



**Schools Program Alliance**

*c/o Alliant Insurance Services*

*Corporation Insurance License No. 0C36861*

*2180 Harvard Street, Suite 380, Sacramento, CA 95815*

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**SCHOOLS PROGRAM ALLIANCE**  
**June 9, 2025 Board Of Directors Teleconference Meeting**  
**Minutes**

**Members Present:**

**Butte Schools Self-Funded Programs (BSSP)**  
**Butte Schools Self-Funded Programs (BSSP)**  
**North Bay Schools Insurance Authority (NBSIA)**  
**North Bay Schools Insurance Authority (NBSIA)**  
**Redwood Empire Schools Insurance Group (RESIG)**  
**Redwood Empire Schools Insurance Group (RESIG)**  
**Schools Insurance Authority (SIA)**  
**Schools Insurance Group (SIG)**  
**Central California Schools Authority (CCSA)**

Christy Patterson  
Nicole Strauch  
Noel Waldvogel  
Karen Shelar  
Cindy Wilkerson  
Sandy Manzoni  
Brooks Rice  
Debrah Sherrington  
Phil Brown  
Amy Russell  
Josh Arnold  
Kelli Hanson  
Alan Caeton

**Consultants & Guests**

Dan Madej, Alliant Insurance Services  
Dan Howell, Alliant Insurance Services  
Marcus Beverly, Alliant Insurance Services  
Michelle Minnick, Alliant Insurance Services  
Jenna Wirkner, Alliant Insurance Services

Dennis Mulqueeney, Alliant Insurance Services  
Mike Kielty, George Hills  
Jim Wilkey, Newfront  
Eileen Massa, Newfront  
Brian Frost, AmWins

**A. CALL TO ORDER, ROLL CALL, QUORUM**

Ms. Cindy Wilkerson called the meeting to order at 8:00 a.m. and welcomed the board. The above-mentioned members were present constituting a quorum.

**B. APPROVAL OF AGENDA AS POSTED**

*A motion was made to approve the Agenda as posted.*

**MOTION:** Christy Patterson

**SECOND:** Kelli Hanson

**MOTION CARRIED  
UNANIMOUSLY**

**C. PUBLIC COMMENT**

There were no public comments.

**D. CONSENT CALENDAR**



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1. Minutes of SPA Board Teleconference Meeting May 12, 2025
2. SPA Service Calendar FY 2025-2026

*A motion was made to approve the Consent Calendar.*

**MOTION:** Christy Patterson

**SECOND:** Brooks Rice

**MOTION CARRIED  
UNANIMOUSLY**

## E. MEMBER PROGRAM AND IDEA SHARING

There was no information shared during this item.

## F. LIABILITY PROGRAM

### F.1. LIABILITY PROGRAM – RENEWAL UPDATE

Jim Wilkey provided the Board with a review of the marketing efforts for the liability placement for FY 25/26. Brain Frost from AmWins provided some additional comments related to the coverage being quoted. Jim Wilkey noted the overall increase of 15% from the prior year. Lastly the Board was asked to consider increasing limits to \$32.5M.

*A motion was made to approve authority to bind coverage of \$5M x \$32.5M subject to a not to exceed of \$600k.*

**MOTION:** Alan Caeton

**SECOND:** Christy Patterson

**MOTION CARRIED  
UNANIMOUSLY**

## G. GENERAL ADMINISTRATION AND FINANCIAL REPORTS

### G.1.A. STANDING COMMITTEE AND TASK GROUP UPDATES – LIABILITY CLAIMS TASK FORCE

Olivia Nelson was not present on the call but Noel Waldvogel was present on the task force call – she provided there was not much of an update at this time but more to follow after the next meeting.

### G.1.B. STANDING COMMITTEE AND TASK GROUP UPDATES – PROPERTY PROGRAM LOSS CONTROL AD HOC COMMITTEE

Sandy Manzoni noted there have been no updates and we are working to set up a meeting soon. Members were encouraged to use the loss control funds available.

### G.1.C. STANDING COMMITTEE AND TASK GROUP UPDATES – PROPERTY CLAIMS COMMITTEE

Josh Arnold provided a review of the task force's efforts and noted that the claims are closing, and there are plans of action on some other claims.

### G.1.D. STANDING COMMITTEE AND TASK GROUP UPDATES – PROPERTY APPRAISAL TASK FORCE



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Debrah Sherrington indicated that we have not met and noted that we are still waiting on a couple appraisal reports for some locations that were recently appraised.

### G.2. APPROVE CLAIMS PAYMENT(S) TO MEMBER(S)

Phil Brown indicated there were two payments that have been made recently – both are payments to help bring claims to closure. Additionally, there was a discussion to make these requests part of the consent calendar moving forward.

