



**Schools Program Alliance**

*c/o Alliant Insurance Services*

*Corporation Insurance License No. 0C36861*

*2180 Harvard Street, Suite 460, Sacramento, CA 95815*

**SCHOOLS PROGRAM ALLIANCE**

**January 8, 2024 Teleconference Board Meeting Minutes**

**Members Present:**

<b>Butte Schools Self-Funded Programs (BSSP)</b>	Christy Patterson
<b>Butte Schools Self-Funded Programs (BSSP)</b>	Nicole Strauch
<b>North Bay Schools Insurance Authority (NBSIA)</b>	Kim Santin
<b>North Bay Schools Insurance Authority (NBSIA)</b>	Brandon Schlenker
<b>Redwood Empire Schools Insurance Group (RESIG)</b>	Cindy Wilkerson
<b>Redwood Empire Schools Insurance Group (RESIG)</b>	Sandy Manzoni
<b>Schools Insurance Authority (SIA)</b>	Martin Brady
<b>Schools Insurance Authority (SIA)</b>	Debrah Sherrington
<b>Schools Insurance Authority (SIA)</b>	Phil Brown
<b>Schools Insurance Authority (SIA)</b>	Amy Russell
<b>Schools Insurance Authority (SIA)</b>	Brooks Rice
<b>Schools Insurance Group (SIG)</b>	Nancy Mosier
<b>Central California Schools Authority (CCSA)</b>	Alan Caeton

**Consultants & Guests**

Dan Howell, Alliant Insurance Services	James Wilkey, New Front Insurance
Dan Madej, Alliant Insurance Services	Eileen Massa, New Front Insurance
Marcus Beverly, Alliant Insurance Services	Ryan Telford, AmWins
Michelle Minnick, Alliant Insurance Services	Chris Tambo, AmWins
Jenna Wirkner, Alliant Insurance Services	Mike Kielty, George Hills

**A. CALL TO ORDER, ROLL CALL, QUORUM**

Mr. Martin Brady called the meeting to order at 10:07 a.m. The above-mentioned members were present constituting a quorum.

**B. APPROVAL OF THE AGENDA AS POSTED**

*A motion was made to approve the Agenda as posted.*

<b>MOTION:</b> Cindy Wilkerson	<b>SECOND:</b> Kim Santin	<b>MOTION CARRIED</b>
		<b>UNANIMOUSLY</b>

**C. PUBLIC COMMENT**

There were no public comments.

**D. CONSENT CALENDAR**

- Minutes of SPA Board Teleconference Meeting November 13, 2023

It was noted the spelling of Patty Eyres name was incorrect and the correct spelling was provided.



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*A motion was made to approve the Consent Calendar as amended.*

**MOTION: Christy Patterson**

**SECOND: Kim Santin**

**MOTION CARRIED  
UNANIMOUSLY**

### **E. MEMBER PROGRAM AND IDEA SHARING**

Cindy Wilkerson provided this presentation indicating that it had some relevant information to what we have discussed over the past few meetings especially with the FEMA Assistance. Dan Howell provided some additional comments about business interruption losses and how they are different for Public Entities. Additionally it was noted the presentation provided some additional information about what may be needed to keep organizations open with OES and FEMA assistance.

### **F. GENERAL ADMINISTRATION AND FINANCIAL REPORTS**

#### **F.1. FINANCIALS AS OF SEPTEMBER 30, 2023**

Phil Brown provided the Board with a review of the SPA Financials as of September 30, 2023. He provided a review of the net position and claims liabilities that are outstanding.

*A motion was made to accept the financials as presented.*

**MOTION: Cindy Wilkerson**

**SECOND: Kim Santin**

**MOTION CARRIED  
UNANIMOUSLY**

#### **F.2. LOSS CONTROL FUNDS UPDATE**

Marcus Beverly provided a review of the available loss control funds so that members would be encouraged to use the funds, especially on items that can help to market the coverage. Members seemed interested in setting up training for staff with focus on building maintenance crews

#### **F.3. APPROVE CLAIMS PAYMENT(S) TO MEMBER(S)**

Phil Brown provided that there are 2 payments that need to be approved by the Board – one for the Mosquito fire and the second is the first installment on the SIG Snow CAT Loss claim. After a discussion it was generally agreed to approve the payments.

