



**Schools Program Alliance**

c/o Alliant Insurance Services

Corporation Insurance License No. 0C36861

2180 Harvard Street, Suite 460, Sacramento, CA 95815

**SCHOOLS PROGRAM ALLIANCE  
June 10, 2024 Teleconference Board Meeting Minutes**

**Members Present:**

<b>Butte Schools Self-Funded Programs (BSSP)</b>	Christy Patterson
<b>Butte Schools Self-Funded Programs (BSSP)</b>	Nicole Strauch
<b>North Bay Schools Insurance Authority (NBSIA)</b>	Kim Santin
<b>Redwood Empire Schools Insurance Group (RESIG)</b>	Cindy Wilkerson
<b>Redwood Empire Schools Insurance Group (RESIG)</b>	Sandy Manzoni
<b>Schools Insurance Authority (SIA)</b>	Martin Brady
<b>Schools Insurance Authority (SIA)</b>	Brooks Rice
<b>Schools Insurance Authority (SIA)</b>	Debrah Sherrington
<b>Schools Insurance Authority (SIA)</b>	Phil Brown
<b>Schools Insurance Authority (SIA)</b>	Amy Russell
<b>Schools Insurance Authority (SIA)</b>	Olivia Nelson
<b>Schools Insurance Group (SIG)</b>	Kelli Hanson
<b>Schools Insurance Group (SIG)</b>	Nancy Mosier
<b>Central California Schools Authority (CCSA)</b>	Alan Caeton

**Consultants & Guests**

Dan Howell, Alliant Insurance Services	James Wilkey, New Front Insurance
Dan Madej, Alliant Insurance Services	Ryan Telford, AmWins
Marcus Beverly, Alliant Insurance Services	Chris Tambo, AmWins
Michelle Minnick, Alliant Insurance Services	Jordan Riely, Gilbert
Jenna Wirkner, Alliant Insurance Services	Raul Hernandez, Gilbert
Eileen Massa, New Front Insurance	

**A. CALL TO ORDER, ROLL CALL, QUORUM**

Mr. Martin Brady called the meeting to order at 10:05 a.m. The above-mentioned members were present constituting a quorum.

**B. APPROVAL OF THE AGENDA AS POSTED**

*A motion was made to approve the Agenda as posted.*

<b>MOTION:</b> Alan Caeton	<b>SECOND:</b> Cindy Wilkerson	<b>MOTION CARRIED UNANIMOUSLY</b>
----------------------------	--------------------------------	---------------------------------------

**C. PUBLIC COMMENT**

There were no public comments.



## Schools Program Alliance

c/o Alliant Insurance Services

Corporation Insurance License No. 0C36861

2180 Harvard Street, Suite 460, Sacramento, CA 95815

---

### D. CONSENT CALENDAR

1. Minutes of SPA Board Teleconference Meeting May 13, 2024

*A motion was made to approve the Consent Calendar*

**MOTION: Cindy Wilkerson**

**SECOND: Alan Caeton**

**MOTION CARRIED  
UNANIMOUSLY**

### E. MEMBER PROGRAM AND IDEA SHARING

Martin Brady noted that CalFire had asked for a Statewide ban on controlled burns for today and tomorrow due to the weather conditions.

### F. GENERAL ADMINISTRATION AND FINANCIAL REPORTS

#### F.1. FINANCIALS AUDIT FOR YEAR ENDED JUNE 30, 2024

Jordan Riley provided a review of the SPA Financial Audit for the Year Ended June 30, 2023. It was noted an unmodified opinion was issued indicating a clean audit. After a review and discussion it was generally agreed the audit should be approved.

*A motion was made to approve the audit as presented.*

**MOTION: Alan Caeton**

**SECOND: Christy Patterson**

**MOTION CARRIED  
UNANIMOUSLY**

#### F.2. PROPOSED BUDGET FY 24/25

Phil Brown noted the FY 24/25 Budget has been presented for final approval. It was noted this is the same as was presented at a prior meeting.

*A motion was made to approve the budget as presented with the final numbers to be determined by Board action later in the meeting.*

**MOTION: Kelli Hanson**

**SECOND: Christy Patterson**

**MOTION CARRIED  
UNANIMOUSLY**

#### F.3. CLAIMS TASK FORCE UPDATE

Marcus Beverly provided the Board with an update related to the Claims Task Force and shared that we have been receiving loss runs monthly. There was a discussion as it relates to claims fund advances, specific to a RESIG File and the potential for expediting payment on the \$250k request. Additionally it was mentioned a process could be developed to address claims payments and general claims handling could be a topic of discussion for the long range planning meeting.



## Schools Program Alliance

c/o Alliant Insurance Services

Corporation Insurance License No. 0C36861

2180 Harvard Street, Suite 460, Sacramento, CA 95815

### F.4. ALLIANT DEADLY WEAPONS RESPONSE PROGRAM FY 24/25

Dan Howell provided the Board with a review of the ADWRP proposal for the next fiscal year and it was noted that there was no change to coverage or limits but the price did decrease from the prior year. There was a request to set up an onboarding Zoom call with the CrisisRisk team to provide a review of the services provided.

