial statements shall be reconciled with an in-house or investment advisor's report. (Mandatory)	NA	
Should be independent of the custodian and investment advisor. Should be documented in the investment accounting procedures. Recommend quarterly.	NA	
4. The third-party custodian shall maintain adequate fidelity coverage. (Excellence)	NA	
H. For IPAs that engage in services of a professional investment advisor, the following safeguards are in place: For the purpose of this Section L, an investment advisor is a person or firm that provides advice as to the value of securities or property or the advisability of purchasing or selling such securities or property. The advisor may have discretionary authority or control to purchase or sell. An investment advisor renders advice to the IPA on a regular basis with the understanding that his or her advice will be an integral factor in the investment decision-making process relative to the particular needs of the IPA. Purely clerical or ministerial duties such as record-keeping, reporting, processing, or disseminating information generally will not be classified as investment advisory activities, absent authority, discretion, or control.	Don't have professional investment advisor.	Consider for future if needed
1. There is a written contract between the advisor and the IPA that includes: (Mandatory) a. Scope of services b. Compensation c. Duty to disclose conflicts of interest d. Termination e. Disclosure to IPA of any investigation by a regulatory body for investment-related regulatory violations.	Don't have professional investment advisor.	Consider for future if needed
2. The IPA has a process to ensure the investment advisor has disclosed any conflict of interests (Mandatory) (This may be satisfied by a provision in the contract as addressed in (1) above or FPCC form 700, or review of Form ADV Parts 1 and 2; this should be done annually.) We are concerned that this does not satisfy the objectives of "disclosure" form 700 and ADV, recommend an annual statement of conflicts; list conflicts.	Don't have professional investment advisor.	Consider for future if needed
3. All securities are purchased in the name of the IPA. (Mandatory) Deposits in LAIF or a treasury are not "securities"	Don't have professional investment advisor.	Consider for future if needed
4. The advisor sends monthly reports to the IPA containing information described in Section D above. (Mandatory)	Don't have professional investment advisor.	Consider for future if needed
5. The advisor reports at least quarterly an evaluation including total rate of return and a comparison of the pool's total rate of return to reasonable benchmarks (i.e., U.S. Treasury securities, an index comprised of Treasuries, or LAIF). (Excellence)	Don't have professional investment advisor.	Consider for future if needed
6. The investment advisor carries Investment Advisor Professional Liability Insurance with a per claim/aggregate limit of at least \$1,000,000. (Mandatory)	Don't have professional investment advisor.	Consider for future if needed
I. IPAs that place their investments in or through County or State investment pools, or in FDIC insured contracts will issue quarterly reports to the governing body, chief financial officer, and auditor in accordance with G.C. § 53646 (e). (Mandatory)	Don't have professional investment advisor.	Consider for future if needed

Objective: To determine that the JPA actively promotes risk control principles and practices to its members and that necessary budgetary appropriations for such services are made. An excess JPA may meet this requirement by requiring its member agencies to be responsible for having their own risk control program.

CRITERIA	STATUS	DISCUSSION
A. JPAs are active in promoting risk control principles among their member agencies. This shall include the following: (Compliance with two or more is required) Not applicable for benefit programs. (Mandatory)	Yes	Wild fire risk scores, reports etc.
1. Promoting a risk transfer policy that addresses additional insured's, minimum insurance limits and proof of suitable insurance coverage.	Yes	
2. Establishing risk control standards for the significant exposures of its member agencies. For liability and property.	Property High Risk Standards & COC Limits. Liability Committee meets to discuss.	Included special terms in APIP placement. SPA MOC endorsement b, Scheduled High Risk Location Loss Limitation
3. Prioritizing the use of its risk control resources, based on such factors as: (a) loss ratios, (b) frequency, and (c) severity rates.	Yes?	Wild fire risk scores, reports etc, high risk locations.
4. Offering risk control assistance to its member agencies, including (a) conducting or facilitating risk control inspections, (b) investigating large losses, (c) conducting risk control training for its member agencies, and/or (d) providing wellness and/or employee assistance program.	Loss Control Funds? HSB?	
5. Providing or facilitating the procurement of appraisal services, in order to maintain accurate records of its members' property components and values.	Yes	
B. The JPA's budget provides for the above. (Mandatory)	Yes	
C. The JPA maintains a suitable management information system that includes: (Mandatory)	Yes	
1. Relevant information about type and quantity of exposures being assumed.	Yes	
2. Relevant information about the type, number and cause of accidents resulting in claims against its member agencies.	Yes	

Objective: To determine that the JPA has a clear process for developing and monitoring its underwriting policies and processes

CRITERIA	STATUS	DISCUSSION
I. Underwriting Objectives This applies to rating individual members and overall program management	Yes	Underwriting policy approve by the BOD
1.The JPA has established a written underwriting policy. This policy should include the following (mandatory): This should be a written policy approved by the board	Yes	
a. A definition of the underwriting function / mission	Yes	
b. Address suitability or fit of member	Yes	
a.As applicable considers i.Claims ii.Exposures iii.Actuarial results	Yes	Need to add actuary review to underwriting policy?
d.Defines relevant period or value of data. (last 5 years; or capped at \$150,000)	Yes	Underwriting policy
formula (mandatory) (Addresses both new and existing members)	No	
a. It identifies the components in writing as part of	No	
b. The policy identifies guidelines for credits or	No	
3. There is an approval process for new members by board or who they delegate this approval. (mandatory)	Yes	Underwriting Policy
4. The underwriting policy is formally reviewed periodically or at least once every three years. (Mandatory) (a fresh look at the formulas) This review should consider:	Yes	2023 Amended
a. Is the process adequately measuring the risks?	Yes	
b. Is the process adequately allocating costs? (Mandatory)	Yes	
5.Underwriting considers the target net assets (Excellence) May include a dividend & assessment formula	No	

