



Schools Program Alliance

c/o Alliant Insurance Services

Corporation Insurance License No. 0C36861

2180 Harvard Street, Suite 460, Sacramento, CA 95815

**SCHOOLS PROGRAM ALLIANCE
January 13, 2025 Board Of Directors Teleconference
Meeting Minutes**

Members Present:

- | | |
|---|--------------------|
| Butte Schools Self-Funded Programs (BSSP) | Christy Patterson |
| Butte Schools Self-Funded Programs (BSSP) | Nicole Strauch |
| North Bay Schools Insurance Authority (NBSIA) | Andrew Obando |
| North Bay Schools Insurance Authority (NBSIA) | Karen Antunes |
| North Bay Schools Insurance Authority (NBSIA) | Jan DeGracia |
| Redwood Empire Schools Insurance Group (RESIG) | Cindy Wilkerson |
| Redwood Empire Schools Insurance Group (RESIG) | Sandy Manzoni |
| Schools Insurance Authority (SIA) | Brooks Rice |
| Schools Insurance Authority (SIA) | Debrah Sherrington |
| Schools Insurance Authority (SIA) | Phil Brown |
| Schools Insurance Authority (SIA) | Amy Russell |
| Schools Insurance Authority (SIA) | Josh Arnold |
| Schools Insurance Group (SIG) | Kelli Hanson |
| Schools Insurance Group (SIG) | Gabbi Daniel |
| Central California Schools Authority (CCSA) | Alan Caeton |
| Central California Schools Authority (CCSA) | Jeff Pierce |

Consultants & Guests

- | | |
|--|---------------------------|
| Dan Madej, Alliant Insurance Services | Jim Wilkey, Newfront |
| Marcus Beverly, Alliant Insurance Services | Eileen Massa, Newfront |
| Michelle Minnick, Alliant Insurance Services | Ryan Telford, AmWins |
| Jenna Wirkner, Alliant Insurance Services | Chris Tambo, AmWins |
| Evan Washburn, Alliant Insurance Services | Mike KIELTY, George Hills |
| Mike Davidson, Alliant Insurance Services | |

A. CALL TO ORDER, ROLL CALL, QUORUM

Ms. Cindy Wilkerson called the meeting to order at 10:02 a.m. and welcomed the board. The above-mentioned members were present constituting a quorum.

B. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

MOTION: Brooks Rice

SECOND: Alan Caeton

**MOTION CARRIED
UNANIMOUSLY**

C. PUBLIC COMMENT

There were no public comments.



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D. CONSENT CALENDAR

1. Minutes of SPA Board Teleconference Meeting December 9, 2024

A motion was made to approve the Consent Calendar.

MOTION: Christy Patterson

SECOND: Brooks Rice

**MOTION CARRIED
UNANIMOUSLY**

E. MEMBER PROGRAM AND IDEA SHARING

Evan Washburn and Mike Davidson reviewed the coverage provided by MROCIP and its two towers structure (\$20-\$99M and then the total projects of \$100M and up). They also provided a review of the OCIP insurance concept and additionally, they also reviewed the requirements to join (executed JPA Agreement and MOU). There was a discussion of how SPA and its members would access the program. Additionally, they answered questions from the Board. It was also noted that there have been several bonds approved and underlying members may have projects that are receiving money from Prop 2. It was asked that the Program Administration provide research completed as it relates to members receiving funds from Prop 2 and to bring this item back to the SPA Board at the next meeting. Lastly, Cindy Wilkerson reminded the Board that RESIG has an HR Hotline up and running effective January 1, 2025.

F. GENERAL ADMINISTRATION AND FINANCIAL REPORTS

F.1.A. STANDING COMMITTEE AND TASK GROUP UPDATES – COST ALLOCATION WORK GROUP

Dan Madej and Kelli Hanson provided a quick review of the progress made by the working group and indicated they have met twice since the last meeting. It was noted that Program Administration has met with Chris Nahas and are working to bring him up to speed with the Cost Allocation project.

