



**Schools Program Alliance**

c/o Alliant Insurance Services

Corporation Insurance License No. 0C36861

2180 Harvard Street, Suite 460, Sacramento, CA 95815

**SCHOOLS PROGRAM ALLIANCE**

**February 12, 2024 Teleconference Board Meeting Minutes**

**Members Present:**

<b>Butte Schools Self-Funded Programs (BSSP)</b>	Nicole Strauch
<b>North Bay Schools Insurance Authority (NBSIA)</b>	Kim Santin
<b>North Bay Schools Insurance Authority (NBSIA)</b>	Brandon Schlenker
<b>Redwood Empire Schools Insurance Group (RESIG)</b>	Cindy Wilkerson
<b>Redwood Empire Schools Insurance Group (RESIG)</b>	Sandy Manzoni
<b>Schools Insurance Authority (SIA)</b>	Brooks Rice
<b>Schools Insurance Authority (SIA)</b>	Debrah Sherrington
<b>Schools Insurance Authority (SIA)</b>	Phil Brown
<b>Schools Insurance Authority (SIA)</b>	Amy Russell
<b>Schools Insurance Group (SIG)</b>	Kelli Hanson
<b>Schools Insurance Group (SIG)</b>	Nancy Mosier

**Consultants & Guests**

Dan Howell, Alliant Insurance Services	James Wilkey, New Front Insurance
Dan Madej, Alliant Insurance Services	Eileen Massa, New Front Insurance
Marcus Beverly, Alliant Insurance Services	Ryan Telford, AmWins
Michelle Minnick, Alliant Insurance Services	Chris Tambo, AmWins
Jenna Wirkner, Alliant Insurance Services	

**Members Absent:**

<b>Central California Schools Authority (CCSA)</b>	Alan Caeton
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**A. CALL TO ORDER, ROLL CALL, QUORUM**

Ms. Cindy Wilkerson called the meeting to order at 10:02 a.m. The above-mentioned members were present constituting a quorum.

**B. APPROVAL OF THE AGENDA AS POSTED**

*A motion was made to approve the Agenda as posted.*

<b>MOTION: Kelli Hanson</b>	<b>SECOND: Kim Santin</b>	<b>MOTION CARRIED UNANIMOUSLY</b>
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**C. PUBLIC COMMENT**

There were no public comments.

**D. CONSENT CALENDAR**

- Minutes of SPA Board Teleconference Meeting January 8, 2024



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### 2. Greg Rolan Retainer Executed Agreement – signed by Managing Member

It was noted that Cindy Wilkerson was present at the last meeting and the minutes should be amended to reflect her attendance.

*A motion was made to approve the Consent Calendar as amended.*

**MOTION: Kim Santin**

**SECOND: Nicole Strauch**

**MOTION CARRIED  
UNANIMOUSLY**

## E. MEMBER PROGRAM AND IDEA SHARING

Dan Howell provided that we are gathering information about wildfire exposure and encouraged members to share any items that will be helpful with the marketing of the program. Additionally, there was a brief discussion about a recent data breach with Kennan.

## F. GENERAL ADMINISTRATION AND FINANCIAL REPORTS

### F.1. STRATEGIC PLANNING UPDATE

Marcus Beverly provided that we will review this list at each meeting and indicated that some of the tasks are listed on the agenda and will be reviewed later today. It was noted for the Retained Layer analysis that Phil Brown has been included and when ready to release to the market it will be sent to Chris Nahas to complete his analysis.

### F.2. CLAIMS TASK FORCE UPDATE

Marcus Beverly provided the Board with an update related to the Claims Task Force and noted that the next call will be set up for February 27, 2024. Members were encouraged to attend.

### F.3. SPA MEETING DATES FY 24/25 (INCLUDING STRATEGIC PLANNING LOCATION)

The Board discussed availability for the Strategic Planning Session and offered a few suggestions on potential locations. After a discussion it was agreed that week of August 19<sup>th</sup> works for the most people and Program Administration was provided with direction to reach out to the locations mentioned during the discussion to determine availability and pricing.

*A motion was made to approve the meeting dates presented and select the week of August 19<sup>th</sup> for the Strategic Planning date with location for that meeting to be determined at a later date.*

**MOTION: Brooks Rice**

**SECOND: Kim Santin**

**MOTION CARRIED  
UNANIMOUSLY**

## G. LIABILITY PROGRAM

### G.1. EXCESS LIABILITY PROGRAM RENEWAL



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Jim Wilkey thanked members for submitting application information which has been submitted and has begun marketing the coverage as continue efforts to explore a 3 year policy. He indicated that they have entered into discussions with multiple underwriters, including the Bermuda market and mentioned there is interest in the SPA program.

### H. PROPERTY PROGRAM

#### H.1. 2024 PROPERTY (AND APD) RENEWAL DISCUSSION

Dan Madej provided the Board that we are in the process of collecting data as some members are still updating the statement of values in Alliant Connect. It was also noted that there will be a trend factor applied and once we have received all the updates we will have the items needed so Chris Nahas can begin his analysis, including the potential increase to the retained layer, and everything will be submitted to the market.

#### H.2. PROPERTY PROGRAM RENEWAL – ADOPTION OF VALUATION AND TRENDING

Marcus Beverly provided a review of the trend factors used in prior years and noted that we are recommending the use of 3% for Real Property and 3% for Contents. After a brief discussion regarding the timing of SIA's appraisal it was generally agreed to use the recommended trend factors.

*A motion was made to approve the use of 3% for Real Property and 3% for Contents for trend factors.*

**MOTION: Brooks Rice**

**SECOND: Kim Santin**

**MOTION CARRIED  
UNANIMOUSLY**

#### H.3. PROPERTY PROGRAM COVERAGE LIMITATION AT JULY 1, 2024 VACANCY PROPERTY EXPOSURE

Dan Madej provided the Board with an update regarding the modifications to the MOC as it relates to the sublimit for vacant structures with the exception of those who applied for a vacancy permit and reminded members of the criteria to apply for a vacancy permit. After a discussion it was requested to bring this vacancy permit back for further discussion. It was also agreed that a sentence should be added to the end of the Vacant Property definition in the SPA Program Declarations "Property is considered occupied if on a functional school site and intended for future use."

*A motion was made to approve the Policy & Procedure and the addition of the sentence "Property is considered occupied if on a functional school site and intended for future use." to the MOC and requested the permit application be brought back for further discussion.*

**MOTION: Brooks Rice**

**SECOND: Nicole Strauch**

**MOTION CARRIED  
UNANIMOUSLY**

#### H.4. PROPERTY PROGRAM COVERAGE LIMITATION AT JULY 1, 2024 REMOTE AND HIGH RISK LOCATIONS



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Dan Howell noted that we need to receive direction from the Board so when we go to the market, we have a position. It was noted that currently there is a Blanket Margin clause for BSSP, and we are considering to instead go through a process of identifying single site locations to determine if they are remote and then schedule them on the policy as locations that are subject to a sublimit of the reported value plus a percentage (here we are using 125%). It was requested that each member receive a list of locations for review and Program Administration will bring back a definition of the language for “remote” or “high risk locations.”

### **I. INFORMATION ITEMS AND DISCUSSION**

### **J. ADJOURNMENT**

The meeting was adjourned at 12:00 P.M.

**NEXT MEETING DATE: March 11, 2024 via Teleconference**

Respectfully Submitted,

DocuSigned by:

*Martin Brady*

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Martin Brady, Secretary  
6/25/2024

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Date