Objective: Demonstrative for the first cycle to make this part of the conversation management has with the board; the goal would be to make this demonstrative for a three- year cycle beginning January 1, 2021 then after this section will be for the excellence standard.

To determine that the JPA has an ongoing process to identify major overall risk areas for the JPA and a plan reduce these risks to a relatively low level.

The JPA leadership has identified the relevant; policies, procedures, people, systems, training and monitoring to address first level risks in each of these three areas. A plan should be developed to

(note must have a plan in process. It doesn't have to be fully implemented) The plan must be in

e. Identify the major risks	Pending	Wildfire risk? Loss control
f. Develop a plan to reduce the risk to a "relatively low level."	Pending	
g. Implement the plan	Pending	
h. Monitor and develop plans to address next level risks.	Pending	

CRITERIA	STATUS	DISCUSSION
I. Member Understanding and Value - Meeting member needs through various cycles.	Add one of the risk components to our meetings? Special meeting related to this topic?	Wait until the annual strategic planning meeting?
a. Identify the major risks (demonstrative/excellence)	Add one of the risk components to our meetings? Special meeting related to this topic?	
b. Develop a plan to reduce the risk to a "relatively low level." (demonstrative/excellence)	Add one of the risk components to our meetings? Special meeting related to this topic?	
c. Implement the plan (demonstrative/excellence)	Add one of the risk components to our meetings? Special meeting related to this topic?	
d. Monitor and develop plans to address next level risks (demonstrative/excellence)	Add one of the risk components to our meetings? Special meeting related to this topic?	
II. Funding, Capitalization and Risk Financing Structure - Board not adequately funding and capitalizing a program.	Add one of the risk components to our meetings? Special meeting related to this topic?	
a. Identify the major risks (demonstrative/excellence)	Add one of the risk components to our meetings? Special meeting related to this topic?	
b. Develop a plan to reduce the risk to a "relatively low level." (demonstrative/excellence)	Add one of the risk components to our meetings? Special meeting related to this topic?	
c. Implement the plan (demonstrative/excellence)	Add one of the risk components to our meetings? Special meeting related to this topic?	
d. Monitor and develop plans to address next level risks. (demonstrative/excellence)	Add one of the risk components to our meetings? Special meeting related to this topic?	
III. Operations and Operational Interruption.	Add one of the risk components to our meetings? Special meeting related to this topic?	
a. Identify the major risks (demonstrative/excellence)	Add one of the risk components to our meetings? Special meeting related to this topic?	

b. Develop a plan to reduce the risk to a “relatively low level.” (demonstrative/excellence)	Add one of the risk components to our meetings? Special meeting related to this topic?	
c. Implement the plan (demonstrative/excellence)	Add one of the risk components to our meetings? Special meeting related to this topic?	
d. Monitor and develop plans to address next level risks. (demonstrative/excellence)	Add one of the risk components to our meetings? Special meeting related to this topic?	
The plan should be designed to reduce to a relatively low risk that events in these areas would significantly put the pool at risk.	Add one of the risk components to our meetings? Special meeting related to this topic?	

Objective: To determine that the JPA (A) has a process for developing and implementing a strategic plan setting forth its goals and objectives for the future, (B) regularly and effectively communicates with its members (C) actively involves its governing board members and staff in education and training programs offered by relevant professional associations and (D) maintains procedures and policies relating to information systems.

