



Schools Program Alliance

c/o Alliant Insurance Services

Corporation Insurance License No. 0C36861

2180 Harvard Street, Suite 460, Sacramento, CA 95815

SCHOOLS PROGRAM ALLIANCE

February 14, 2022 Teleconference Board Meeting Minutes

Members Present:

Butte Schools Self-Funded Programs (BSSP)	Christy Patterson
Butte Schools Self-Funded Programs (BSSP)	Nicole Strauch
North Bay Schools Insurance Authority (NBSIA)	Janet Selby
North Bay Schools Insurance Authority (NBSIA)	Brandon Schlenker
North Bay Schools Insurance Authority (NBSIA)	Kim Stantin
Redwood Empire Schools Insurance Group (RESIG)	Rose Burcina
Redwood Empire Schools Insurance Group (RESIG)	Sandy Manzoni
Schools Insurance Authority (SIA)	Martin Brady
Schools Insurance Authority (SIA)	Debrah Sherrington
Schools Insurance Authority (SIA)	Brooks Rice
Schools Insurance Authority (SIA)	Phil Brown
Schools Insurance Group (SIG)	Cindy Wilkerson
Schools Insurance Group (SIG)	Nancy Mosier

Consultants & Guests

Dan Howell, Alliant Insurance Services	Michelle Minnick, Alliant Insurance Services
Dan Madej, Alliant Insurance Services	James Wilkey, New Front Insurance
Marcus Beverly, Alliant Insurance Services	Eileen Massa, New Front Insurance
Dennis Mulqueeney, Alliant Insurance Services	Rob Kramer, Sedgwick

A. CALL TO ORDER, ROLL CALL, QUORUM

Mr. Martin Brady called the meeting to order at 10:01 a.m. The above-mentioned members were present constituting a quorum.

B. APPROVAL OF THE AGENDA AS POSTED

A motion was made to approve the Agenda as posted and confirm the quorum.

MOTION: Cindy Wilkerson	SECOND: Christy Patterson	MOTION CARRIED UNANIMOUSLY
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C. PUBLIC COMMENT

There were no public comments.

D. CONSENT CALENDAR

- Minutes of SPA Board of Directors Meeting January 10, 2022

A motion was made to approve the Consent Calendar.

MOTION: Janet Selby	SECOND: Cindy Wilkerson	MOTION CARRIED UNANIMOUSLY
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E. GENERAL ADMINISTRATION**E.1. SCHOOL SPONSORED HOUSING PROPERTY PROGRAM COVERAGE**

Dan Madej provided the Board with an update regarding the MOC coverage and how to address the issue of potential teacher housing projects as the MOC will be used to market the submission. He noted the changes that are being proposed to the SPA Property MOC which would become effective July 1, 2022 and would include reference to new habitational risk.

A motion was made to approve the revision to the MOC as presented and the underwriting guidelines as presented.

MOTION: Janet Selby

SECOND: Sandy Manzoni

**MOTION CARRIED
UNANIMOUSLY**

E.2. FINANCIAL AS OF DECEMBER 31, 2022

Phil Brown provided a review of the Financial as of December 31, 2021 and noted that we have added a column to the financials that shows the shared risk layer, and also includes the claims liability by member. Additionally, he noted that the SPA financials audit has been scheduled for the end of April 2022.

E.3. 2022 PROPERTY (AND APD) RENEWAL DISCUSSION

Dan Madej provided the board with a reminder of the Property and APD renewal timeline and noted that we have received the information needed for renewal.

E.4. LIABILITY UPDATE

Jim Wilkey provided the Board with an update regarding the Liability Program (BASIC & SIA) and noted that they have received all the information needed for the renewal of the SPA Liability program.

E.5. SELF-INSURANCE OF CYBER EXPOSURE – PORTAL UPDATE

Dennis Mulqueeny provided the Board with an update regarding the cyber portal and members have been granted access to complete the Cyber application by March 15, 2022. Members were reminded if they have any issues with logging they can reach out to Michelle Minnick or Jenna Wirkner. After a discussion Program Administration was provided with direction to consider a self-insured cyber program using the application information collected via the Cyber Portal.

E.6. PROPERTY VALUATION STRATEGY

Dan Howell provided the Board with an update regarding the BSSP appraisal and noted that we will be using the appraised values for BSSP who has approved the values of the appraisal and for all other properties Program Administration is recommending using 3.5% for Real Property and 2% for Personal Property as the trend factors.



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A motion was made to approve the trend factors 3.5% for Real Property and 2% for Personal Property and including the appraisal for BSSP and

MOTION: Cindy Wilkerson

SECOND: Janet Selby

**MOTION CARRIED
UNANIMOUSLY**

E.7. LEARNING MANAGEMENT SYSTEM AD HOC RISK MANAGEMENT SUB-COMMITTEE REPORT

Cindy Wilkerson provided the Board with an update regarding the Ad Hoc Risk Management Sub-committee including their recommendation to contact with Public School Works to request a proposal. After a general discussion, Ad Hoc Risk Management Sub-Committee and Program Administration was provided with direction to move forward with requesting a proposal from Public Schools Works for the SPA group.

E.8. WEBSITE UPDATES

Marcus Beverly provided the Board with a review of the SPA Website and noted that we have included the Loss Control Resources that are available to all SPA members. As we move forward the Program Administration will continue to add items of interest to the website for members convenience and additionally create a Resource Contact Guide. Additionally Program Administration will also be setting up the Alliant Connect where policies and governing documents will be housed.

E.9. LONG RANGE PLANNING UPDATE

Marcus Beverly provided the Board with a review of the Long Range Action Plan and noted the items that have been completed and those that are still in progress.

F. INFORMATION ITEMS AND DISCUSSION

Brooks Rice from SIA noted that they have received Notice of Liability letter that was received from a parent indicating that their child (student) will not wear masks and that the school will not be able to separate, isolate, or discriminate against the student while attending classes. Cindy Wilkerson noted that SIG will be discussing at an upcoming meeting and will have more to share by the end of the week.

G. ADJOURNMENT

A motion to adjourn was made at 11:57 A.M.

MOTION: Christy Patterson

SECOND: Janet Selby

**MOTION CARRIED
UNANIMOUSLY**

The meeting was adjourned at 11:57 A.M.

NEXT MEETING DATE: Monday March 14, 2022 8:00 A.M.



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Respectfully Submitted,

Martin Brady, Secretary

Date

A handwritten signature in blue ink, appearing to read 'Martin Brady', is written over the signature line. The signature is fluid and cursive.