



## **Schools Program Alliance**

*c/o Alliant Insurance Services*

*Corporation Insurance License No. 0C36861*

*2180 Harvard Street, Suite 380, Sacramento, CA 95815*

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# **SCHOOLS PROGRAM ALLIANCE**

## **May 12, 2025 Board Of Directors Teleconference Meeting Minutes**

### **Members Present:**

<b>Butte Schools Self-Funded Programs (BSSP)</b>	Christy Patterson
<b>Butte Schools Self-Funded Programs (BSSP)</b>	Nicole Strauch
<b>North Bay Schools Insurance Authority (NBSIA)</b>	Noel Waldvogel
<b>North Bay Schools Insurance Authority (NBSIA)</b>	Andrew Obando
<b>North Bay Schools Insurance Authority (NBSIA)</b>	Jan DeGracia
<b>Redwood Empire Schools Insurance Group (RESIG)</b>	Cindy Wilkerson
<b>Redwood Empire Schools Insurance Group (RESIG)</b>	Sandy Manzoni
<b>Schools Insurance Authority (SIA)</b>	Brooks Rice
<b>Schools Insurance Authority (SIA)</b>	Debrah Sherrington
<b>Schools Insurance Authority (SIA)</b>	Phil Brown
<b>Schools Insurance Authority (SIA)</b>	Amy Russell
<b>Schools Insurance Authority (SIA)</b>	Olivia Nelson
<b>Schools Insurance Group (SIG)</b>	Gabbi Daniel
<b>Central California Schools Authority (CCSA)</b>	Alan Caeton
<b>Central California Schools Authority (CCSA)</b>	Jeff Pierce

### **Consultants & Guests**

Dan Madej, Alliant Insurance Services	Jim Wilkey, Newfront
Dan Howell, Alliant Insurance Services	Eileen Massa, Newfront
Marcus Beverly, Alliant Insurance Services	Ryan Telford, AmWins
Michelle Minnick, Alliant Insurance Services	Chris Tambo, AmWins
Jenna Wirkner, Alliant Insurance Services	Brian Frost, AmWins
Dennis Mulqueeney, Alliant Insurance Services	Tim West, BMS
Mike Kielty, George Hills	Chris Nahas,

### **A. CALL TO ORDER, ROLL CALL, QUORUM**

Ms. Cindy Wilkerson called the meeting to order at 10:00 a.m. and welcomed the board. The above-mentioned members were present constituting a quorum.

### **B. APPROVAL OF AGENDA AS POSTED**

*A motion was made to approve the Agenda as posted.*

<b>MOTION:</b> Christy Patterson	<b>SECOND:</b> Kelli Hanson	<b>MOTION CARRIED UNANIMOUSLY</b>
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### **C. PUBLIC COMMENT**

There were no public comments.



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### **D. CONSENT CALENDAR**

1. Minutes of SPA Board Teleconference Meeting March 31, 2025

Cindy Wilkerson noted there was a couple edits for items G.1.B. and G.1.C.

*A motion was made to approve the Consent Calendar with the edits noted.*

**MOTION: Christy Patterson**

**SECOND: Alan Caeton**

**MOTION CARRIED  
UNANIMOUSLY**

### **E. MEMBER PROGRAM AND IDEA SHARING**

Cindy Wilkerson noted that Deb Sherrington attended RIMS and there were lots of attendees and good conversations with carriers. Santa Rosa City Schools they have had a transition in leadership, and they are consolidating schools to help address a budget gap and RESIG is helping to ensure they are working to accomplish their goals.

### **F. GENERAL ADMINISTRATION AND FINANCIAL REPORTS**

#### **F.1. ACTUARY REPORT AS OF JUNE 30, 2024**

Phil Brown introduced Chris Nahas who provided a review of the Actuary report as of June 30, 2024.

*A motion was made to file and accept the report.*

**MOTION: Kelli Hanson**

**SECOND: Brooks Rice**

**MOTION CARRIED  
UNANIMOUSLY**

#### **F.2.A. STANDING COMMITTEE AND TASK GROUP UPDATES – COST ALLOCATION TASK FORCE**

Dan Madej provided the Board and noted that the work that is being completed has been put on hold until after 7/1/2025.