CRITERIA	STATUS	DISCUSSION
A. The JPA conducts an effective strategic planning process to guide its future efforts. This should include an analysis of the environmental trends and the organizational strengths, weaknesses, opportunities and threats. Such a process may also include the following: (Excellence)	Yes, annually.	
1. A survey of member expectations and related perceptions; (either formally or informally)	Informally yes? Should we add formally?	
2. A mission statement with supporting goals, objectives and tasks.	Yes	
3. Consideration of the target equity policy.	approved	
B. The JPA regularly communicates with its member entities. Such communication may include (Mandatory) One or more or related communication efforts with members		
1. Annual reports, newsletters, or similar media;	Should we create an annual report for SPA?	
2. Notice of major policy issues;	Yes	
3. Periodic workshops, seminars, or similar educational activities;	Alliant Risk Control?	
4. Surveys of its member agencies, its service providers, and staff.	Not at this time? Should we start effective 26/27?	
5. JPA website for communication with members	Yes	
C. The JPA governing board and staff are actively involved in education and training programs. Such involvement may be indicated by the following: (Excellence)	Yes	
1. Participation in one or more of the following organizations:		
a. CAJPA (California Association of Joint Powers Authorities)	Yes?	Underlying members and Alliant. Will pay for a membership for SPA.
b. PARMA (Public Agency Risk Managers Association)	Yes?	Underlying members are members?
c. PRIMA (Public Risk Management Association)	NA	
d. CPCU Society (Chartered Property and Casualty Underwriters)	NA	
e. RIMS (Risk and Insurance Management Society)	NA	
f. CASBO (California Association of School Business Officials)	NA	
g. COSIPA (Council of Self-Insured Public Agencies)	NA	
h. CSIA (California Self-Insurers Association)	NA	
i. PASMA (Public Agency Safety Management Association)	NA	
j. AGRIP (Association of Governmental Risk Insurance Pools)	NA	
k. IEA (Insurance Educational Association)	NA	
l. ASSE (American Society of Safety Engineers)	NA	
m. SCIC (Society of Certified Insurance Counselors)	NA	
2. Top management has attended at least two professional conferences or seminars in the preceding 12 months.	Yes	
3. The governing body members participate in training such as; governance training, pool management or risk management training.	Yes	
4. There is formal training of all key personnel. (As needed)	Yes	
5. The JPA's budget provides for the above participation and training.	Add training budget?	
D. The JPA has developed and implemented processes and procedures relating to protection of electronic data, including:	Alliant Contract?	
1. A suitable security and back-up system for all stored data. (Mandatory)	Yes	
2. A written policy with respect to:		
a. Disaster recovery (Mandatory)	Yes	Admin P&P 3
b. Data backup and recovery (Mandatory)	Yes	Admin P&P 3
c. Physical and electronic data security (Mandatory)	Yes	Admin P&P 3
d. Electronic data retention (Mandatory)	Yes	Admin P&P 3
e. Protection of electronic data as required by Health Insurance Portability and Accountability Act of 1996 (HIPAA), as applicable. (Mandatory)	Yes	Admin P&P 3



Item G.2.b.

AUGUST 2026 DRAFT AGENDA

INFORMATION ITEM

ISSUE: The Board is presented with Draft Agendas for the October Training Day and Board of Directors meetings for review and discussion.

The Program Managers have left several potential topics open at this time to get feedback and members are asked to choose one or more for the August meeting.

RECOMMENDATION: Discuss and provide direction regarding agenda topics.

FISCAL IMPACT: None from this item.

BACKGROUND: Every year the SPA JPA holds a two-day Board Meeting for training and long-range planning, depending on need. The meeting provides Board members an opportunity to discuss the coverage programs, risk management and loss control services, pool governance, and other topics Members may want to address. Training presentations are provided by the Program Administrators and SCORE partners. The Lodge at Tiburon was selected as the destination for this year's meeting on August 25-26, 2026.

ATTACHMENTS: Draft Agenda for the meeting August 25-26, 2026

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Michelle Minnick at Alliant Insurance at (916) 643-2715 twenty-four (24) hours in advance of the meeting. The Agenda packet will be posted at each member’s site. Documents and material relating to an open session agenda item that are provided to the SPA members less than 72 hours prior to a regular meeting will be available for public inspection and copying at 2180 Harvard Street, Suite 380, Sacramento, CA 95815. Access to some buildings and offices may require routine provisions of identification to building security. However, SPA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

DATE/TIME:	DAY 1 – August 25, 2026 at 10:00 AM – 3:30 PM PDT Lunch available at 12:15 pm DAY 2 – August 26, 2027 at 9:00 AM – 2:00 PM PDT Breakfast available 8:30 am Lunch available at 11:45 am
LOCATION:	The Lodge at Tiburon 1651 Tiburon Blvd, Tiburon, CA 94920 Main Sail Ballroom
	<i>A = Action Item</i> <i>I= Information Item</i>

A. Call to Order, Roll Call, Quorum

- | | |
|--|----------|
| 1. Approval of the Agenda | <i>A</i> |
| The Committee will be asked to approve the agenda order. | |

B. Public Comments

C. Chairperson’s Welcome, Introductions and Team Building Exercise

D. Consent Calendar

The Committee is asked to take action on the consent calendar items as a group, except that a member may request that an item be withdrawn from the Consent Calendar for discussion and action.

- | | | |
|--|----------|------------|
| 1. Minutes of SPA Board Meeting June 9, 2026 | <i>A</i> | <i>Pg.</i> |
| 2. Approval of Property Program Claims Payments | | <i>Pg.</i> |

E. Regular Meeting Items

- | | | |
|---|----------|------------|
| 1. Financial Report | | |
| a) Managing Member Financial Update as of June 30, 2026 | <i>A</i> | <i>Pg.</i> |
| b) Quarterly Property Claims Report | <i>A</i> | <i>Pg.</i> |
| 2. General Administration | | |
| a) SPA Property Memorandum of Coverage (MOC) | <i>A</i> | <i>Pg.</i> |
| <i>The Board will be asked to ratify the final Property MOC for FY 26/27.</i> | | |
| b) SPA Conflict of Interest Code | <i>A</i> | <i>Pg.</i> |

