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## **SCHOOLS PROGRAM ALLIANCE**

### **January 11, 2021 Teleconference Meeting Minutes**

#### **Members Present:**

<b>Butte Schools Self-Funded Programs (BSSP)</b>	Christy Patterson
<b>North Bay Schools Insurance Authority (NBSIA)</b>	Janet Selby
<b>North Bay Schools Insurance Authority (NBSIA)</b>	Brandon Schlenker
<b>Redwood Empire Schools Insurance Group (RESIG)</b>	Rose Burcina
<b>Redwood Empire Schools Insurance Group (RESIG)</b>	Steven Fields
<b>Redwood Empire Schools Insurance Group (RESIG)</b>	Chris Spenser
<b>Schools Insurance Authority (SIA)</b>	Martin Brady
<b>Schools Insurance Authority (SIA)</b>	Debrah Sherrington
<b>Schools Insurance Authority (SIA)</b>	Brooks Rice
<b>Schools Insurance Group (SIG)</b>	Cindy Wilkerson
<b>Schools Insurance Group (SIG)</b>	Nancy Mosier

#### **Consultants & Guests**

Daniel Howell, Alliant Insurance Services	Dan Madej, Alliant Insurance Services
Michelle Minnick, Alliant Insurance Services	Seth Cole, Alliant Insurance Services
Marcus Beverly, Alliant Insurance Services	Dennis Mulqueeny, Alliant Insurance Services
Jim Wilkey, ABD	Jaesa McCulligan, Sedgewick
Mark Stokes, ABD	Daria Hoffman, Sedgewick
Juan Iverson, Duff & Phelps	Eileen Massa, Sedgewick
Ryan Telford, AmWins	Chris Tambo, AmWins
George Magguy, AmWins	

#### **A. CALL TO ORDER, ROLL CALL, QUORUM**

Mr. Martin Brady called the meeting to order at 10:02 a.m. The above-mentioned members were present constituting a quorum.

#### **B. APPROVAL OF AGENDA AS POSTED**

1. Minutes of SPA Board Meeting November 16, 2020

*A motion was made to approve the Agenda as posted.*

**MOTION: Cindy Wilkerson**

**SECOND: Janet Selby**

**MOTION CARRIED  
UNANIMOUSLY**

#### **C. PUBLIC COMMENT**

There were no public comments.



**D. CONSENT CALENDAR**

*A motion was made to accept the Consent Calendar as presented.*

**MOTION:** Janet Selby

**SECOND:** Cindy Wilkerson

**MOTION CARRIED  
UNANIMOUSLY**

**E. ADMINISTRATIVE REPORTS**

**E.1. Alliant Update**

- a. Rolling OCIP**
- b. Form 700**

Members were reminded that the Annual Form 700 communications have been sent out directly from the FPPC and the forms are due no later than April 1, 2021. To avoid any penalty for not completing the required Form 700 timely the Board was encouraged to complete the forms soon. As Dan Howell was not present at this time, the Board asked to table the Rolling OCIP item until Dan Howell joins the call.

**F. GENERAL ADMINISTRATION**

**F.1. Excess Liability Program Development**

The Board received information about the potential development of an Excess Liability Program, which would incorporate the members of BASIC (BSSP, NBSIA, and RESIG) with SIA. It was noted there is no requirement for members to participate in this program but BASIC would need to join SPA as a member in order to participate. Additionally it was suggested that a Memorandum of Coverage should be drafted for member review as well as a resolution. Sedgwick indicated capacity to run the subcommittee meetings Program Administration was provided with direction to start drafting the documents with the intent to go into effect on 7/1/2021.

**F.2. SPA Operating Processes, Policies and Procedures**

Dan Howell as there was some discussion as to how members would propose placing items on the agenda and the Board was asked to discuss if there needs to be a more formal process. After a discussion, it was generally agreed that Dan Howell and Marcus Beverly would review the CAJPA Accreditation Standards to determine what items need to be addressed as SPA is a non-entity JPA.

**F.3. Property Appraisals**

Marcus Beverly provided a review of the Duff & Phelps Appraisal Agreement and Juan Iverson from Duff & Phelps was present on the call to help answer any questions. It was noted the price is \$115 per building and we have included the 18 schools that initially were included in the AIG proposal. Members discussed the contract and asked questions about access to the eRisk system which will stay active and members will still have access while we are moving over to Property Clarity and members information will be uploaded to that system when it is completed under this contract. Members also requested information about appraisals for properties that are under the



value threshold that SPA selected and it was noted that members may consider having those structures appraised and could opt to pay the difference in cost.