F.1.B. STANDING COMMITTEE AND TASK GROUP UPDATES – PROPERTY CLAIMS TASK FORCE

Marcus Beverly mentioned that we had not received any updates as it relates to the Tahoe Claim and Phil Brown noted that the snow removal is the only remaining item. Josh Arnold indicated that overall things are going well and mentioned he still needs to set up a tour of introductions with the members.

F.1.D. STANDING COMMITTEE AND TASK GROUP UPDATES – LIABILITY CLAIMS COMMITTEE

Olivia Nelson was absent from the meeting and other members of the committee shared comments with the Board regarding the structure of the committee. After a discussion, direction was provided to the Liability Claims Task Force to continue as a task force rather than a committee that is bound by the Brown Act. Participating members Olivia Nelson (Chair), Jan DeGracia, Andrew Obando.

F.1.C. STANDING COMMITTEE AND TASK GROUP UPDATES – MARKETING WORK GROUP

Phil Brown noted that he wasn't on the committee but SIA is working on an evolution of the document that



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was initially created. Carrie Green at NBSIA had started with it and SIA is working on that to have it ready for Bermuda. Mo Lopez is also on that committee as well.

F.1.E. STANDING COMMITTEE AND TASK GROUP UPDATES – PROPERTY PROGRAM LOSS CONTROL AD HOC COMMITTEE

Sandy Manzoni noted that the group met and has been productive coming up with ideas on how to use the Loss Control Funds. She provided the tree removal project for coastal districts was successful as well as Mike Crandall who has completed all of the inspections. It was mentioned the group will be meeting again after PARMA. Debrah Sherrington shared that SIA has used their Loss Control Funds to complete a full appraisal of all locations.

F.1.F. STANDING COMMITTEE AND TASK GROUP UPDATES – SPA REINSURER’S CLAIMS TPA – AD HOC COMMITTEE

Marcus Beverly noted that the committee met with the Engle Martin folks to discuss claims handling and the seemed pleased with the interview. After a discussion it was generally agreed that SPA would be in favor of setting up a partnership with Engle Martin. Program Administration was asked to meet with Engle Martin team again and come back to the February meeting with a recommendation as it relates to a transition plan and an agreement with Engle Martin to become the Property Claims TPA effective July 1, 2025.

F.2. STRATEGIC PLANNING OBJECTIVES

Marcus Beverly briefly reviewed the Strategic Action Plan and progress made since the last meeting. He also noted that Byrne Conley has agreed to review the draft JPA documents and members will receive an update at the February meeting.

F.3. BSSP NOTICE OF TENTATIVE WITHDRAWAL FROM SPA PROPERTY PROGRAM

Christy Patterson provided that they have received notice of several members will be leaving the BSSP JPA eff. 7/1/2025. After a discussion it was noted that this would simply be a withdrawal from the Property Program and Christy confirmed that BSSP would still remain a member of the SPA JPA due to its participation in the Excess Liability placement.

A motion was made to accept the tentative withdrawal of BSSP from the Property Program.

MOTION: Brooks Rice

SECOND: Alan Caeton

**MOTION CARRIED
UNANIMOUSLY**

F.4. DRAFT GOVERNING DOCUMENTS FOR ENTIRTY JPA

1. Joint Exercise of Powers Agreement
2. Bylaws
3. Participation Agreement – Property
4. Participation Agreement - Liability

Marcus Beverly noted that we have confirmed that Byrne Conley has agreed to review the draft JPA documents. He indicated this item will be brought to the February meeting along with his engagement letter.



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F.5. MANAGING MEMBER FINANCIAL UPDATE

Phil Brown provided a review of the second draft of the SPA Financials as of June 30, 2024. He noted that the statement was updated to reflect the most recent actuarial estimates for IBNR.

A motion was made to accept the Managing Member Financial Report.

MOTION: Kelli Hanson

SECOND: Alan Caeton

**MOTION CARRIED
UNANIMOUSLY**

F.6. CLAIM PAYMENT APPROVAL

Phil Brown noted there are two claim payments that have gone out to members and the Board was asked to consider approval.