F. Strategic Planning Session

- | | | |
|---|---|---|
| <p>1. Review of FY 25/26 Strategic Planning Action Items</p> <p><i>The Board will review with staff the status of the strategic action items from the past year.</i></p> | <p>I</p> | <p><i>Pg.</i></p> |
| <p>2. CAJPA Accreditation & Enterprise Risk Management</p> <p><i>Members will review the CAJPA Accreditation Standards and participate in the recommended Enterprise Risk Management review.</i></p> | <p>A</p> | |
| <p>3. Overall Consideration of Artificial Intelligence Resources on SPA Program Improvements</p> <p><i>The Board will be asked to discuss how SPA can leverage AI resources to improve SPA services and products.</i></p> | <p>A</p> | |
| <p>4. Discussion of Policies and Procedures, Roles and Responsibilities and Standing Committees/Task Groups</p> <p><i>The Board will discuss & consider whether additional policies and procedures, defined roles and responsibilities, and standing committees/task groups are needed.</i></p> <ul style="list-style-type: none"> a) Liability Claims Task Force b) Property Program Loss Control - Ad Hoc Committee c) Property Claims Committee d) Cyber Working Group e) Cost Allocation Working Group f) SPA Primary Liability Layer Ad Hoc Committee g) Program Staffing | <p>A</p> | <p><i>Pg.</i></p> |
| <p>5. Coverage Program Reviews, Development and Marketing</p> <p>a) Property Program</p> <ul style="list-style-type: none"> 1) Evaluation of Retained Layer Results and Outlook for Program Year 27/28 2) Cost Allocation – revisiting with actuary and Ad Hoc committee 3) Consideration of New Members for Program Year 27/28 4) Property Program Underwriting Policy <p>b) Liability Program</p> <ul style="list-style-type: none"> 1) Review of 7/1/2026 Renewal 2) 7/1/2027 Renewal Planning 3) Consideration of SPA Primary Liability Program 4) Liability Claims Committee Progress and Plans | <p>A</p> <p>A</p> <p>A</p> <p>A</p> <p>A</p> <p>A</p> | <p></p> <p><i>Pg.</i></p> <p></p> <p></p> <p></p> <p><i>Pg.</i></p> |

G. New Programs and/or Services

1. Discussion on Emerging Risks and Ideas for Creation or Modification of SPA Program and/or Services

The Committee will discuss ideas for creation or modification of SPA programs and/or services.

- a) Exploration of possible SPA Cyber Coverage and Risk Mitigation Program A

H. Information Items

I. Review of Meeting Discussion and Identification of Items for inclusion on Updated SPA Strategic Action Plan

At this time, the Board will review the meeting's discussions and identify items that will be more fully developed in a Strategic Action Plan for adoption at a future SPA Board meeting.

J. Adjournment

The next SPA Board meeting is scheduled for Monday, October 12, 2026.

If you have questions regarding the agenda package, please contact:
Michelle Minnick at Michelle.Minnick@alliant.com / 916-643-2715



Item G.4.

**CCSA REQUEST TO CONSIDER NEW ADDITION – MADERA UNIFIED
SCHOOL DISTRICT – KING HUSIEN SCHOOL**

ACTION ITEM

ISSUE: Program Administration has received notice of a new site which was requested to be added effective 7/1/2026. Given the total value of the new site exceeds \$25M the Board is asked to review and consider approval.

RECOMMENDATION: It is recommended that the SPA Board review additional information and take action or provide direction at today’s meeting.

FISCAL IMPACT: No fiscal impact is expected from any action taken at today’s meeting. Costs for the new site will be included in the FY 26/27 Renewal of the APIP program.

BACKGROUND: CCSA’s membership includes CRMA and its member school districts located in the central San Joaquin Valley.

ATTACHMENTS: None.



Schools Program Alliance

c/o Alliant Insurance Services

Corporation Insurance License No. 0C36861

**Board of Directors
Teleconference Meeting
April 6, 2026**

Item H.1.

PROPERTY PROGRAM UPDATE

INFORMATION ITEM

SCHOOLS PROGRAM ALLIANCE (SPA) PROPERTY INSURANCE NEW LOCATION QUESTIONNAIRE

If the new construction will be greater than \$5,000,000 in value, please contact your SPA representative for handling of the Course of Construction coverage, as restrictions apply within SPA.

I. GENERAL INFORMATION

Member Name (**REQUIRED**): _____
Site Description (**REQUIRED**) name of site: _____
Description of Property (**REQUIRED**): _____
Location Address (**REQUIRED**): _____

If new construction, estimated start date (**REQUIRED**): _____
Estimated construction completion date (**REQUIRED**): _____
Project Value (total Construction Cost) (**REQUIRED**): \$ _____
Local Contact: _____
Telephone Number: _____
Desired Date for Coverage to be Effective: _____

II. CONSTRUCTION INFORMATION

Year Built (**REQUIRED**): _____
Number of Stories (**REQUIRED**): _____
Owner: _____
Square Footage (**REQUIRED**): _____
Lot Size: _____
Construction (**REQUIRED** – please select from items below): _____

(Exterior Walls, Structural Elements and Roof)

- A = Non Combustible Steel Frame (Steel Frames protected with fire rated gunitite)
- B = All Reinforced Concrete (aka Poured in Place Concrete)
- C = Masonry Construction with Wood Roof
- C1 = Masonry Construction with Non-Combustible Roof
- C3 = Concrete Block with Non-Combustible Roof
- C4 = Concrete Block with Combustible Roof
- CB = Concrete Block with Wood Roof
- D = All Combustible (Wood Frame including Modular Buildings)
- FR = Fire Resistive
- M = Mixed Non-Combustible/Combustible
- S = All Steel (Including Metal Frame Construction)

