



SCHOOLS PROGRAM ALLIANCE

October 12, 2020 Teleconference Meeting Minutes

Members Present:

Butte Schools Self-Funded Programs (BSSP)	Christy Patterson
North Bay Schools Insurance Authority (NBSIA)	Janet Selby
North Bay Schools Insurance Authority (NBSIA)	Brandon Schlenker
Redwood Empire Schools Insurance Group (RESIG)	Rose Burcina
Redwood Empire Schools Insurance Group (RESIG)	Steven Fields
Redwood Empire Schools Insurance Group (RESIG)	Chris Spenser
Schools Insurance Authority (SIA)	Martin Brady
Schools Insurance Authority (SIA)	Debrah Sherrington
Schools Insurance Authority (SIA)	Brooks Rice
Schools Insurance Group (SIG)	Cindy Wilkerson

Consultants & Guests

Daniel Howell, Alliant Insurance Services	Dan Madej, Alliant Insurance Services
Michelle Minnick, Alliant Insurance Services	Seth Cole, Alliant Insurance Services
Marcus Beverly, Alliant Insurance Services	

A. CALL TO ORDER, ROLL CALL, QUORUM

Mr. Martin Brady called the meeting to order at 10:03 a.m. The above-mentioned members were present constituting a quorum.

B. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

MOTION: Cindy Wilkerson	SECOND: Rose Burcina	MOTION CARRIED UNANIMOUSLY
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C. PUBLIC COMMENT

There were no public comments.

D. CONSENT CALENDAR

A motion was made to accept the Consent Calendar as presented.

MOTION: Janet Selby	SECOND: Cindy Wilkerson	MOTION CARRIED UNANIMOUSLY
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E. ADMINISTRATIVE REPORTS

E.1. Alliant Update

a. Rolling OCIP Follow Up

Members were reminded that in December & January we will focus our efforts on a Rolling OCIP and this was just a placeholder reminder.

b. TIV Trending

Members were provided with the Trend Factors that were released: 3.91% real property .9% for contents.

F. GENERAL ADMINISTRATION

F1. Member Outreach Report

Dan Madej provided the group with a recap of the recent meetings with the individual SPA members with the intent of growing the SPA group to achieve better pricing in the market. After a discussion it was mentioned that a formal Underwriting Policy should be created and be presented for the Board's approval at the November meeting. It was agreed that Program Administration should create a flyer highlighting the benefits of joining the SPA group to be used in marketing efforts to gain membership but members were concerned about the timing for renewal while considering the addition of potential new members.

A motion was made to have Program Administration create a flyer to share with potential new members and for Program Administration to create an Underwriting Policy.

MOTION: Rose Burcina

SECOND: Cindy Wilkerson

**MOTION CARRIED
UNANIMOUSLY**

F.2. Property Appraisals

Marcus Beverly provided the Board with a review of the RFP sent and a brief review of the five responses received and requested volunteers to help evaluate the responses received. Debrah Sherrington & Brandon Schlenker volunteered to help evaluate the responses to the RFP.

A motion was made to moving forward with volunteers review of the RFP responses and to present a recommendation at the next meeting.

MOTION: Janet Selby

SECOND: Cindy Wilkerson

**MOTION CARRIED
UNANIMOUSLY**

F.3. SPA Memorandum of Coverage

Dan Madej presented the SPA members with the revised MOC originally approved on August 3, 2020, which has been updated with the changes requested to clean up the language and to include Terrorism and Active Assailant Coverage as well as the endorsement that clarified the Wildfire deductible.

A motion was made to accept and file the revisions to the MOC initially approved on August 3, 2020 subject to Lexington's review and approval



MOTION: Janet Selby

SECOND: Cindy Wilkerson

**MOTION CARRIED
UNANIMOUSLY**

F.4. Flood Coverage

Marcus Beverly mentioned that members were asked to consider Flood Coverage at the member level and were asked for feedback. Dan Howell noted the basic situation for those members that did not have the coverage before are taking action to exclude it from their retained layer and the NFIP Program may be a good placement for primary coverage up to \$500k. After a discussion it was generally agreed that members should be provided a property schedule for all locations, which includes the flood zone for each location, to further research the need for standalone flood policies.

Received staff's report and no action was necessary.

F.5. Loss Control Services

Marcus Beverly noted the CORE Logic is more the direct action item as wildfire is of concern recently and members reviewed a list of potential Loss Control Services that may be of interest to the Board. After a general discussion it was asked that SPA consider hosting a class (or two-day teleconference) for Fire/Smoke Restoration and to consider providing as a Loss Control service or subsidizing the cost for the training.

F.6. Resolution 20-01 Appointing Vice Chairs

Marcus Beverly presented the board with a Resolution which would appoint a First and Second Chair to the SPA Board in the event the Secretary is not present and unable to chair the meetings.

A motion was made to nominate and approve Cindy Wilkerson as the First Chair and Rose Burcina as the Second Chair.

MOTION: Janet Selby

SECOND: Martin Brady

**MOTION CARRIED
UNANIMOUSLY**

ABSENT: Christy Patterson

F.7. Wildfire

Dennis Mulqueeney provided the Board with information about Wildfire and how to capture that information in a way that is helpful for underwriting and CoreLogic has the preferred system. Members expressed interest in setting up a webinar that would review CoreLogic services and to get additional information regarding the fiscal impact to help inform our next steps.

G. INFORMATION ITEMS AND DISCUSSION

The board received information items – there was no discussion of these items.



Schools Program Alliance

*c/o Alliant Insurance Services
Corporation Insurance License No. 0C36861
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It was noted that November 9th is an observed holiday and it was requested the next Board meeting be moved to November 16, 2020 at 10:00 am.

H. ADJOURNMENT

A motion was made to adjourn the meeting.

MOTION: Janet Selby

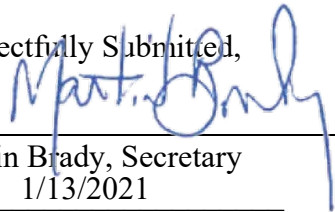
SECOND: Rose Burcina

**MOTION CARRIED
UNANIMOUSLY**

The meeting was adjourned at 12:21 P.M.

NEXT MEETING DATE: Monday November 16, 2020 10 A.M.

Respectfully Submitted,



Martin Brady, Secretary
1/13/2021

Date