*A motion was made to grant authority to the managing member to bind coverage.*

**MOTION: Cindy Wilkerson**

**SECOND: Kelli Hanson**

**MOTION CARRIED  
UNANIMOUSLY**

### F.5. APPOINTMENT OF MANAGING MEMBER AND CHAIRPERSON

The Board was asked to consider nomination of the managing member and chairperson for the JPA. Dan Howell noted that we are recommending the re-appointment of SIA as the Managing Member. After a discussion it was generally agreed that SIA would continue to act as the managing member and Cindy Wilkerson was

*A motion was made to appoint Cindy Wilkerson as the Chairperson and SIA as Managing Member.*

**MOTION: Chirsty Patterson**

**SECOND: Alan Caeton**

**MOTION CARRIED  
UNANIMOUSLY**

*A second motion was made to appoint Kim Santin as the Vice-Chairperson.*

**MOTION: Chirsty Patterson**

**SECOND: Kelli Hanson**

**MOTION CARRIED  
UNANIMOUSLY**

## G. LIABILITY PROGRAM

### G.1. EXCESS LIABILITY PROGRAM RENEWAL

Jim Wilkey provided the Board with a review of the Excess Liability Renewal and indicated that bindable options for all the layers have been shared with members. He shared the total limit of \$32M is seeing a rate increase of just over 10%. Additionally, Jim presented an option to increase the overall limits to \$32.5M and after a discussion it was generally agreed to increase the limit.

*A motion was made to approve the overall \$32.5M limit.*

**MOTION: Alan Caeton**

**SECOND: Cindy Wilkerson**

**MOTION CARRIED  
UNANIMOUSLY**

## H. PROPERTY PROGRAM

### H.1. VACANCY PERMIT MEMBER UPDATE



**Schools Program Alliance**

*c/o Alliant Insurance Services*

*Corporation Insurance License No. 0C36861*

*2180 Harvard Street, Suite 460, Sacramento, CA 95815*

Dan Howell provided the Board with a review of the 2 locations that were reviewed at the Ad Hoc Meeting. After a discussion it was noted that the form should provide a better description of the location.

*A motion was made to approve issuing vacancy permits for these two locations.*

**MOTION: Christy Patterson**

**SECOND: Kim Santin**

**MOTION CARRIED  
UNANIMOUSLY**

**H.2. COVERAGE LIMITATIONS AT JULY 1, 2024 PROPERTY PROGRAM RENEWAL – REMOTE AND HIGH RISK LOCATIONS**

Dan Madej provided the Board with a of the list of locations that were reviewed during the Ad Hoc Committee meeting and noted that the focus of the meeting was on locations with the highest wildfire scores. Debrah Sherrington provided some clarification regarding the SIA sites that were listed. Christy Patterson noted that Golden River location has a back up school site in their inventory. After a discussion it was noted that there should be an endorsement which includes the list.

*A motion was made to set the threshold at 81 or above, to exclude the three locations noted, and submit the list to the underwriter with the remote high-risk list.*

**MOTION: Cindy Wilkerson**  
**ABSTAIN: Alan Caeton**

**SECOND: Christy Patterson**

**MOTION CARRIED**

**H.3. 2024 PROPERTY (AND APD) RENEWAL – RENEWAL STATUS UPDATE**

Dan Madej provided the Board with a review of the final number and indicated there were not many changes from the not to exceed numbers shared in May. He mentioned there were no changes in the APD and Mobile equipment renewal and the Alliant Deadly Weapons say a decrease in premium of \$15k from the prior year. Chris Tambo shared that AmWins was able to drop the overall premium of \$759k since the last meeting in May and share options with the Board. After a discussion it was generally agreed to bind coverage.

*A motion was made to delegate authority to the managing member to bind coverage for the Auto Physical Damage and ADWRP.*

**MOTION: Cindy Wilkerson**

**SECOND: Kim Santin**

**MOTION CARRIED  
UNANIMOUSLY**

**ABSTAIN: Alan Caeton**

**H.4. SPA PROPERTY APPROVAL OF MOC**

Dan Madej provided the Board with a review of the Property MOC and noted the proposed language from the May meeting with the there was a change related to the increased cost of construction as well as the corrected name of the Division of State Architecture.

*A motion was made to approve the MOC Language.*

**MOTION: Christy Patterson**

**SECOND: Cindy Wilkerson**

**MOTION CARRIED  
UNANIMOUSLY**

**ABSTAIN: Alan Caeton**



**Schools Program Alliance**

*c/o Alliant Insurance Services*

*Corporation Insurance License No. 0C36861*

*2180 Harvard Street, Suite 460, Sacramento, CA 95815*

**H.5. APPROVAL OF PROPERTY PROGRAM CLAIMS PAYMENTS**

Phil Brown provided a review of the proposed payment to SIA – claim is from FY 22/23 claim year and the board was asked to consider approval.

*A motion was made to approve the payment as presented.*

**MOTION: Kim Santin**

**SECOND: Kelli Hanson**

**MOTION CARRIED  
UNANIMOUSLY**

**ABSTAIN: Alan Caeton**

**I. INFORMATION ITEMS AND DISCUSSION**

School Trends

**J. ADJOURNMENT**

*A motion was made to adjourn the meeting.*

**MOTION: Alan Caeton**

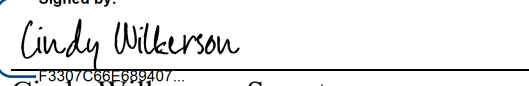
**SECOND: Kim Santin**

**MOTION CARRIED  
UNANIMOUSLY**

The meeting was adjourned at 12:50 P.M.

**NEXT MEETING DATE: August 20, 2024 at the Lodge at Tiburon, CA**

Respectfully Submitted,

Signed by:  


F3307C68E689407...  
Cindy Wilkerson, Secretary

8/26/2024  
\_\_\_\_\_  
Date