III. OCCUPANCY: Please check all that apply (**REQUIRED**)

- | | | |
|---|---|--|
| <input type="checkbox"/> Administrative Office | <input type="checkbox"/> Sales Office | <input type="checkbox"/> Distribution Center |
| <input type="checkbox"/> Multipurpose | <input type="checkbox"/> Classroom | <input type="checkbox"/> Portable |
| <input type="checkbox"/> Gymnasium | <input type="checkbox"/> Restroom | <input type="checkbox"/> Storage/Storage Shed |
| <input type="checkbox"/> Library | <input type="checkbox"/> Locker Room | <input type="checkbox"/> Shelter/Shade Structure |
| <input type="checkbox"/> Cafeteria | <input type="checkbox"/> Property in the Open | <input type="checkbox"/> Utility |
| <input type="checkbox"/> Manufacturing Facility | <input type="checkbox"/> Leased | <input type="checkbox"/> Owned |
| <input type="checkbox"/> Other (please describe in detail or select from list in Property Schedule Guidelines): _____ | | |

Please return this form to: Alliant Insurance Services

**SCHOOLS PROGRAM ALLIANCE (SPA) PROPERTY INSURANCE
NEW LOCATION QUESTIONNAIRE**

If the new construction will be greater than \$5,000,000 in value, please contact your SPA representative for handling of the Course of Construction coverage, as restrictions apply within SPA.

IV. FIRE PROTECTION: Check availability of Fire Protection Features:

Fire Extinguishers:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Automatic Sprinkler:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Fire Hose:	<input type="checkbox"/> Yes <input type="checkbox"/> No	If YES, what percentage of building is sprinklered?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Fire Hydrants:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Waterflow Alarm:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Heat or Smoke Detection:	<input type="checkbox"/> Yes <input type="checkbox"/> No	# of hydrants within 500 ft.	_____
Fire Department Response:	<input type="checkbox"/> Paid (full-time)	<input type="checkbox"/> Volunteer	<input type="checkbox"/> None Distance: _____ miles

Describe any other fire protection features (such as a large body of water nearby, that can be used by Fire Department pumpers, etc): _____

Alarmed (**REQUIRED**): (Yes or No) _____

If YES, please describe type of Burglar Alarms or Fire Alarms at the location: _____

V. TOTAL INSURABLE VALUES: Inventory at selling price. All other property at Replacement Cost

Building/Real Property (**REQUIRED**) –this should be the Replacement Cost Valuation of the building or structure excluding Land: _____

Personal Property (**REQUIRED**) - Contents, incl. Machinery & Equipment, Furniture / Fixtures: _____

Leasehold Improvements: _____

Business Interruption Limit (includes Rent): _____

Tax Interruption Limit (includes Rent): _____

Please return this form to: Alliant Insurance Services

**ALLIANT PROPERTY INSURANCE PROGRAM (APIP)
PROPERTY SCHEDULE GUIDELINES**

We ask that you please review and provide complete information on the attached property add form. For your reference in updating this form, listed below are the definitions.

ADDRESS

Complete Address including City, State and Zip Codes.

OCCUPANCY

Indicate the use/operations of building, square footage, name of location, and the number of floors.

CONSTRUCTION

Building "Class," Construction Type, Roof Type. The following is a list of available options for this field:

- A = Non-Combustible Steel Frame (Steel Frames protected with fire rated gunite)
- B = All Reinforced Concrete (aka Poured in Place Concrete)
- C = Masonry Construction with Wood Roof
- C1 = Masonry Construction with Non-Combustible Roof
- C3 = Concrete Block with Non-Combustible Roof
- C4 = Concrete Block with Combustible Roof
- CB = Concrete Block with Wood Roof
- D = All Combustible (Wood Frame including Modular Buildings)
- E = Equipment (Contractor's Equipment)
- FR = Fire Resistive
- M = Mixed Non-Combustible/Combustible
- S = All Steel (Including Metal Frame Construction)
- U = Unknown
- V = Vehicles

"AUTO SPKLR"

(Automatic Sprinkler System in a Building) - Indicate "YES" or "NO" and if yes, write in percent of the building which is sprinklered.

YEAR BUILT

In this column you would indicate the year of construction.

"YEAR APPRS"

Year Last Appraised - Indicate the year of your last appraisal at each location.

EARTHQUAKE

Indicate "YES" if you want to include Earthquake coverage for specified location(s); otherwise Indicate "NO". Note that Earthquake is an Optional Coverage available for additional premium.

FLOOD

Indicate "YES" if you want to include Flood coverage for specified location(s); otherwise Indicate "NO". Note that Flood is an Optional Coverage available for additional premium.

ALLIANT PROPERTY INSURANCE PROGRAM (APIP) PROPERTY SCHEDULE GUIDELINES

REAL PROPERTY

Value shown should represent Replacement Cost Valuation of buildings and structures. This is the cost to repair or replace the structure in the same manner (at the same location) as currently constructed. Building means real property, permanently installed equipment or fixtures, building service equipment and yard fixtures and tenants improvements if a permanent part of a leased building.