*A motion was made to approve the agreement as presented.*

**MOTION: Janet Selby**

**SECOND: Rose Burcina**

**MOTION CARRIED  
UNANIMOUSLY**

**F4. CoreLogic Wildfire Risk Scoring Agreement**

Dan Madej noted that Program Administration has been working toward securing a proposal – he noted there were approximately 24,000 entries with several locations at the same address and so it was logical to consolidate the addresses and share that risk score among the locations that share common addresses. It was noted that Alliant has an existing contract with and CoreLogic and so the agreement with SPA will be an amendment to that agreement the total cost is approximately \$3,100 for 1,400 addresses on a not to exceed basis of \$5,000.

*A motion was made to select February 2, 2021 at 9 am for a special meeting on to present the CoreLogic risk scores.*

**MOTION: Cindy Wilkerson**

**SECOND: Rose Burcina**

**MOTION CARRIED  
UNANIMOUSLY**

**F5. Pre-Renewal Discussion and Timeline Review**

Dan Madej noted that we have trended the member values and we will be sending out that data to members for review in anticipation of renewal. George Magguy, Ryan Telford and Chris Tambo from AmWins were present on the call and provided comments on the state of the market and how it relates to SPA for the upcoming fiscal year. George noted that across the board we are seeing increases for businesses with no loss activity due to the hardening of the market. Dan Howell mentioned that we are developing a story for SPA to help with underwriting efforts as APIP is prepping members for 20% increase this year. It was also noted that we are seeking the best pricing for the members and there are no anticipated problems securing higher limits.

**F6. Alliant Connect Property Schedules**

Michelle Minnick reminded members that staff hosted a demo of the system for a few members back in December and since that time the values have trended using the 4<sup>th</sup> quarter factors and members we will be sending those schedules this upcoming week. Members were asked if they would be interested in using the Alliant Connect Property Schedules to maintain their schedules throughout the course of the year and to use for the annual renewal review. After a discussion it was noted that some members are interested in using the online platform to help maintain their schedules provided contacts that would like access to the system and another demo be hosted.



## Schools Program Alliance

c/o Alliant Insurance Services

Corporation Insurance License No. 0C36861

2180 Harvard Street, Suite 460, Sacramento, CA 95815

### **F7. SPA Underwriting Policy**

Dan Howell noted that this was updated with the comments from the last meeting – there was a request to remove the minimum requirements relative to the loss ratio and the other change was the Board is the final authority to set the rates.

*A motion was made to approve the P&P 1-Property policy as presented.*

**MOTION: Rose Burcina**

**SECOND: Janet Selby**

**MOTION CARRIED  
UNANIMOUSLY**

### **F8. SPA Website and Logo**

Marcus Beverly presented some potential website URL's and asked members to consider which would be the best fit for SPA – it was noted that spajpa.org is preferred. Staff was directed to purchase the spajpa.org domain, and create an ADA certified website on a not to exceed \$5,000 basis and bring back a proposal for member review. Members provided feedback on potential logos for the SPA group.

*A motion was made to approve the purchase of spajpa.org.*

**MOTION: Cindy Wilkerson**

**SECOND: Janet Selby**

**MOTION CARRIED  
UNANIMOUSLY**

### **F9.a. Loss Control Services – Paragon Proposal**

Marcus Beverly noted that we originally were going to contract with AIG for Risk Engineering Services but Paragon Risk Engineering Services provided better pricing. Members briefly reviewed the services that would be provided to inspect different aspects of members' locations. It was noted that Underwriters like to see this type of work being performed as the Underwriters were concerned about these locations. It was also mentioned that we have already built this into our budget as these inspections will take place of the already approved AIG Proposal.

*A motion was made to approve the Paragon Proposal.*

**MOTION: Cindy Wilkerson**

**SECOND: Rose Burcina**

**MOTION CARRIED  
UNANIMOUSLY**

### **F9.b. Loss Control Services – Additional Loss Control Services**

Marcus Beverly mentioned that we should come back to the Board with some type of presentation from a group like XMR Fire to help show the underwriters we are trying to address the risk they are concerned about – members agreed with the direction to obtain a proposal.

## **G. INFORMATION ITEMS AND DISCUSSION**



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**G1. 2020 Financial Update**

There was no discussion of this item.

**G2. Program Administration Service Team Update**

There was no discussion of this item.

**H. ADJOURNMENT**

*A motion to adjourn was made at 12:29 P.M.*

**MOTION: Rose Burcina**

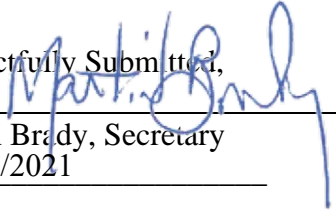
**SECOND: Janet Selby**

**MOTION CARRIED  
UNANIMOUSLY**

The meeting was adjourned at 12:11 P.M.

**NEXT MEETING DATE: Monday February 2, 2021 10 A.M.**

Respectfully Submitted,

  
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Martin Brady, Secretary

2/2/2021

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Date