



SCHOOLS PROGRAM ALLIANCE

June 22, 2020 Meeting Minutes

Members Present:

Butte Schools Self-Funded Programs (BSSP)	Christy Patterson
North Bay Schools Insurance Authority (NBSIA)	Janet Selby
North Bay Schools Insurance Authority (NBSIA)	Brandon Schlenker
Redwood Empire Schools Insurance Group (RESIG)	Rose Burcina
Redwood Empire Schools Insurance Group (RESIG)	Steven Fields
Redwood Empire Schools Insurance Group (RESIG)	Chris Spenser
Schools Insurance Authority (SIA)	Martin Brady
Schools Insurance Authority (SIA)	Debrah Sherrington
Schools Insurance Authority (SIA)	Brooks Rice
Schools Insurance Group (SIG)	Cindy Wilkerson

Consultants & Guests

Daniel Howell, Alliant Insurance Services	Dan Madej, Alliant Insurance Services
Michelle Minnick, Alliant Insurance Services	

A. CALL TO ORDER, ROLL CALL, QUORUM

Mr. Daniel Howell called the meeting to order at 11:07 a.m. The above mentioned members were present constituting a quorum.

B. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

MOTION: Martin Brady	SECOND: Christy Patterson	MOTION CARRIED
		UNANIMOUSLY
Christy Patterson – Aye		
Janet Selby – Aye		
Rose Burcina– Aye		
Martin Brady – Aye		
Cindy Wilkerson - Aye		

C. PUBLIC COMMENT

There were no public comments.

D. CONSENT CALENDAR

There were no consent calendar items.



Schools Program Alliance

c/o Alliant Insurance Services
Corporation Insurance License No. 0C36861
2180 Harvard Street, Suite 460, Sacramento, CA 95815

E. GENERAL ADMINISTRATION

E1. Receive and file Founding Members’ Executed Joint Powers Agreements

Dan Howell presented the founding members Executed Joint Powers Agreement – he indicated we have received four of the five member’s signed agreements and expect the final to be received after it has been reviewed and approved by their Board.

A motion was made to receive and file and agree to accept from SIG once approved accept and file as presented.

MOTION: Janet Selby

SECOND: Rose Burcina

**MOTION CARRIED
UNANIMOUSLY**

**Christy Patterson – Aye
Janet Selby – Aye
Rose Burcina– Aye
Martin Brady – Aye
Cindy Wilkerson - Aye**

E.2. Appointment of Chairperson/Secretary

Dan Howell noted that the group has been asked to name Martin Brady given his role with the managing partner SIA.

A motion was made to appoint Martin Brady as Chairperson/Secretary.

MOTION: Cindy Wilkerson

SECOND: Rose Burcina

**MOTION CARRIED
UNANIMOUSLY**

**Christy Patterson – Aye
Janet Selby – Aye
Rose Burcina– Aye
Martin Brady – Aye
Cindy Wilkerson - Aye**

E.3. Appoint Managing Member

Martin Brady noted that SIA is to be considered to be appointed as the managing member and thanked the group for their trust in our organization.

A motion was made to appoint of SIA as the managing member.

MOTION: Janet Selby

SECOND: Cindy Wilkerson

**MOTION CARRIED
UNANIMOUSLY**

**Christy Patterson – Aye
Janet Selby – Aye
Rose Burcina– Aye
Martin Brady – Aye
Cindy Wilkerson - Aye**



E.4. Approval and Delegation of Authority to Execute Brokerage/Consultant Agreement

The Board was asked to review and consider approval of Alliant Services Broker Agreement and after a brief discussion it was agreed to provide the managing member with authority.

A motion was made to approve Alliant Services and delegate managing member to execute a service agreement.

MOTION: Christy Patterson

SECOND: Cindy Wilkerson

**MOTION CARRIED
UNANIMOUSLY**

Christy Patterson – Aye

Janet Selby – Aye

Rose Burcina– Aye

Martin Brady – Aye

Cindy Wilkerson - Aye

E.5. Approval of Property Program Cost Allocation and Delegation of Authority to Bind Excess Coverage for PY 20/21

Dan Madej noted that the cost allocation was included in the agenda for the Board’s review and consideration. There was a discussion of SIA being limited to a 100% of retained losses as opposed to the 150% that is proposed for all members as they would absorb a large portion of the \$3M. It was generally agreed that members wanted to stay at 100% of retained losses with further discussion of Retrospective calculations to be addressed at a later meeting.

A motion was made to accept the cost allocation formula (as written with a one-time from each member contribution) and delegate authority to Martin Brady to bind excess coverage for PF 20/21.

MOTION: Janet Selby

SECOND: Rose Burcina

**MOTION CARRIED
UNANIMOUSLY**

Christy Patterson – Aye

Janet Selby – Aye

Rose Burcina– Aye

Martin Brady – Aye

Cindy Wilkerson - Aye

E.6. Adoption of Date, Time, and Location for SPA Annual Meeting

Monday August 3, 2020 10 A.M. was discussed as a date for the first Annual meeting.

A motion was made to approve the Annual Meeting date of August 3, 2020 at 10 A.M.

MOTION: Christy Patterson

SECOND: Rose Burcina

**MOTION CARRIED
UNANIMOUSLY**

Christy Patterson – Aye

Janet Selby – Aye

Rose Burcina– Aye



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Martin Brady – Aye
Cindy Wilkerson - Aye

F. CLOSED SESSION

There were no Closed Session items

G. INFORMATION ITEMS AND DISCUSSION

Martin provided some kind words to conclude the meeting

H. ADJOURNMENT

The meeting was adjourned at 11:36 A.M.

NEXT MEETING DATE: Monday August 3, 2020 10 A.M.

Respectfully Submitted,

Martin Brady, Secretary
1/13/2021

Date