PERSONAL PROPERTY

Value shown should represent Replacement Cost Valuation on Personal Property, equipment, computer systems, etc. This is the cost to repair or replace property with material of like kind and quality. Personal property means furniture, fixture, equipment, tenant improvements, and property in your care while at your location.

BI/RENTS

Amount of annual Rental Income, Bond Revenue Payment (amount required in finance documents), and Business Interruption.

Definitions

COMPUTER EQUIPMENT

Data processing systems including equipment and component parts owned or leased by you and data processing media (software). If it is difficult to determine value per location, this equipment can be shown in one lump sum.

FINE ARTS

Works of Art whether located inside or outside of a building. Please state appraisal value regardless of location.

CONTRACTORS EQUIPMENT

Heavy-duty equipment not licensed for road use. Please state total replacement value regardless of location.

BOILER & MACHINERY COVERAGE

Coverage Description - The schedule of values will be used to rate the Boiler and Machinery policy premium. Items insured under Boiler and Machinery insurance can be divided into two basic categories:

- A. Boilers and Pressure Vessels - Typical examples are: boilers of all types, fired water heaters, air tanks, steam chests, steam cookers, sterilizers, stills, refrigeration vessels and piping.

"Accidents" or losses to these items normally involve fire areas: explosion, cracking, rupture, distortion and melting.

- B. Machinery - This can be subdivided into mechanical and electrical equipment. Typical examples of mechanical equipment are compressors (air or refrigeration), pumps, blowers, turbines (steam, water, gas) and gears. Examples of electrical equipment are motors, generators, switchboards, and transformers.

"Accidents" or losses to these items normally involve burning out, short circuiting, melting, cracking, explosion and breaking.

**ALLIANT PROPERTY INSURANCE PROGRAM (APIP)
PROPERTY SCHEDULE GUIDELINES**

Electronic Property Schedule

Electronic copies of the property schedule are available upon request in Microsoft Excel format. If you have requested an electronic schedule, we encourage you to make your changes in the Excel document and send it back to us electronically via email. We will then make changes in our system. To increase the accuracy of the data, please observe the following as you do your updates:

- A. Please leave all columns where they are. Also, do not change the column headings. You may add columns at the end of the sheet for your convenience in working with the document, and you may change the sort order of the individual locations.
- B. If you would like to delete a location, please do not actually delete it from the spreadsheet. Add a column called "Add/Delete" at the end of the sheet, and write the word "Delete" in the cell for the appropriate locations. Similarly, if you would like to add a location, make a new row at the bottom of the sheet, and put the word "Add" in the "Add/Delete" column.
- C. Please highlight any changes made for tracking purposes.
- D. Below are the occupancy codes available in our system to help identify those noted as "Other". Although, "Other" is a valid occupancy type we would like to narrow it down for underwriting purposes. Please enter the new Code or Description under your Change column.

Code	New Description
	-UNKNOWN-
HANGARSTOR	AIRPORT HANGARS (STORAGE)
HANGART	AIRPORT HANGARS (T-HANGARS)
HANGARMNT	AIRPORT HANGERS (MAINTENANCE)
AIRPORTS	AIRPORT TERMINALS (PASSENGER)
ANIMALSHEL	ANIMAL SHELTERS (KENNELS)
APARTMENTS	APARTMENTS
ARENASFARM	ARENAS (FARM ARENAS)
ARENASOUT	ARENAS (INDOOR)
HOAUDITOR	AUDITORIUMS
VEHICLEMNT	AUTOMOTIVE SERVICE CENTERS
BANKS	BANKS (BRANCH)
BANQUETHAL	BANQUET HALLS
BARNS	BARNS - GENERAL PURPOSE (INCLUDING STALLS AND STABLES)
BARNSDAIRY	BARNS - SPECIAL PURPOSE (INCLUDING DAIRY)
BARS	BARS/TAVERNS
BATHOUSES	BATH HOUSES
BOWLING	BOWLING CENTERS
BRIDGES	BRIDGES
BUSSES	BUSSES
CAFETERIA	CAFETERIAS
CARWASHAUT	CAR WASH (AUTOMATIC)
CARWASHDRV	CAR WASH (DRIVE-THRU)
CARWASHSLF	CAR WASH (SELF-SERVE)
CARPORTS	CARPORTS

