



Schools Program Alliance

c/o Alliant Insurance Services

Corporation Insurance License No. 0C36861

2180 Harvard Street, Suite 460, Sacramento, CA 95815

**SCHOOLS PROGRAM ALLIANCE
December 9, 2024 Board Of Directors Teleconference
Meeting Minutes**

Members Present:

- | | |
|---|--------------------|
| Butte Schools Self-Funded Programs (BSSP) | Christy Patterson |
| Butte Schools Self-Funded Programs (BSSP) | Nicole Strauch |
| North Bay Schools Insurance Authority (NBSIA) | Kim Santin |
| Redwood Empire Schools Insurance Group (RESIG) | Cindy Wilkerson |
| Redwood Empire Schools Insurance Group (RESIG) | Sandy Manzoni |
| Redwood Empire Schools Insurance Group (RESIG) | Kaila Richardson |
| Schools Insurance Authority (SIA) | Brooks Rice |
| Schools Insurance Authority (SIA) | Debrah Sherrington |
| Schools Insurance Authority (SIA) | Phil Brown |
| Schools Insurance Authority (SIA) | Amy Russell |
| Schools Insurance Authority (SIA) | Olivia Nelson |
| Schools Insurance Authority (SIA) | Josh Arnold |
| Schools Insurance Group (SIG) | Kelli Hanson |
| Schools Insurance Group (SIG) | Gabbi Daniel |
| Central California Schools Authority (CCSA) | Jeff Pierce |

Consultants & Guests

- | | |
|--|-------------------------|
| Dan Madej, Alliant Insurance Services | Jim Wilkey, Newfront |
| Dan Howell, Alliant Insurance Services | Eileen Massa, Newfront |
| Michelle Minnick, Alliant Insurance Services | Ryan Telford, AmWins |
| Marcus Beverly, Alliant Insurance Services | Chris Tambo, AmWins |
| Jenna Wirkner, Alliant Insurance Services | Brian Frost, AmWins |
| Shannon Dunn, Engle Martin | Allison Granata, AmWins |

A. CALL TO ORDER, ROLL CALL, QUORUM

Ms. Cindy Wilkerson called the meeting to order at 10:02 a.m. and welcomed the board. The above-mentioned members were present constituting a quorum.

B. APPROVAL OF AGENDA AS POSTED

It was noted that a request was made to move Item H.1 and Item H.2. to be reviewed after Item E. due to a schedule conflict.

A motion was made to approve the Agenda as revised.

MOTION: Brooks Rice

SECOND: Christy Patterson

**MOTION CARRIED
UNANIMOUSLY**



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C. PUBLIC COMMENT

There were no public comments.

D. CONSENT CALENDAR

1. Minutes of SPA Strategic Planning and Board Meeting October 21, 2024

A motion was made to approve the Consent Calendar.

MOTION: Kelli Hanson

SECOND: Kim Santin

**MOTION CARRIED
UNANIMOUSLY**

E. MEMBER PROGRAM AND IDEA SHARING

Christy Golden Feather and Gold River will be withdrawing from the BSSP JPA eff. 7/1/2025. It was noted that SIG may also have a member withdraw to join the same JPA. There was a brief discussion about the benefits of the SPA coverage and how underlying members are seeing pressure to obtain the best price.

Dan Howell provided that he received presentation of the Evident product and he was impressed with their system as it relates to certificates and contract review. If members are looking into a service to help with Certificates, members could consider the Evident product.

Cindy Wilkerson RESIG – starting the HR Hotline will begin (School and College legal services Also noted that the STOP IT App which can be used for anonymous reporting and noted that the app is working.

H.1. PRE-RENEWAL PRESENTATION

Dan Madej and Ryan Telford provided the Board with a review of the state of the market as we look toward the FY 25/26 renewal of the property program. They provided a brief review of the anticipated rates given negotiations for other clients with 12/31 renewals as well as a review of the loss ratios for the group. Additionally, they reviewed the proposed timeline for data requests as we get closer to the FY 25/26 renewal.

H.2. APPROVAL OF TREND FACTORS

Dan Madej noted that we are recommending 2% for both Real and Personal property not including the locations that have been appraised within the last 18 months.

A motion was made to approve the use of 2% for both Real and Personal Property locations and SIA using recently appraised values.

MOTION: Kim Santin

SECOND: Christy Patterson

**MOTION CARRIED
UNANIMOUSLY**



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F. GENERAL ADMINISTRATION AND FINANCIAL REPORTS

F.1.A. STANDING COMMITTEE AND TASK GROUP UPDATES – COST ALLOCATION WORK GROUP

Dan Madej and Kelli Hanson provided a quick review of the progress made by the working group and indicated the next meeting is coming up this week. They indicated the group is on track to bring this back to the February meeting with thoughts and recommendations.

F.1.B. STANDING COMMITTEE AND TASK GROUP UPDATES – PROPERTY CLAIMS TASK FORCE

Marcus Beverly noted there was not much of an update but was pleased to report that Josh Arnold is getting caught up on the claims.

F.1.C. STANDING COMMITTEE AND TASK GROUP UPDATES – MARKETING WORK GROUP

Kim Santin noted that the team has sent out one flyer which has been reviewed by Jim Wilkey. It was noted that CCSA has signed the JPA agreement but on the SPA website it has been listed as CRMA – after a discussion it was noted the member should be CCSA and it was requested the SPA website be updated to show CCSA. Additionally, it was requested that the flyer be sent out for review and another update be provided to the Board in January.

