



**Schools Program Alliance**

c/o Alliant Insurance Services

Corporation Insurance License No. 0C36861

2180 Harvard Street, Suite 460, Sacramento, CA 95815

**SCHOOLS PROGRAM ALLIANCE**

**March 13, 2023 Teleconference Board Meeting Minutes**

**Members Present:**

- |  |                    |
|--|--------------------|
| Butte Schools Self-Funded Programs (BSSP)      | Christy Patterson  |
| Butte Schools Self-Funded Programs (BSSP)      | Nicole Strauch     |
| North Bay Schools Insurance Authority (NBSIA)  | Kim Santin         |
| North Bay Schools Insurance Authority (NBSIA)  | Brandon Schlenker  |
| Redwood Empire Schools Insurance Group (RESIG) | Cindy Wilkerson    |
| Redwood Empire Schools Insurance Group (RESIG) | Sandy Manzoni      |
| Schools Insurance Authority (SIA)              | Martin Brady       |
| Schools Insurance Authority (SIA)              | Debrah Sherrington |
| Schools Insurance Authority (SIA)              | Phil Brown         |
| Schools Insurance Authority (SIA)              | Amy Russell        |
| Schools Insurance Authority (SIA)              | Brooks Rice        |
| Schools Insurance Group (SIG)                  | Kelli Hanson       |
| Schools Insurance Group (SIG)                  | Nancy Mosier       |
| Central California Schools Authority (CCSA)    | Alan Caeton        |

**Consultants & Guests**

- |  |                                  |
|--|----------------------------------|
| Dan Howell, Alliant Insurance Services       | Eric Dahlen, Sedgwick            |
| Marcus Beverly, Alliant Insurance Services   | Jim Wilkey, Newfront Insurance   |
| Michelle Minnick, Alliant Insurance Services | Eileen Massa, Newfront Insurance |
| Chris Tambo, AmWins                          |                                  |

**A. CALL TO ORDER, ROLL CALL, QUORUM**

Mr. Martin Brady called the meeting to order at 10:03 a.m. The above-mentioned members were present constituting a quorum.

**B. APPROVAL OF THE AGENDA AS POSTED**

*A motion was made to approve the quorum and the Agenda as posted.*

**MOTION:** Cindy Wilkerson      **SECOND:** Christy Patterson      **MOTION CARRIED UNANIMOUSLY**

**C. PUBLIC COMMENT**

There were no public comments.

**D. CONSENT CALENDAR**

- Minutes of SPA Board Teleconference Meeting February 13, 2023



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*A motion was made to approve the Consent Calendar.*

**MOTION:** Cindy Wilkerson

**SECOND:** Kim Santin

**MOTION CARRIED  
UNANIMOUSLY**

### **E. GENERAL RISK MANAGEMENT ISSUES**

Cindy Wilkerson provided the Board with information as it relates to a recent incident that occurred at one of the RESIG members and provided praise for the response from the ADWRP coverage and team.

### **F. GENERAL ADMINISTRATION**

#### **F.1. EXCESS LIABILITY PROGRAM UPDATE**

Jim Wilkey provided the Board with an update that they have received all the items needed to request renewal terms in the market. He noted that the underwriters are reviewing the loss data and members can expect to receive questions in the coming weeks. He reviewed the current liability tower and provided the insight they have received from the marketplace as we look toward FY 2023/2024.

#### **F.2. BASIC JPA MEMBERSHIP IN SPA**

Dan Howell noted that he spoke with Rob Cutbirth at PARMA and he recommended that BASIC be a signatory to the JPA Agreement. It was recommended that the Board consider approval BASIC for membership as a non-voting member as the three members of BASIC are already on the SPA Board. After a discussion, it was noted that this item will be revised and will come back at a future meeting. He also noted that as a long-range planning item the Board should consider risk-sharing efforts and if SPA would like to continue as a partnership JPA as compared to a full JPA.

#### **F.3. 2023 PROPERTY (AND APD) RENEWAL DISCUSSION**

Dan Howell noted that we are using the appraised values in the market but there are some members appraisals that have not yet been accepted. He indicated that they have met with underwriters and noted their main concern currently is Tier 1 Wind which SPA does not have and indicated that we will be relying on our loss history. Chris Tambo provided that the market is harder going into 2023 than originally expected and noted that on Property Placements are being scaled back by many carriers. Michelle Minnick provided the Board with a status of the current data and noted that any questions members have related to the recent appraisals should be shared with Kroll to have the appraiser comment. Additionally, members were encouraged to send over notice of approved appraisals so the data can be ready for a true up, as we get closer to July 1, 2023.

#### **F.4. 2023 LONG RANGE PLANNING SELECTION OF DATE & LOCATION.**

Dan Howell noted that we are seeking to set a date so we can start to explore potential locations. After a general discussion it was noted that Program Administration should explore Bodega Bay for the week of August 22<sup>nd</sup> as well as South Lake Tahoe during the week of CAJPA.



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**F.5. PROPERTY PROGRAM POLICY & PROCEDURE – COC**

The Board reviewed the P&P and it was noted that as we approach the renewal members have projects that are already approved and there may be push back from members given the short time to adapt. After a discussion it was generally agreed that projects that begin after July 1 will fall under the proposed Policy & Procedure. It was noted that the markets are shying away from wood frame construction, due to the frequency and severity of losses, so SPA could see a benefit in the market as we are limiting that exposure with this policy but it was noted that this will not be shared with the market unless requested.

*A motion was made to adopt the Policy & Procedure as presented and approve to limit COC to under \$5M for projects with notice to proceed as of 7/1/23.*

**MOTION: Cindy Wilkerson      SECOND: Kim Santin      MOTION CARRIED**  
**ABSTAIN: Alan Caeton**

After the motion it was requested that the Program Administration prepare a one page explanation of the change to be distributed to the SPA members.

**F.6. SELF INSURANCE OF CYBER EXPOSURE PORTAL UPDATE**

Dan Howell provided the Board with a review of the status of the Cyber renewal and noted that SIA is doing actuarial work and exploring a self-insured program. It was also noted that members are set up to complete the application on the portal and any questions can be directed to Program Administration for assistance.

**G. INFORMATION ITEMS AND DISCUSSION**

There were items provided for members to review and share with their membership. Members also discussed the Cal Fire News Release and the potential need for grant services.

**H. ADJOURNMENT**

*A motion was made to Adjourn.*

**MOTION: Kim Santin      SECOND: Alan Caeton      MOTION CARRIED**  
**UNANIMOUSLY**

The meeting was adjourned at 11:35 A.M.

**NEXT MEETING DATE: April 10, 2023 via Teleconference**

Respectfully Submitted,

\_\_\_\_\_  
Martin Brady, Secretary

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Date