#### **F.2.B. STANDING COMMITTEE AND TASK GROUP UPDATES – LIABILITY CLAIMS TASK FORCE**

Olivia Nelson no update as there has been no meeting – they will meet next week on May 19, 2025.

#### **F.2.C. STANDING COMMITTEE AND TASK GROUP UPDATES – PROPERTY PROGRAM LOSS CONTROL AD HOC COMMITTEE**

Sandy Manzoni noted there have been no updates and we are working to set up a meeting soon. Members were encourage to use the loss control funds available.

#### **F.2.D. STANDING COMMITTEE AND TASK GROUP UPDATES – PROPERTY CLAIMS COMMITTEE**



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Marcus Beverly noted that the claims are moving in the proper direction.

### **F.2.E. STANDING COMMITTEE AND TASK GROUP UPDATES – PROPERTY APPRAISAL TASK FORCE**

Debrah Sherrington noted that they have not met but conversations have been started and we are waiting until we release a request for information to a couple vendors. She indicated the group should be meeting during the month of May.

### **F.3. STRATEGIC PLANNING OBJECTIVES**

Marcus Beverly provided a short review of the Strategic Action Plan and noted that we have the JPA documents on the agenda with the hope to have approved at this meeting to transition to an Entity JPA.

### **F.4. DRAFT GOVERNING DOCUMENTS FOR ENTITY JPA**

- 1. Joint Exercise of Powers Agreement**
- 2. Bylaws**
- 3. Participation Agreement – Property**
- 4. Participation Agreement - Liability**

Marcus Beverly provided a summary of the efforts to get the documents in shape to finalize the transition to an entity JPA. Dan Howell noted that BASIC will become a member but will be a non-voting member and Marcus will work with Mike Kielty and there will be a specific addendum drafted by Byrne Conley. It was noted that a memo, the approved documents as well as a sample resolution that each JPA will pass at their level will be shared with the group after this meeting.

*A motion was made to approve the governing documents.*

**MOTION: Brooks Rice**

**SECOND: Nicole Strauch**

**MOTION CARRIED  
UNANIMOUSLY**

### **F.5. SIA PROPOSAL FOR MANAGING MEMBER SERVICES**

Phil Brown noted that when SPA was initially formed, SIA took over as the managing member. It was noted that SIA is proposing an MOU including the proposed fee for a 12 month agreement and noted the increase cost of \$85,000.

*A motion was made to approve the contract with the increase.*

**MOTION: Alan Caeton**

**SECOND: Kelli Hanson**

**MOTION CARRIED  
UNANIMOUSLY**

### **F.6. FINANCIALS AS OF MARCH 31, 2025**

Phil Brown provided a review of the SPA Financials and noted a combined net position of \$3.4M, a decrease from the prior year. He noted the total assets of \$18.6M and liabilities of \$15.2M.

*A motion was made to accept the financials.*

*SPA is a Partnership of California Public Entity Joint Powers Authorities*



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**MOTION: Brooks Rice**

**SECOND: Nicole Strauch**

**MOTION CARRIED  
UNANIMOUSLY**

### **F.7. BUDGET CONSIDERATIONS & ASSUMPTIONS FY 25/26**

Phil Brown reviewed the budget considerations for the next year including the managing members services and claims coordination services. Phil highlighted that the premiums for the next fiscal year have not been finalized but the retained layer funding would be \$3M in the aggregate as it has been in the past. Additionally, it was mentioned that travel cost for the Chair are now included in the budget.

*A motion was made to accept the budget.*

**MOTION: Kelli Hanson**

**SECOND: Brooks Rice**

**MOTION CARRIED  
UNANIMOUSLY**

### **F.8. APPROVE CLAIMS PAYMENT(S) TO MEMBER(S)**

Phil Brown indicated there was a recent claim payment made to SIG for the Tahoe Truckee claim and was seeking ratification of the payment from the Board.