**ALLIANT PROPERTY INSURANCE PROGRAM (APIP)
PROPERTY SCHEDULE GUIDELINES**

Code	New Description
CASINOS	CASINOS
CEMENTPLAN	CEMENT PLANTS
CHURCHES	CHURCH SANCTUARIES (CHAPELS)
CHURCHWSCH	CHURCHES WITH SUNDAY SCHOOLS
COGENPWR	CO. GEN/POWER GENERATION FACILITIES
COMMUNCH	COMMUNITY CENTERS/CLUB HOUSES
COMMUNREC	COMMUNITY RECREATION CENTERS
CONSTRAIL	CONSTRUCTION TRAILERS
CONVSTORS	CONVENIENCE STORES
CONVENTION	CONVENTION CENTERS
COURTS	COURTS
CRANES	CRANES (BOOMS 50' OR LESS)
CRANESOV50	CRANES (BOOMS 50' OR MORE)
DAMSEARTH	DAMS - EARTHEN NON-POWER GENERATING
DAMSNONPOW	DAMS - NON POWER GENERATING (OTHER)
DAMSPOWER	DAMS - POWER GENERATING
DAYCARE	DAY CARE/CHILD CARE/HEAD START
EDP	EDP
THEATREAMP	ENTERTAINMENT - AMPITHEATERS
THEATRE	ENTERTAINMENT - THEATERS (CINEMA)
THEATRELIV	ENTERTAINMENT - THEATERS (LIVE-STAGE)
EQUIPMENT	EQUIPMENT
EQUILEASE	EQUIPMENT LEASED FROM OTHERS
EQUISHOPS	EQUIPMENT SHOPS (LIGHT COM'L)
FIELDHOUSE	FIELDHOUSES
FIELDSREC	FIELDS - RECREATIONAL
FINEARTS	FINE ARTS
FIRE	FIRE STATIONS (STAFFED)
FIREOL	FIRE STATIONS (VOLUNTEER)
FITNCENTEC	FITNESS CENTERS
GARAGE	GARAGES (MUNICIPAL SERVICE)
GARAGERES	GARAGES (RESIDENTIAL DETACHED)
GARAGES	GARAGES (SERVICE/REPAIR)
GASSTATMM	GAS STATION MINI MARTS
GASSTATION	GAS STATIONS
GOLFCARTTO	GOLF CART STORAGE
GOLFCARTS	GOLF CARTS
GOLFCOURSE	GOLF COURSES
GRNHOUSCOM	GREENHOUSES (COMMERCIAL-INSTITUTIONAL)
HABITACOTT	HABITATIONAL - COTTAGES
HABITAMANF	HABITATIONAL - MANUFACTURED HOMES
HABITAMOBH	HABITATIONAL - MOBILE HOMES
HABITAMULF	HABITATIONAL - MULTIPLE FAMILY DWELLINGS
HABITASENI	HABITATIONAL - SENIOR HOMES
RESIDENT	HABITATIONAL - SINGLE FAMILY DWELLINGS
OUSESTSEWN	HABITATIONAL - TOWNHOUSES

**ALLIANT PROPERTY INSURANCE PROGRAM (APIP)
PROPERTY SCHEDULE GUIDELINES**

Code	New Description
HOTELS	HOTELS (FULL SERVICE)
INLANDMARS	INLAND MARINE - SCHEDULED
INLANDMARU	INLAND MARINE - UNSCHEDULED
LABS	LABORATORIES
LANDFILL	LANDFILLS
LAUNDROMAT	LAUNDROMATS
JAIL	LAW ENF - JAILS (CORRECTIONAL FACILITIES)
POLICEJAIL	LAW ENF - JAILS/POLICE STATIONS
POLICE	LAW ENF - POLICE STATIONS
PRISON	LAW ENF - PRISON & CORRECTIONAL FACILITIES
LIBRARY	LIBRARIES (PUBLIC)
LODGES	LODGES
MAINBUILB	MAINTENANCE BUILDINGS
MANUFMETAL	MANUFACTURING (HEAVY INDUSTRIAL)
MANUFNOMET	MANUFACTURING (LIGHT INDUSTRIAL)
HOZACCUTE	MEDICAL - ACCUTE CARE
HOZASSISTL	MEDICAL - ASSISTED LIVING (ELDERLY RESIDENCES)
HOZCANCERC	MEDICAL - CANCER CENTERS
HOZCHEM	MEDICAL - CHEMICAL DEPENDANCE
HOZURGENT	MEDICAL - CLINIC/DISPENSARIES (URGENT CARE HOSPITAL)
HOZDENIST	MEDICAL - DENTISTS
HOZDONATED	MEDICAL - DONATED PROPERTY (OTHER)
HOSPITAL	MEDICAL - HOSPITALS (GENERAL)
HOZDIAGRAD	MEDICAL - HOSPITALS (OUTPATIENT/SURGICAL)
HOZMAINTEN	MEDICAL - MAINTENANCE BUILDINGS
HOZMEDOFF	MEDICAL - MEDICAL OFFICE BUILDINGS
HOZMULUSE1	MEDICAL - MULTIPLE USE
HOZMULUSE2	MEDICAL - MULTIPLE USE 2
HOZOFFMOD	MEDICAL - OFFICE (MODULAR/RELOCATABLE)
HOZOUTPAT	MEDICAL - OUTPATIENT/COUNSELING
HOZPAINMGM	MEDICAL - PAIN MANAGEMENT
HOZRESEARC	MEDICAL - RESEARCH, CLINICAL/BENCH
HOZSKILLNU	MEDICAL - SKILLED NURSING FACILITY
HOZHERRAD	MEDICAL - THERAPEUDIC RADIOLOGY
MORTUARIES	MORTUARIES
MOTEL	MOTELS
MUSEUM	MUSEUMS
NURSINGHOM	NURSING HOMES (CONVALESCENT HOSPITALS)
OFFICE	OFFICE
GOVBLDGOTH	OFFICE (GOVERNMENT)
OFFICERELO	OFFICE (RELOCATABLE)
ORDPAYROLL	ORDINARY PAYROLL
OTHER	OTHER OCCUPANCY
PARKINGSTR	PARKING STRUCTURES (PARKADES)
PARKINGUND	PARKING STRUCTURES (UNDERGROUND)
PARKS	PARKS & RECREATION