F.1.D. STANDING COMMITTEE AND TASK GROUP UPDATES – LIABILITY CLAIMS COMMITTEE

Olivia Nelson indicated that she will be Chairing the Committee and Sandy Manzoni, Christy Patterson, Jeff Pierce, Kim Santin, Michelle Minnick. It was also noted that this committee would be bound by the Brown Act and needs to be noticed accordingly.

F.1.E. STANDING COMMITTEE AND TASK GROUP UPDATES – PROPERTY PROGRAM LOSS CONTROL AD HOC COMMITTEE

Sandy Manzoni provided the Board with an update and mentioned the committee met a few months back and the group will be meeting again later this week on Thursday. They have indicated they are going forward with tree program for the coastal sites, the districts are doing work over the Christmas break and Mike Crandall is also doing reports on those locations with a high CoreLogic Risk Score.

F.1.F. STANDING COMMITTEE AND TASK GROUP UPDATES – SPA REINSURER'S CLAIMS TPA – AD HOC COMMITTEE

Marcus Beverly provided that the next item on the agenda is a result of the Ad Hoc Committee's efforts and there was nothing further to report.

F.2. DISCUSSION ON PROPERTY PROGRAM REINSURER ADJUSTING SERVICES



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Dan Howell introduced Shannon Dunn from Engle Martin to provide a review of their capabilities and how they would approach handling the SPA Client. Marcus Beverly was volunteered to head the task force and was instructed to come back at January BOD meeting with an update. Additional participating members will be Gabbi Daniel, Cindy Wilkerson, Phil Brown, and Josh Arnold and the group will meet before the end of the year.

There was a request to move Item G.2. to this point in the agenda

G.2. BEAZLEY VENDOR SAM LIABILITY PROGRAM

Jim Wilkey provided a review of the SAM Liability Program and introduced Allison Granata who led a discussion regarding SAM Liability through Beasley and how their product provides coverage, depending on how the policy is set up. It was noted that the policy provides a shared limit between vendor and Named Insured and the defense costs will erode the limit. It was also noted that if a member district opted to not renew the coverage they would have the option to purchase tail coverage. After a discussion it was noted that if any underlying members of the SPA JPA are seeking to explore this option they can reach out to Jim Wilkey for additional information.

F.3. STRATEGIC PLANNING OBJECTIVES

Marcus Beverly reviewed the Strategic Planning Action Plan and noted that we are making great progress and on track with most everything. He noted that most items are being discussed at this meeting for further direction.

F.4. COVERAGE COUNSEL

Marcus Beverly provided the Board with a review of Debra Sturmer's proposal and noted the proposed hourly rates for partners and associate staff. Additionally, he indicated that she comes recommended by Bob Frey who is heavily involved in SPA Property Claims. Program Administration was provided with direction to proceed with obtaining an engagement letter.

A motion was made to appoint coverage counsel for SPA.

MOTION: Christy Patterson

SECOND: Kim Santin

**MOTION CARRIED
UNANIMOUSLY**

F.5. DRAFT GOVERNING DOCUMENTS FOR ENTIRTY JPA

- 1. Joint Exercise of Powers Agreement**
- 2. Bylaws**
- 3. Participation Agreement – Property**
- 4. Participation Agreement - Liability**

Marcus Beverly led a discussion regarding the draft proposed documents. After a discussion it was generally agreed that this was a first review for members and this will be brought back at the January meeting for additional discussion, and in February we will consider a final decision. It was additionally noted that the Program Administration will reach out to Byrne Conley to determine if



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he is available to provide a review of the JPA Formation documents as he has a background working with pools.

F.6. APRIL 14, 2025 MEETING RESCHEDULE

After a discussion it was noted that neither of the proposed dates in April worked for the Board members and the Board generally agreed to move the meeting from April 14, 2025 to March 31, 2025 to ensure a meeting occurred prior to leaving for London.

F.7. SPA MEETING DATES FY 25/26 (INCLUDING STRATEGIC PLANNING LOCATION)

It was generally agreed that the week of August 18th works for the most people and Program Administration was asked to determine if the Lodge in Tiburon had availability for that week for the Strategic Planning Meeting.

F.8. ROLLING OCIP

Dan Howell provided an update regarding the MROCIP program and indicated that if it was set up as the SPA group participating, then SPA would have to fund the program. If we get direction from the Board we would prepare the documents and help to jumpstart the members notification. Program Administration was asked to invite PRISM to our next meeting to discuss the MROCIP program and answer any questions.

G.1. RENEWAL TIMELINE UPDATE

Jim Wilkey provided a review of the upcoming renewal and indicated that the primary focus is putting together the marketing submission for the SPA JPA with the goal to have it out to the markets in February 2025. He also noted that the Newfront team is still working on the Alternative Risk Financing option and will have more to report once they have met with the markets. Members were also encouraged to respond to the application information requests that have been sent out.

H.3. PROPERTY PROGRAM CLAIMS POLICY & PROCEDURE – CAT LOSS DEDUCTIBLES

Dan Howell reminded the Board when a catastrophic loss (like snowstorm) or as one named catastrophe, the loss will be treated as a single loss for purposes of our excess and reinsurance coverage. It was noted that Wildfire CAT losses are different due to the deductible structure for each of the SPA members. Program Administration was asked to bring this back to the January Meeting and include examples that show the difference with or without the proposed change effective July 1, 2025.

I. INFORMATION ITEMS

The Board was presented with a copy of the draft Service Calendar.

J. ADJOURNMENT

The meeting was adjourned at 1:24 pm



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NEXT MEETING DATE: January 13, 2025 via Teleconference

Respectfully Submitted,

Signed by:


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Cindy Wilkerson, Secretary
4/3/2025

Date