*A motion was made to approve the payments as presented.*

**MOTION: Kim Santin**

**SECOND: Cindy Wilkerson**

**MOTION CARRIED  
UNANIMOUSLY**

#### **F.4. STRATEGIC PLANNING UPDATE**

Marcus Beverly provided that we will review this list at each meeting and indicated that some of the tasks are listed on the agenda and will be reviewed later today.



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### **F.5. CLAIMS TASK FORCE UPDATE**

Marcus Beverly provided the Board with an update related to the Claims Task Force. He noted that there have been a couple calls with a focus on one or two claims at each meeting. It was noted that there is a difference in opinion on claim related to Title 5 Code Requirements and DSA Requirements for reconstruction.

### **G. LIABILITY PROGRAM**

#### **G.1. EXCESS LIABILITY PROGRAM RENEWAL**

Jim Wilkey noted that the renewal process for the next year has begun and reviewed the ADA numbers that were provided by members. It was noted that they have received renewal information from members and provided a review of the marketing efforts to potentially explore a 3 year policy.

#### **G.2. SPA LIABILITY POLICY & PROCEDURE – AGGREGATE EROSION POLICY**

Cindy Wilkerson noted that the task force was exploring the option to purchase additional limits to address the aggregate erosion if possible but wanted to draft language to address the process if aggregate limits were exhausted. She provided the board with a review of the draft SPA Policy & Procedure. After a discussion the task force was asked to continue work on the draft policy and bring back to a later meeting. Mike Kielty and Brooks Rice volunteered to join the task force also.

### **H. PROPERTY PROGRAM**

#### **H.1. 2024 PROPERTY (AND APD) RENEWAL DISCUSSION**

Dan Madej provided the Board that we have sent out our request for renewal information and noted this is the first year that all members are using Alliant Connect Property Schedule to house their information which should help with data collections from members. Chris Tambo and Ryan Telford from AmWins provided a review of the property market and indicated that we are in a better position this year as it relates to large losses in the marketplace. Dan Madej provided comments related to the renewal for APD and noted efforts to increase limits. Additionally it was noted that Deadly Weapons is requesting some additional information as it relates to ADA counts.

#### **H.2. PROPERTY PROGRAM RENEWAL – ADOPTION OF VALUATION AND TRENDING**

Ryan Telford and Chris Tambo provided comments related to the Trend factors the marketplace is accepting. After a discussion it was noted the Board will select a trend factor at the next meeting.

#### **H.3. COVERAGE LIMITATION AT JULY 1, 2024 PROPERTY PROGRAM RENEWAL – VACANCY AND LOSS VALUATION**

Dan Howell provided that we have been exploring vacant locations and potential sublimits for buildings that are vacant and how members can provide confirmation of efforts to protect locations. After a discussion the group was agreeable to the concept and requested something more formal be brought back to a future meeting.



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**H.4. COURSE OF CONSTRUCTION (COC) POLICY & PROCEDURE**

The Board was presented with a draft of the COC policy & procedure and after a discussion the Board generally agreed to the process.

*A motion was made to approve the Policy & Procedure as presented.*

**MOTION: Cindy Wilkerson**

**SECOND: Nicole Strauch**

**MOTION CARRIED  
UNANIMOUSLY**

**I. INFORMATION ITEMS AND DISCUSSION**

Dan Howell provided a brief review of the SIS that was included in the agenda.

**J. ADJOURNMENT**

*A motion was made to adjourn.*

**MOTION: Cindy Wilkerson**

**SECOND: Brandon Schlenker**

**MOTION CARRIED  
UNANIMOUSLY**

The meeting was adjourned at 12:44 P.M.

**NEXT MEETING DATE: February 12, 2024 via Teleconference**

Respectfully Submitted,

DocuSigned by:  
*Martin Brady*  
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Martin Brady, Secretary  
6/25/2024

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Date