
SCHOOLS PROGRAM ALLIANCE

November 8, 2021 Teleconference Board Meeting Minutes

Members Present:

| | |
|-------------------------------------------------------|--------------------|
| Butte Schools Self-Funded Programs (BSSP) | Christy Patterson |
| North Bay Schools Insurance Authority (NBSIA) | Janet Selby |
| North Bay Schools Insurance Authority (NBSIA) | Brandon Schlenker |
| Redwood Empire Schools Insurance Group (RESIG) | Rose Burcina |
| Redwood Empire Schools Insurance Group (RESIG) | Sandy Manzoni |
| Schools Insurance Authority (SIA) | Martin Brady |
| Schools Insurance Authority (SIA) | Debrah Sherrington |
| Schools Insurance Authority (SIA) | Brooks Rice |
| Schools Insurance Group (SIG) | Cindy Wilkerson |
| Schools Insurance Group (SIG) | Nancy Mosier |

Consultants & Guests

| | |
|-----------------------------------------------|----------------------------------------------|
| Dan Howell, Alliant Insurance Services | Michelle Minnick, Alliant Insurance Services |
| Dan Madej, Alliant Insurance Services | James Wilkey, New Front Insurance |
| Marcus Beverly, Alliant Insurance Services | Jaesa Cusimano, Sedgwick |
| Dennis Mulqueeney, Alliant Insurance Services | |

A. CALL TO ORDER, ROLL CALL, QUORUM

Mr. Martin Brady called the meeting to order at 9:32 a.m. The above-mentioned members were present constituting a quorum.

B. AUTHORIZATION TO MEET VIA TELECONFERENCE

Discussed previously but we noted that since our meetings are more than a month apart – do the meetings using the old Brown Act rules so this is for the Board to consider. Rather than pass the emergency regulation we are suggesting to go back to the Brown Act posting rules.

C. APPROVAL OF THE AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

MOTION: Janet Selby

SECOND: Cindy Wilkerson

**MOTION CARRIED
UNANIMOUSLY**

D. PUBLIC COMMENT

There were no public comments.

E. CONSENT CALENDAR

1. Minutes of SPA Board of Directors Meeting October 11, 2021

A motion was made to approve the Consent Calendar.

MOTION: Cindy Wilkerson

SECOND: Rose Burcina

**MOTION CARRIED
UNANIMOUSLY**

F. ADMINISTRATIVE REPORTS**F.1. ALLIANT UPDATE**

There was no update to provide as the items will be covered later in the agenda.

Property Renewal update will be on the December agenda

G. GENERAL ADMINISTRATION**G.1. POLICIES REGARDING NEW MEMBERS**

Dan Howell noted that this was created to address what happens when we add new members as there would be a dilution of limits and could affect pricing if they impact the risk profile of SPA. Members of SPA can add members to their existing membership and should refer them up to SPA for new members (not new locations) to allow the SPA BOD to review before they add a new member. The Property Underwriting Policy & Procedure was reworked and presented to the board for approval and after a discussion it was agreed to designate the firm for each line of coverage.

A motion was made to approve the P&P #1-Property and P&P #1-Liability with the designation of the brokers.

MOTION: Janet Selby

SECOND: Christy Patterson

**MOTION CARRIED
UNANIMOUSLY**

G.2. PROPERTY VALUATION STRATEGY

Dan Howell noted that there is an increase in trend factors and one way to get around the trend factors is to have a current appraisal and we have confirmed that all will be completed in 2022 with the exception of SIA that was appraised very recently. He mentioned the third quarter Marshal Swift trend factors were rather high at 12% and the October 4th quarter is 19% so we reviewed the other trend factors being used in the market place. After we have discussed with the lead underwriters in the market we will come back to the board with a more developed recommendation. It was also mentioned that BASIC did not renew their contract with Duff & Phelps as the data is being housed under the SPA Contract so they will not be trending the data. It was also mentioned the NBSIA appraisals will begin in January 2022 and we are waiting for the BSSP Appraisal data as that has already been completed.

G.3. LIABILITY PROGRAM UPDATE

Jim Wilkey wanted to have a discussion with the group and noted that we are gearing up to start the marketing efforts for the Liability program of FY 22/23 year. He provided a review of the renewal timeline of the Liability Program and mentioned that the timeline is loose but depends on the marketplace as well



Schools Program Alliance

c/o Alliant Insurance Services

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as the SIA and BASIC Placements. He also provided a review of the items that will be needed to help with the placement and when pricing will be possibly available.

H. INFORMATION ITEMS AND DISCUSSION

There were no information items.

I. ADJOURNMENT

A motion to adjourn was made at 10:16 A.M.

MOTION: Cindy Wilkerson

SECOND: Rose Burcina

**MOTION CARRIED
UNANIMOUSLY**

The meeting was adjourned at 10:16 A.M.

NEXT MEETING DATE: Monday December 13, 2021 10:00 A.M.

Respectfully Submitted,



Martin Brady, Secretary

12/13/2021

Date