*A motion was made to approve the payments as presented and to make claims payments part of the consent agenda moving forward.*

**MOTION:** Kelli Hanson

**SECOND:** Brooks Rice

**MOTION CARRIED  
UNANIMOUSLY**

### G.3. YEAR-END MEMBER ADVISORY

Phil Brown requested that any outstanding expenses for the current fiscal year be submitted by June 16<sup>th</sup> to help close the books for this year. It was also noted that shortly after June 30<sup>th</sup> the SIA team will want to begin work on the FY 24/25 Audit.

There was no motion made on this item.

### G.4. ELECTION OF OFFICER POSITIONS

Cindy Wilkerson noted that our new entity JPA requires the nomination and election of officer positions. After a discussion a slate of officers was presented for consideration and generally the group was in agreement.

*A motion was made to nominate Cindy Wilkerson as the President, Brooks Rice as the Vice Chair, Kelli Hanson as the Secretary, Phil Brown as the Treasurer/Auditor.*

**MOTION:** Kelli Hanson

**SECOND:** Alan Caeton

**MOTION CARRIED  
UNANIMOUSLY**

### G.5. PROPOSED BUDGET FY 25/26

Phil Brown provided a review of the SPA proposed budget and noted there was not much change from the prior year, but did mention the retained layer would be increasing with the assumption that CCSA will be joining the property coverage.

*A motion was made to accept the proposed budget.*

**MOTION:** Christy Patterson

**SECOND:** Kelli Hanson

**MOTION CARRIED  
UNANIMOUSLY**



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### **G.6. EXTENTION AND AMENDMENT OF PROGRAM ADMINISTRATION AGREEMENT**

Dan Howell provided the Alliant Administration includes an optional 2-year extension and provided that the current contract will conclude at the end of the current fiscal year. He went on to note that Alliant is proposing a commission not to exceed 10%.

*A motion was made to approve the agreement as presented.*

**MOTION:** Alan Caeton

**SECOND:** Christy Patterson

**MOTION CARRIED  
UNANIMOUSLY**

### **H. PROPERTY PROGRAM**

#### **H.1. PROPERTY PROGRAM – 2025 PROPERTY (AND APD) RENEWAL UPDATE**

Dan Howell provided an introduction and noted that the Alliant team has been negotiating terms with the APIP underwriters and working to have CCSA added to the SPA renewal at July 1, 2025. He went on to mention that CCSA would keep their vehicles in the APIP Property program while other SPA members would keep their standalone APD placement in the meantime while we work over the next to determine if things need to change in the future. Dan Howell also mentioned that APIP provides Pollution coverage without the need to complete an application. Dan Madej reviewed the proposed premium for the APIP program indicating that SPA increased the retained layer from \$3M to \$4M and additionally noted the limit is increasing for all SPA members to \$500M in the APIP program. Lastly, he noted the decrease in wildlife deductibles noted the original \$17M premium he noted that the addition of CCSA. Alan Caeton provided that he has approached his group (CCSA) and they are happy with the proposed pricing and the Wildfire retention and Water/Wind but Alan had questions related to the final pricing. After a discussion the group was generally in favor of renewing property coverage in the APIP program.

*A motion was made to approve the FY 25/26 Property Renewal in APIP.*

**MOTION:** Kelli Hanson

**SECOND:** Alan Caeton

**MOTION CARRIED  
UNANIMOUSLY**

#### **H.2. ALLIANT DEADLY WEAPONS REPSONSE PROGRAM FY 25/26**

Dan Howell provided a review of the proposed renewal terms for ADWRP and noted that we are seeing a 10% increase over last year due to some claim activity. Additionally, it was noted Santa Rosa High School will be limited to Crisis Response Coverage at that site. Lastly, it was noted that the current quote does not include CCSA as they participate in the program separately.

*A motion was made to accept the ADWRP renewal.*

**MOTION:** Brooks Rice

**SECOND:** Kelli Hanson

**MOTION CARRIED  
UNANIMOUSLY**



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### **H.3. POLLUTION**

Dan Howell noted that we are seeking Pollution through APIP and since the Board has approved the renewal with the APIP Program we will work to ensure pollution is included.

### **H.4. STUDENT ACCIDENT PROGRAM UPDATE**

Tony Soto and Pamala Dominguez provided the Board with a review of the pricing for the Student Accident Program. After a discussion it was noted that most SPA members are not ready to join as a group yet but any members who are interested are encouraged to reach out to obtain coverage at the pricing provided.

## **I. INFORMATION ITEMS**

1. Strategic Planning Overview for August 19 – 20, 2025
2. Program Administrator Report
3. Status of BSSP

Christy Patterson provided some comments BSSP will be a standalone entity for BSSP properties and additionally 5 member districts will participate in the Cyber and Property programs through SIA.

## **J. ADJOURNMENT**

*A motion was made to adjourn.*

**MOTION:** Alan Caeton

**SECOND:** Christy Patterson

**MOTION CARRIED  
UNANIMOUSLY**

The meeting was adjourned at 9:37 A.M.

**NEXT MEETING DATE: August 19, 2025 in Tiburon, CA**

Respectfully Submitted,

Signed by:

*Kelli Hanson*

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Kelli Hanson, Secretary  
9/8/2025

Date