*A motion was made to ratify the payment made to members.*

**MOTION: Brooks Rice**

**SECOND: Nicole Strauch**

**MOTION CARRIED  
UNANIMOUSLY**

## **G. LIABILITY PROGRAM**

### **G.1. LIABILITY PROGRAM – RENEWAL UPDATE**

Jim Wilkey provided the Board with a review of the marketing efforts for the liability placement, and noted they have received all underlying quotes for each SPA Member (to bring them to the \$5M attachment point). He reviewed the current structure of the SPA Excess Liability program and the efforts to try for an increase in Sexual Abuse and Molestation limit. Brian Frost from AmWins also provided an update regarding the marketing efforts. There was a discussion about potentially increasing the limits in the program but more information would be presented at the June 9<sup>th</sup> meeting.

### **H.1. PROPERTY PROGRAM – 2025 PROPERTY (AND APD) RENEWAL UPDATE**

Dennis Mulqueeney provided a review of the ADWRP program and recent claims that may impact the renewal. He noted that the underwriter is proposing to limit coverage for the Santa Rosa City Schools District to being crisis management services only for a year. He went on to indicate a 10-15% rate increase for FY 25/26 and more information would be presented in June.

Ryan Telford provided a review of the 4 options that AmWins has exploring in the market and noted that they have been seeing a rate reduction in the primary layer. Tim West from BMS provided comments related to the London market and the existing carriers potentially providing more capacity.

Dan Howell also noted that we have also submitted this placement into APIP to see if we can meet the aggressive target rate we have provided – more information will be provided at the June meeting. It was



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noted that some members are not familiar with APIP coverage and it was requested a program brochure be sent out the group after the meeting.

Dan Madej provided a review of the cost allocation, indicating that we proceeding as we have in the past, and the Cost Allocation Task Force will work with Chris Nahas after July 1 to determine a revised approach. Additionally, he reviewed the expiring \$150M option as well as alternate options of \$250M and \$350M (and \$350M with an optional excess layer). There was also a discussion regarding the addition of CCSA to the property program and it was noted that the Program Administration is working to secure a quote with the intention of inserting CCSA once we have more formal terms to provide CCSA an opportunity to compare pricing. Direction was provided to firm up the \$250M option and present the \$350M option (and \$350M with an optional excess layer available for purchase by individual members).

Lastly, Dan Madej provided comments related to the APD renewal and noted that AIG has provided flat rates for the fourth year, and the vehicle valuation remains as expiring (vehicles 2014 and older receive ACV and 2015 and newer receive RCV).

## H.2. PROPERTY MOC DRAFT

Dan Madej provided the Board with a review of the proposed Property MOC changes which included suggestions made by the attorneys who reviewed the JPA documents.

*A motion was made to approve the Property MOC.*

**MOTION: Brooks Rice**

**SECOND: Kelli Hanson**

**MOTION CARRIED  
UNANIMOUSLY**

## H.3. POLLUTION

Dan Howell noted that we currently do not have a pollution option for the SPA group but mentioned that APIP does have a pollution program attached to the property policy that SPA could consider. He reminded the Board that pollution is for sudden & accidental at your site, includes cost of clean up on your site or on neighboring site. It also includes third party liability not just for property damage but for bodily injury. There was no motion made on this item but the Board provided direction to Program Administration to seek options that do not require an application to be completed and this would be brought back to the June meeting.

## H.4. STUDENT ACCIDENT PROGRAM UPDATE

Tony Soto and Pamala Dominguez provided the Board with a review of the pricing for the Student Accident Program and noted that this includes all SPA members. Additionally, they noted there is pricing for individual members. After a discussion it was noted that members needed more time to determine if they wanted to participate.

## I. INFORMATION ITEMS

1. Program Administrator Report
2. Status of BSSP

## J. ADJOURNMENT



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The meeting was adjourned at 1:13 P.M.

**NEXT MEETING DATE: June 9, 2025 at 8am via Teleconference**

Respectfully Submitted,

Signed by:

A handwritten signature in black ink, appearing to read 'Cindy Wilkerson', is written over a horizontal line.

F3307C66E689407...  
Cindy Wilkerson, Chairperson  
7/7/2025

\_\_\_\_\_  
Date