**ALLIANT PROPERTY INSURANCE PROGRAM (APIP)
PROPERTY SCHEDULE GUIDELINES**

Code	New Description
PARKSHELTP	PARKS & RECREATION - SHELTERS AND PAVILIONS
PARKSSPORT	PARKS & RECREATION - SPORTS COMPLEX
PAVILION	PAVILIONS
PIERS	PIERS/WHARVES/DOCKS NOT ASSOCIATED WITH A PORT
PIPING-AG	PIPING - ABOVE GROUND
PIPING-BG	PIPING - BELOW GROUND
PIPING-OF	PIPING - OUTFALL
PORTS	PORTS - ASSOC. PROPERTY EXCLUDING PIERS, WHARVES, DOCKS
POSTNC	POST OFFICE (BRANCH)
POSTOFFBRA	POST OFFICE (MAIN)
POSTOFMAIN	PROPERTY IN THE OPEN
RECYCLE	RECYCLING FACILITIES
RENTALREIM	RENTAL REIMBURSEMENT
RESTAURANT	RESTAURANTS
RESTROOM	RESTROOMS
RETAIL	RETAIL STORES
RETAILTIRE	RETAIL TIRE STORES
SAWMILLNEW	SAW MILLS
SAWMILLOLD	Saw Mills - Old
SCHOOL	SCHOOLS - ADMIN/OFFICE BUILDINGS
STUDENTIN	SCHOOLS - CAFETERIA/DINING
CLASSRMCOL	SCHOOLS - CLASSROOMS (COLLEGES/UNIVERSITIES)
CLASSROOMS	SCHOOLS - CLASSROOMS (GENERAL EDUCATION)
CLASSLAB	SCHOOLS - CLASSROOMS (LABORATORY)
CLASSRELO	SCHOOLS - CLASSROOMS (RELOCATABLE/MODULAR)
STUDENTHOU	SCHOOLS - DORMITORIES (INCLUDING COLLEGES/UNIVERSITIES)
GYMS	SCHOOLS - GYMNASIUMS
SCHOOLSPOR	SCHOOLS - SPORTS COMPLEX
UNIVERSITY	SCHOOLS (COLLEGES/UNIVERSITIES)
SCHOOLELEM	SCHOOLS (ELEMENTARY SCHOOLS)
SCHOOLHIGH	SCHOOLS (HIGH SCHOOLS)
SCHOOLMIDL	SCHOOLS (MIDDLE SCHOOLS)
SCHOOLSPEC	SCHOOLS (SPECIAL EDUCATION)
SCHOOLVOC	SCHOOLS (VOCATIONAL)
SHOPTRCOM	SHOPPING CENTERS (COMMUNITY)
SHOPTRNEI	SHOPPING CENTERS (NEIGHBORHOOD)
SHOPTRREG	SHOPPING CENTERS (REGIONAL)
SHOWERBLDG	SHOWER ROOM BUILDINGS
TRAFSIGNLT	SIGNS, STREET LIGHTS, TRAFFIC SIGNALS, FENCING, ETC.
SNACKBARS	SNACK BARS/CONCESSION STANDS
SOLARPANEL	SOLAR PANELS
STADIUM	STADIUMS
STORBOATS	STORAGE (BOATS)
STORAGE	STORAGE FACILITIES - UNDER 20,000 FT2
STORAGCOLD	STORAGE FACILITIES (COLD STORAGE)

**ALLIANT PROPERTY INSURANCE PROGRAM (APIP)
PROPERTY SCHEDULE GUIDELINES**

Code	New Description
STORAGMODU	STORAGE SHED (MODULAR)
STORAGPREF	STORAGE SHED (PREFABRICATED)
SUPERMKTS	SUPERMARKETS/GROCERY STORES
SWIMPOOLS	SWIMMING POOLS
TENNISINDO	TENNIS CLUBS (INDOOR)
TOOLS	TOOLS
TOOLSHEDS	TOOLSHED BUILDINGS
TRANSFER	TRANSFER STATIONS
TRANSDEPOT	TRANSPORTATION DEPOTS
TRANSSHLTR	TRANSPORTATION SHELTERS
TUNNELS	TUNNELS
UNKNOWN	UNKNOWN OCCUPANCY
POWERPLANT	UTILITIES/POWER PLANTS
UTILITYLIT	UTILITY BUILDINGS (LIGHT COMMERCIAL)
VACANTBLDG	VACANT BUILDINGS
VACANTLAND	VACANT LAND
VEHICLES	VEHICLES
VISITCENTE	VISITOR CENTERS
WAREHOUSE	WAREHOUSES (DISTRIBUTION)
WAREHSSTOR	WAREHOUSES (STORAGE)
WASTWTRLFT	WASTEWATER/SEWER PUMP LIFT STATIONS & EQUIPMENT
WASTWTRTMT	WASTEWATER/SEWER TREATMENT PLANTS & EQUIPMENT
WATERTMT	WATER TREATMENT
WATERCRAFT	WATERCRAFT
WHARVES	WHARVES AND DOCKS