A motion was made to approve the payments as noted.

MOTION: Christy Patterson

SECOND: Andrew Obando

**MOTION CARRIED
UNANIMOUSLY**

F.7. APPLICATION OF DEDUCTIBLES FOR CAT LOSS – RECOMMENDATION OF DEDUCTIBLE FOR CAT-2419

Phil Brown presented a recommendation regarding the application of deductibles with respects to multi-member CAT Losses. He reviewed how the deductible has been applied in the past according to the MOC and provided the Managing Member's recommendation that each SPA member is responsible for \$250k Deductible and the SPA risk pool would retain any extra recoveries as it relates to CAT-2419.

A motion was made to approve the recommendation of the Managing Member and Program Administration.

MOTION: Kelli Hanson

SECOND: Alan Caeton

**MOTION CARRIED
UNANIMOUSLY**

F.8. LOSS CONTROL GRANT FUNDS UPDATE

Phil Brown provided a review of the Loss Control contributions and expenses. Additionally, he reviewed the process for requesting reimbursement.

F.9. SPA MEETING DATES FY 25/26 (INCLUDING STRATEGIC PLANNING LOCATION)

Michelle Minnick provided a review of the meeting dates and mentioned that the Lodge at Tiburon is available for the week of August 18th with meeting dates on Tues. August 19th and Wed. August 20th.

A motion was made to approve the recommended calendar.

MOTION: Alan Caeton

SECOND: Brooks Rice

**MOTION CARRIED
UNANIMOUSLY**



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G.1. LIABILITY PROGRAM – UPDATE ON RECEIPT OF RENEWAL INFORMATION

Jim Wilkey provided a review of the renewal data request and offered comments about the upcoming marketing efforts including upcoming trips and scheduled meetings with carriers.

G.2. LIABILITY PROGRAM – PLANS FOR MEETINGS WITH SPA EXCESS LIABILITY PROGRAM UNDERWRITERS AT PARMA CONFERENCE

Additionally, Jim noted that they are in the process of setting up meetings with underwriters who will be attending PARMA on Tuesday the 25th at PARMA. He provided notice they will be meeting at the Westin Anaheim and more information will be shared with the members as things are finalized.

H.1. PROPERTY PROGRAM – 2025 PROPERTY (AND APD) RENEWAL UPDATE

Dan Madej provided the Board with the status of the FY 25/26 renewal of the Property and APD policies. He noted a request was sent to members to have their underlying members review their Property and Vehicle schedules. Additionally, it was mentioned that members have been submitting their loss runs monthly. Ryan Telford provided comments related to the state of the insurance market as it relates to the recent LA Wildfires but noted that it's too early to tell if it will impact renewals.

H.2. COST ALLOCATION – REVISITING WITH ACTUARY

Dan Madej noted that when Chris Nahas will be including the Cost Allocation in his and will be presented at the February meeting. He went on to mention the committee has asked Chris to start his work and we will be bringing back the agreement to the February meeting for review by the Board – it was noted that SPA is anticipating an expenditure of approximately \$5,000-\$7000.

H.3. PROPERTY APPRAISAL UPDATE AND SCHEDULE

Marcus Beverly noted that BSSP is up first on the appraisal schedule and it was noted that if they leave effective July 1, then RESIG would be next on the list. The Board discussed options for appraisals with other vendors due to recent communications challenges with the Kroll team. After a discussion, Program Administration was asked to request pricing from a few vendors and form a Property Appraisal Task Force. Participating members are Debrah Sherrington (Chair), Sandy Manzoni, Christy Patterson, Marcus Beverly.

I. INFORMATION ITEMS

Members were reminded that PARMA is happening next month and if any staff will be attending, they are encouraged to reach out the Alliant staff to receive an invite to the Alliant sponsored dinner.

J. ADJOURNMENT

The meeting was adjourned at 12:29 P.M.

NEXT MEETING DATE: February 10, 2025 via Teleconference

Signed by:
Respectfully Submitted,
Cindy Wilkerson

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Cindy Wilkerson, Secretary
4/3/2025

Date