



Schools Program Alliance

c/o Alliant Insurance Services

Corporation Insurance License No. 0C36861

2180 Harvard Street, Suite 380, Sacramento, CA 95815

SCHOOLS PROGRAM ALLIANCE
October 13, 2025 Board Of Directors Teleconference
Meeting Minutes

Members Present:

Butte Schools Self-Funded Programs (BSSP)	Christy Patterson
Butte Schools Self-Funded Programs (BSSP)	Nicole Strauch
North Bay Schools Insurance Authority (NBSIA)	Noel Waldvogel
Redwood Empire Schools Insurance Group (RESIG)	Cindy Wilkerson
Redwood Empire Schools Insurance Group (RESIG)	Sandy Manzoni
Schools Insurance Authority (SIA)	Brooks Rice
Schools Insurance Authority (SIA)	Debrah Sherrington
Schools Insurance Authority (SIA)	Josh Arnold
Schools Insurance Authority (SIA)	Olivia Nelson
Schools Insurance Group (SIG)	Kelli Hanson

Members Absent:

Central California Schools Authority (CCSA)	Alan Caeton
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Consultants & Guests

Dan Madej, Alliant Insurance Services	Jenna Wirkner, Alliant Insurance Services
Dan Howell, Alliant Insurance Services	Mike Kielty, George Hills
Marcus Beverly, Alliant Insurance Services	Jim Wilkey, Newfront
Michelle Minnick, Alliant Insurance Services	

A. CALL TO ORDER, ROLL CALL, QUORUM

Ms. Cindy Wilkerson called the meeting to order at 10:03 a.m. and welcomed the board. The above-mentioned members were present constituting a quorum.

B. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

MOTION: Christy Patterson

SECOND: Kelli Hanson

**MOTION CARRIED
UNANIMOUSLY**

C. PUBLIC COMMENT

There were no public comments.

D. CONSENT CALENDAR

- a. Minutes of SPA Board Long Range Planning Meeting August 19-20, 2025
- b. Property Program Claims Payment



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A motion was made to approve the Consent Calendar.

MOTION: Kelli Hanson

SECOND: Noel Waldvogel

**MOTION CARRIED
UNANIMOUSLY**

E. MEMBER PROGRAM AND IDEA SHARING

Kelli Hanson noted that it's still been busy, and we are about to get busier. SB848 and now we are all mandatory reporters a discussion was held regarding the requirements and how members are tracking compliance with training. It was asked that the SPA Board discuss the SB848 at the next meeting to determine if additional training is needed at the SPA level to create consistency among the membership.

F. LIABILITY PROGRAM

F.1. LIABILITY PROGRAM

Jim Wilkey provided the Board with a verbal update and noted that the Liability Claims Committee is working to create a SPA Liability Claims log of reported claims. Additionally, he expressed the efforts to get the underlying programs SIR up to \$7.5M (up from \$5M) and there will be further discussions with the carriers. Lastly, Jim reviewed the anticipated timeline for requesting renewal information, which will be sent out after the next SPA Board meeting and noted they will be asking for items to be returned back by January 9, 2026. The goal is to have a complete submission to the market by January 30, 2026 with a target date of April 2, 2026 to have all underlying programs quoted.

G. GENERAL ADMINISTRATION AND FINANCIAL REPORTS

G.1.A. STANDING COMMITTEE AND TASK GROUP UPDATES – LIABILITY CLAIMS TASK FORCE

Olivia Nelson provided that there was not much to report but they are working to compile a list of claims reported to carriers (tracking spreadsheet). It was noted that the committee is working to create consistency in how claims are reported to the carriers.

G.1.B. STANDING COMMITTEE AND TASK GROUP UPDATES – PROPERTY PROGRAM LOSS CONTROL AD HOC COMMITTEE

Sandy Manzoni noted they met 9/23 and mentioned some items that members wanted to use funds Mike Crandall who is providing a report and providing resources to help address concerns identified in the reports. Phil provided the Loss Control Balances and there will be another discussion about how the fund can be used.

G.1.C. STANDING COMMITTEE AND TASK GROUP UPDATES – PROPERTY CLAIMS COMMITTEE

Josh Arnold provided a review of the task force's efforts and noted that there are 10 open claims and the next meeting is next week. There have been no new claims that have been submitted in the



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current fiscal year. They have been addressing the remediation (RMC) and Dry Creek will be vetted (Elk Grove) and have a meeting with CCSA.

G.1.D. STANDING COMMITTEE AND TASK GROUP UPDATES – PROPERTY APPRAISAL TASK FORCE

Marcus Beverly provided the Board with a review of the current status of the RFP for Property Appraisals and noted that CentruRisk, ITV, Kroll, and CBIZ provided a response (HCA declined). It was noted that we are seeking another member to join the task force to help provide some feedback. The goal will be to present the Board with a recommendation at the next meeting.

G.1.E. STANDING COMMITTEE AND TASK GROUP UPDATES – COST ALLOCATION TASK FORCE

Kelli Hanson noted that the group has not yet met during this fiscal year. Dan Madej noted that work on this was paused in May due to the departure of Chris Nahas but there is still some work to be done. It was noted that SPA may be considering use of Bickmore Actuary in place of Astrus.

G.1.F. STANDING COMMITTEE AND TASK GROUP UPDATES – CYBER WORKING GROUP

Michelle Minnick provided the Board with notice that calendar meeting dates have been sent out to the participating members of the Cyber Working Group but the group has not met yet. Members were encouraged to join the working group if interested.

G.2. ADOPTION OF STRATEGIC PLANNING OBJECTIVES

Marcus Beverly provided a review of the Strategic Planning Objectives from the August meeting and noted that there were a lot of items related to the Liability. Specifically the work requested from the Liability Claims Committee as well as the Liability MOC with a potential change from occurrence-based coverage to claims-made coverage.

A motion was made to adopt the Strategic Planning Objectives.

MOTION: Brooks Rice

SECOND: Noel Waldvogel

**MOTION CARRIED
UNANIMOUSLY**

G.3. LAIF RESOLUTION

Brooks Rice noted that this was being presented simply to capture the titles that have changed and this captures those changes. It was requested that Program Administration send for signature using DocuSign.

A motion was made to accept.

MOTION: Christy Patterson

SECOND: Kelli Hanson

**MOTION CARRIED
UNANIMOUSLY**



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G.4. RESCHEDULE DECEMBER 8, 2025 TELECONFERENCE MEETING

Cindy Wilkerson noted that our SPA Meeting date conflicts with the CAJPA meeting date, and it was requested to move the meeting to December 15, 2025.

A motion was made to approve the change of meeting date from December 8, 2025 to December 15, 2025.

MOTION: Kelli Hanson

SECOND: Christy Patterson

**MOTION CARRIED
UNANIMOUSLY**

H. PROPERTY PROGRAM

Dan Madej noted that the market seems to be holding true and provided a rough timeline for the Property Renewal. Additionally, there was a discussion about the renewal process for APIP.

I. INFORMATION ITEMS

1. MR OCIP White Paper

J. ADJOURNMENT

The meeting was adjourned at 11:03 A.M.

NEXT MEETING DATE: November 10, 2025 via Teleconference

Respectfully Submitted,
Signed by:

Kelli Hanson

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Kelli Hanson, Secretary
11/24/2025

Date